

Village of Pinehurst
Pinehurst Historic Preservation Commission
Special Meeting
May 15, 2014
Meeting Minutes



**Pinehurst Historic Preservation Commission
Special Meeting
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Meeting Minutes
3:00 – 5:00 pm
Planning and Inspections Conference Room**

Call to order of the Special Meeting

Chairman Lewis called the Special meeting to Order.

Board members present:

*Jim Lewis
Bob Farren
Jack Farrell
Jim McChesney
Molly Gwinn*

Staff present:

*Chad Hall, Senior Planner
Gwendy Hutchinson, Planning and Administrative Assistant*

Discussion on Historic Preservation Commission Procedures

Chairman Lewis went over several items for discussion with the Commission members. Major points of discussion included; Chad's role, Basic vs. Minor vs. Major, deciding what goes to HPC; scheduling of meetings and attendance requirements. Legislature State Statues, PDO, Policies, Standards and Guidelines and Rules of Procedure. The meeting process was discussed to include Motions and Findings of Fact. The Commission as a whole went over a case study with staff.

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With no further discussion, the meeting was adjourned.

Submitted by,

A handwritten signature in cursive script that reads "Gwendy Hutchinson".

*Gwendy Hutchinson
Planning and Administrative Assistant
Village of Pinehurst*