



**Pinehurst Historic Preservation Commission
Meeting Minutes
April 24, 2014
4:00 pm Regular Meeting
Council Conference room**

Call to order of the Regular Meeting

Chairman Warren introduced the Commission members and welcomed members of the audience. Chairman Warren stated that the overview of our Commission is to approve Certificates of Appropriateness for new construction and Major Work, and to do so by conducting hearings and Findings of Fact where applications come before us. Our mission is to take no action except to preserve what is congruous with the special character of the Village of Pinehurst Historic District. This special character to be preserved and enhanced is that of a growing and vibrant Village.

Board member present:

*Howard Warren
Frank Thigpen
Bob Farren
Patrick Duffy
Jack Farrell
Jim Lewis
Nancy Smith*

Staff present:

Chad Hall, Senior Planner and Gwendy Hutchinson, Planning and Administrative Assistant.

Certification of Quorum

Chairman Howard Warren confirmed that there was a quorum present.

Approval of March 27, 2014 Meeting Minutes

Nancy Smith made a motion to approve the March 27, 2014 Meeting Minutes; Jim Lewis seconded the motion, which was unanimously approved.

Staff Approvals for Normal Maintenance and Minor Work

Jack Farrell made a motion to approve the Staff Approvals for Normal Maintenance and Minor Work; Frank Thigpen seconded the motion, which was unanimously approved.

Chairman Warren stated his concern regarding the Staff approvals of 185 Everette Road to replace front porch flooring and to 10 Spur Road to make changes to previously approved plans of asphalt shingle roof to metal roof (Musket/Dark Gray).

Chairman Warren and Commission members discussed at length that these plans were approved at staff level. Staff is to get with the new Chairman, Jim Lewis to go over staff approvals in the future.

Chairman Warren thanked Staff and Commission members for their service over the years.

This was the last meeting for the following Commission members; Howard Warren, Frank Thigpen, Patrick Duffy and Nancy Smith.

With no further discussion, the meeting was adjourned.

Submitted by,



Wendy Hutchinson

Planning and Administrative Assistant
Village of Pinehurst