



## Pinehurst Police Department Internship Program

### **Mission Statement**

It is the mission of the Pinehurst Police Department's (PPD) Internship Program to offer college students, who are interested in a law enforcement career, an enlightening, rewarding, and educational experience.

### **Purpose Statement**

The objective of the program is to provide a meaningful educational and work experience to the selected interns; as well as present an opportunity to assess the police profession first hand.

### **Overview**

Our internship offers students an opportunity to observe and work in various areas of the police department such as Patrol Bureau Platoons, the IMPACT Team, and the Traffic Safety Team. Interns will also rotate through the Support Bureau into areas including the Investigations Division, Property and Evidence, Records, and Telecommunications. Students will learn about the departments staffing, mission, activities, records, and services. Internships are composed of both observations and administrative work. Students are not required to major in Criminal Justice.

A background investigation will be conducted on **ALL** interns.

### **Qualifications**

The intern selection process will be competitive due to the limited number of positions available. **A qualifying student must be considered full-time student at a nationally accredited college or university and the following:**

- 18 years of age
- Must receive college credits for the internship
- Have not been convicted of or pleaded guilty to or entered a plea of nolo contendere to any felony charge or to any violations of any federal or state laws or city ordinances relating to force, violence, theft, dishonesty, gambling, liquor or controlled substance
- Honorable discharge from Military Service (if applicable)
- No illegal drug use within 7 years of application.
- No sale of any drugs
- No pattern of abuse of legal or legend drugs (including steroids)

## **Intern Selection Process**

1. Application Packet Submission (to include transcript and an official letter from your schools' intern coordinator or advisor)
2. Background Investigation
3. Interview
4. Fingerprint submission
5. Acceptance or Denial to the program

## **Application Process**

All applicants must initially contact their college or university's internship coordinator or advisor to ensure all school requirements have been met and that you are eligible for our internship. An official document from your school stating your eligibility and the hours needed to fulfill the internship must be submitted with your application. Application packets are to be mailed to:

Pinehurst Police Department  
Deputy Chief of Police  
Attn: Internship Coordinator  
420 Magnolia Road  
Pinehurst, NC 28374

## **Length of Internship**

Each internship term will last one full semester. There will be three terms a year Fall, Spring, and Summer.

- **Summer 2015** May 16th - August 31st, 2016  
(Applications will be accepted February 1<sup>st</sup>– April 30<sup>th</sup>, 2016)
- **Fall 2015** September 10th - December 15th, 2016  
(Applications will be accepted May 1<sup>st</sup>–July 31<sup>st</sup>, 2016)
- **Spring 2016** January 16th - April 20th, 2016  
(Applications will be accepted September 1<sup>st</sup>– November 31<sup>st</sup>, 2016)

## **Compensation / Wages**

Interns will **NOT** receive any monetary compensation. All students must incur their own tuition and housing expenses.

Application for Internship

To apply for an internship position with PPD, please also print the [internship application](#) and mail completed forms to the above listed address for the Deputy Chief of Police (registration is free).