



**Pinehurst Historic Preservation Commission  
July 24, 2014  
Meeting Minutes  
4:00 pm**

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**Call to order of the Regular Meeting**

*Chairman Jim Lewis introduced the Commission members and welcomed members of the audience. Chairman Lewis stated that the overview of our Commission is to approve Certificates of Appropriateness for new construction and Major Work, and to do so by conducting hearings and Findings of Fact where applications come before us. Our mission is to take no action except to preserve what is congruous with the special character of the Village of Pinehurst Historic District. This special character to be preserved and enhanced is that of a growing and vibrant Village.*

**Board member present:**

*Jim Lewis  
Jack Farrell  
Bob Farren  
Molly Gwinn  
Jim McChesney*

**Staff present:**

*Chad Hall, Senior Planner and Gwendy Hutchinson, Planning and Administrative Assistant.*

**Approval the May 22, 2014 Special Meeting Minutes  
and the June 26, 2014 Meeting Minutes**

*Bob Farren made a motion to approve the May 22, 2014 Special Meeting Minutes as amended to show that Jim Lewis was present at the meeting but did not vote;; Jack Farrell seconded the motion, which was unanimously approved.*

*Molly Gwinn made a motion to approve the June 26, 2014 Meeting Minutes;  
Jim McChesney seconded the motion, which was unanimously approved.*

**Staff Approvals for Normal Maintenance and Minor Work**

*Jack Farrell made a motion to approve the Staff Approvals for Normal Maintenance and Minor Work; Jim McChesney seconded the motion, which was unanimously approved.*

**Certification of Quorum**

*Chairman Jim Lewis confirmed that there was a quorum present.*

**The following were sworn in:**

*Chad Hall, Senior Planner and Clark Campbell, representing the applicant.*

**Public Hearing**

*Chairman Lewis opened the Public Hearing.*

**COA 14-047**

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A request to construct shelter for exterior cooler at 38 Chinquapin Road. This property can be identified as Moore County Parcel ID# 30476. The property owners are Elias and Helen Dalitsouris.

*The Commission put this case on hold. No vote was taken.*

**COA 14-046**

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A request for new construction of a single-family home atop an existing foundation at 100 Rattlesnake Trail. This property can be identified as Moore County Parcel ID# 20030326. The property owner is PPT, LLC.

*Chad Hall, Senior Planner read the staff report and confirmed that adjacent property owners were notified and that the property had been properly posted.*

*Clark Campbell, representative for the applicant was present to answer any questions or address any concerns of the Commission.*

*The plans that were submitted for this case were incomplete and lacked showing correct materials to be used. Commission members were confused as to what was submitted.*

*After discussion, Chairman Lewis asked for the applicant to be present at any future meetings in order to clear up any questions and to have the plans drawn to the correct specifications and showing the correct materials to be used. Clark Campbell had to call the applicant*

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*in order to verify a couple of questions from the Commission members.*

*After discussion, Bob Farren made a motion to issue a Certificate of Appropriateness to construct a new single-family home with the condition that the applicant work on an agreement with Public Services in order to move the driveway to Medlin Road (if necessary) Clark Campbell agreed with the conditions and will relay them to the applicant and to adopt the Findings of Fact; Jack Farrell seconded the motion, which was unanimously approved.*

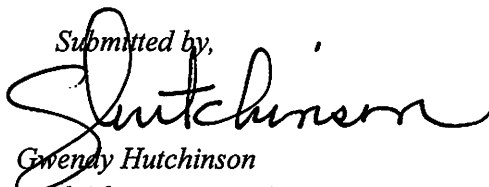
*Chairman Lewis asked for a nomination for Vice-Chairman.  
Molly Gwinn nominated Jack Farrell; Bob Farren seconded the motion  
which was unanimously approved. Jack Farrell accepted the nomination to be Vice –Chairman.*

*Staff was asked to look into the signage at Magnolia Inn that refers to “Dawg House”  
to see if it was permitted.*

*Commission members also complained that the shops in the Village  
had too many signs and asked if there was anything to regulate them.  
Staff was asked to look into this.*

*With no further discussion, the meeting was adjourned.*

*Submitted by,*



*Gwenay Hutchinson  
Planning and Administrative Assistant  
Village of Pinehurst*