



**Pinehurst Historic Preservation Commission
Meeting Minutes
July 25, 2013**

Call to the order of the Regular Meeting

Chairman Warren introduced the Commission members and welcomed members of the audience. Chairman Warren stated that the overview of our Commission is to approve Certificates of Appropriateness for new construction and Major Work, and to do so by conducting hearings and findings of fact where applications come before us. Our mission is to take no action except to preserve what is congruous with the special character of the Village of Pinehurst Historic District. This special character to be preserved and enhanced is that of a growing Village.

Board members present:

*Howard Warren
Frank Thigpen
Patrick Duffy
Bob Farren
Jim Lewis
Nancy Smith*

Staff present:

*Chad Hall, Senior Planner; Molly Goodman, Senior Planner, Gwendy Hutchinson,
Planning and Administrative Assistant*

Certification of Quorum

Chairman Howard Warren confirmed that there was a quorum present.

**Approval of the June 20, 2013 Special Meeting Minutes and
the June 27, 2013 Meeting Minutes**

Jim Lewis stated that he called Perry Harrison, of the Hayter Firm to apologize that the magnolia tree had not been removed as he had stated previously.

Jim Lewis made a motion to approve the June 20, 2013 Meeting Minutes as amended to show the correct spelling of Jack Farrell; Nancy Smith seconded the motion, which was unanimously approved.

Nancy Smith made a motion to approve the June 27, 2013 Meeting Minutes; Jim Lewis seconded the motion, which was unanimously approved.

Staff Approvals for Normal Maintenance and Minor Work

Frank Thigpen made a motion to approve staff approvals for Normal Maintenance and Minor Work; Nancy Smith seconded the motion, which was unanimously approved.

Public Hearing

Chairman Warren opened the Public Hearing.

The following were sworn in:

Chad Hall, Senior Planner, Alan Stagaard, Tessie Chao, Architects

Continued from the July 25, 2013 meeting:

COA 13-48 – Table to the August 22, 2013 Meeting per applicant’s request.

A request for approval in order to replace permanent ground sign and window signage to reflect the new corporate name and color for Weichert Realtors - Town & Country at 30 Chinquapin Road Pinehurst NC. The property can be identified as Moore County Parcel ID # 00015510. The property owners are Sam and Betty Brown.

COA 13-57 - Tabled until next meeting on August 22, 2013

A request for approval in order to Removal of a 6' tall wood fence and construction of a new brick fence with columns bordering new patio at 115 Chinquapin Road, Pinehurst, NC. This property can be identified as Moore County Parcel ID # 14102. The property owners are Rick and Lynda Whitfield.

New Cases:

COA 13-54

A request to Construction of a new Starter House 91 square feet inspired by the Starter House in St. Andrews. Materials used for the new structure will be a combination of stucco & brick and the roofing color to match the existing clubhouse a 1 Carolina Vista, Pinehurst, NC. This property can be identified as Moore County Parcel ID# 25800.

Chad Hall, Senior Planner introduced himself to the Commission members and read the staff report and confirmed that adjacent property owners were notified and that the property had been properly posted.

Bob Farren, Director of Golf Course Maintenance and Historic Commission member recused himself due to his affiliation with the Resorts, LLC.

Alan Stagaard and Tessie Chao, Architects were present to answer any questions or address any concerns of the Commission.

After discussion, Nancy Smith made a motion to issue a Certificate of Appropriateness in order to construct a new Starter House, 91 square feet, inspired by the Starter House in St. Andrews. Materials used for the new structure will be a combination of stucco and brick and the roofing color to match the existing clubhouse at 1 Carolina Vista; Patrick Duffy seconded the motion, which was unanimously approved.

Nancy Smith made a motion to adopt the Findings of Fact as read and amended from the staff report; Patrick Duffy seconded the motion, which was approved 5-0.

The Findings of Fact were read into the record and are available in the Planning Department.

COA 13-56

Requests to make changes to previously approved plans and not build the covered front porch at 125 Chinquapin Road, Pinehurst NC. The owner is requesting restoring the front elevation to include a pediment with two columns sheltering the front door. The property can be identified as Moore County Parcel ID # 00018838. The property owner is Bonnie McPeake.

Chad Hall, Senior Planner read the staff report and confirmed that adjacent property owners were notified and that the property had been properly posted.

After discussion, Jim Lewis made a motion to issue a Certificate of Appropriateness in order to make changes to previously approved plans and not build the covered front porch at 125 Chinquapin Road; Frank Thigpen seconded the motion, which was unanimously approved.

Jim Lewis made a motion to adopt the Findings of Fact as read and amended from the staff report; Frank Thigpen seconded the motion, which was unanimously approved.

The Findings of Fact were read into the record and are available in the Planning Department.

Other Business:

(Motion and Vote) -Amendment to the Historic District Standards and Guidelines – Mission Statement

Molly Goodman was present to answer any questions or concerns of the Commission.

After discussion, Jim Lewis made a motion to approve the Mission Statement as submitted as follows: The mission of the PHPC is to “Take no action except to preserve what is congruous with the special character of the Village of Pinehurst Historic District. This special character to be preserved and enhanced is that of a growing and vibrant Village.” Frank Thigpen seconded the motion, which was approved 4-2.

Chairman Warren closed the Public Hearing.

Discussion:

Creation of a Historic District Design Committee

The Commission discussed the process and selection of the Design Committee.

Additional amendments to the Standards & Guidelines – categories

The amendments will aid staff to approve more requests and allow for an easier process for the applicant.

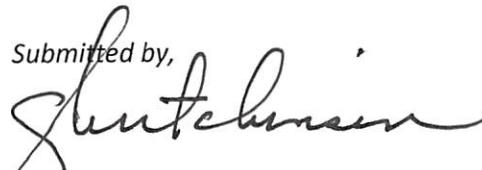
Chairman Warren will not be present at the August 22, 2013 meeting. Vice-Chairman, Frank Thigpen will act as Chairman for the meeting.

With no further discussion, the meeting was adjourned.

Gwendy Hutchinson Planning and Administrative Assistant

Village of Pinehurst

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Submitted by,


Gwendy Hutchinson
Planning and Administrative Assistant
Village of Pinehurst