

Village of Pinehurst  
Pinehurst Historic Preservation Commission  
June 25, 2015  
MINUTES

Pinehurst Historic Preservation Commission  
June 25, 2015  
Village Assembly Hall  
4:00 p.m.



## MINUTES

### **Commission Members in Attendance:**

Jim Lewis, Chairman  
Jack Farrell, Vice-Chair  
Molly Gwinn, Commission Member  
Amanda Jacoby, Commission Member  
Jim McChesney, Commission Member

### **Commission Members Absent:**

Judy Davis, Commission Member  
Bob Faren, Commission Member

### **Staff present:**

Bruce Gould, Principal Planner  
Gwendy Hutchinson, Planning and Administrative Assistant

### **I. Call to Order**

*Chairman Lewis called the meeting to order. Chairman Jim Lewis introduced the Commission members and welcomed members of the audience. Chairman Lewis stated that the overview of our Commission is to approve Certificates of Appropriateness for new construction and Major Work, and to do so by conducting hearings and Findings of Fact where applications come before us. Our mission is to take no action except to preserve what is congruous with the special character of the Village of Pinehurst Historic District. This special character to be preserved and enhanced is that of a growing and vibrant Village.*

### **II. Approval of Minutes: May 28, 2015**

*Molly Gwinn made a motion to approve the May 28, 2015 Minutes; Jack Farrell seconded the motion, which was unanimously approved.*

### **III. Approval of Normal Maintenance and Minor Work items**

*Jack Farrell made a motion to approve the Normal Maintenance and Minor Work items; Jim McChesney seconded the motion, which was unanimously approved.*

**IV. The following were sworn in:**

*Bruce Gould, Principal Planner; Russ Cribbs, Cribbs Construction; and Henry Sponik, HJ Sponik and Son.*

**V. Public Hearing Items:**

**COA 15-034:** Request to construct a new home with consisting of 5,680 total sq. ft. This property is located at 30 Donald Ross Dr. and can be identified as Moore County Parcel ID# 00027867.

*Bruce Gould, Principal Planner; read the staff report and confirmed that adjacent property owners were notified and that the property had been properly posted.*

*Russ Cribbs, Cribbs Construction; was present to answer any questions or address any concerns of the Commission.*

*After discussion, Jack Farrell made a motion to issue a Certificate of Appropriateness to construct a new home at 30 Donald Ross Drive and to adopt the Findings of Fact; Amanda Jacoby seconded the motion, which was unanimously approved. The vote was 5-0.*

**COA 15-035:** Request for an addition of 114 sq. ft. to the right side of the existing home. This property is located at 115 Palmetto Rd and can be identified as Moore County Parcel ID# 00019202.

*Bruce Gould, Principal Planner; read the staff report and confirmed that adjacent property owners were notified and that the property had been properly posted.*

*After discussion the applicant asked that the hearing be continued to address the concerns of the Commission. These included the proposed roof line and size of windows for the addition at 115 Palmetto Road. This request will be continued to the next scheduled meeting on July 23, 2015.*

**VI. Other Business**

*The Commission asked staff to check into the status of Quality Built Advantage request for a change in the orientation of siding on a majority of the upper portion of the front façade at 100 Rattlesnake Trail. Staff will follow-up and report back the Commissioners at their next meeting.*

**VII. Next Meeting Date: July 23, 2015**

**VIII. Comments from attendees**

*There were no comments from attendees.*

Village of Pinehurst  
Pinehurst Historic Preservation Commission  
June 25, 2015  
MINUTES

**IX. Motion to Adjourn**

*Jack Farrell moved to adjourn the meeting. The motion was seconded by Jim McChesney and carried unanimously. The meeting adjourned at 5:00 p.m.*

*Respectfully submitted*

A handwritten signature in black ink, appearing to read "Gwendy Hutchinson". The signature is written in a cursive, flowing style with a large initial "G".

*Gwendy Hutchinson  
Planning and Administrative Assistant  
Village of Pinehurst*