



**Village of Pinehurst
Pinehurst Historic Preservation Commission
February 28, 2013
Meeting Minutes
4:00 pm
Council Conference Room**

395 Magnolia Road Pinehurst, NC 28374

Call to the order of the Regular Meeting

Chairman Warren introduced the Commission members and welcomed members of the audience. Chairman Warren stated that the overview of our Commission is to approve Certificates of Appropriateness for new construction and Major Work, and to do so by conducting hearings and findings of fact where applications come before us. Our mission is to take no action except to preserve what is congruous with the Village of Pinehurst Historic District.

Board members present:

*Howard Warren
Frank Thigpen - (was late and
was called away during the meeting)
Patrick Duffy
Carl Holstein
Nancy Smith
Jim Lewis*

Staff present:

*Molly Goodman, Senior Planner and Gwendy Hutchinson, Planning
and Administrative Assistant.*

*Bo Bozarth, Chairman of the Community Appearance Committee
was present to observe how the Historic Commission meeting was conducted.*

Certification of Quorum

Chairman Howard Warren confirmed that there was a quorum present.

Approval of the January 24, 2013 Meeting Minutes

*Jim Lewis made a motion to approve the January 24, 2013 meeting minutes;
Nancy Smith seconded the motion, which was approved (5-0)*

Staff Approvals for Normal Maintenance and Minor Work

Jim Lewis made a motion to approve the Staff Approvals for Normal Maintenance and Minor Work; Nancy Smith seconded the motion, which was approved (5-0)

Public Hearing

Chairman Warren opened the Public Hearing

The following were sworn in:

Molly Goodman, Senior Planner; Troy Clark, Owner; Darrell Parsons, Applicant; Russell Cribbs, Owner and Contractor; Sherrill Britt, Contractor; Wayne Haddock, Contractor; and William Thomas, Owner

COA 13-16

A request for approval in order to move a door on the rear elevation of the existing Cadillac building at 35 Dundee Road, Pinehurst, NC. This property can be identified as Moore County Land Record Key (LRK) # 16322. The property owner is Clark Chevrolet-Cadillac, the applicant is Troy Clark.

Molly Goodman, Senior Planner read the staff report and confirmed that adjacent property owners were notified and that the property had been properly posted.

*Troy Clark was present to answer any questions or address any concerns of the Commission.
A photograph of the building was provided.*

After discussion, Jim Lewis made a motion to issue a Certificate of Appropriateness in order to move a door on the rear elevation of the existing Cadillac building at 35 Dundee Road; Patrick Duffy seconded the motion, which was approved (5-0)

Jim Lewis made a motion to adopt the Findings of Fact as read and amended from the staff report; Nancy Smith seconded the motion, which was approved (5-0)

The Findings of Fact were read into the record and are available in the Planning Department.

COA 13-21

A request for approval in order to add an entrance to the right side entrance at 35 Dundee Road, Pinehurst, NC. This property can be identified as Moore County Land Record Key (LRK) # 16322. The property owner is Clark Chevrolet-Cadillac, the applicant is Troy Clark.

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Molly Goodman, Senior Planner read the staff report and confirmed that adjacent property owners were notified and that the property had been properly posted.

*Troy Clark was present to answer any questions or address any concerns of the Commission.
A photograph of the building was provided.*

*After discussion, Nancy Smith made a motion to issue a Certificate of Appropriateness to add an entrance to the right side entrance at 35 Dundee Road; Carl Holstein seconded the motion, which was
Approved (5-0)*

*Nancy Smith made a motion to adopt the Findings of Fact as read and amended from the staff report;
Carl Holstein seconded the motion, which was approved (5-0)*

The Findings of Fact were read into the record and are available in the Planning Department.

COA 13-14

A request for approval in order to install fencing at 295 Everette Road, Pinehurst, NC. This property can be identified as Moore County Land Record Key (LRK) # 22243. The applicant is Darrell Parsons, property owners are Arthur and Margaret Ballato.

Molly Goodman, Senior Planner read the staff report and confirmed that adjacent property owners were notified and that the property had been properly posted.

*Darrell Parsons, Applicant was present to answer any questions or address
any concerns of the Commission.*

*After discussion, Carl Holstein made a motion to issue a Certificate of Appropriateness to install a wooden shadowbox fence along the rear property line at 295 Everette Road; Patrick Duffy
seconded the motion, which was approved (5-0)*

*Carl Holstein made a motion to adopt the Findings of Fact as read and amended from the staff
report; Nancy Smith seconded the motion, which was approved (5-0)*

The Findings of Fact were read into the record and are available in the Planning Department.

COA 13-15

A request for approval in order to construct a new home at 45 McLeod Rd, Pinehurst, NC. This property can be identified as Moore County Land Record Key (LRK) # 21975. The property owner and applicant is Cribbs Construction, LLC.

Molly Goodman, Senior Planner read the staff report and confirmed that adjacent property owners were notified and that the property had been properly posted.

*Russell Cribbs, Owner and Contractor was present to answer any questions or
address any concerns of the Commission.*

Material samples were provided for the record.

After discussion, Patrick Duffy made a motion to issue a Certificate of Appropriateness to construct a new home at 45 McLeod Road; Nancy Smith seconded the motion, which was approved (5-0)

Patrick Duffy made a motion to adopt the Findings of Fact as read and amended from the staff report; Nancy Smith seconded the motion, which was approved (5-0)

The Findings of Fact were read into the record and are available in the Planning Department.

COA 13-17

A request for approval in order to add shutters to the existing home at 175 Dundee Road, Pinehurst, NC. This property can be identified as Moore County Land Record Key (LRK) # 24685. The property owners are Matthew and Courtney Karres, applicant is Sherrill Britt.

Molly Goodman, Senior Planner read the staff report and confirmed that adjacent property owners were notified and that the property had been properly posted.

Sherill Britt, Contractor was present to answer any questions or address any concerns of the Commission.

After discussion, Frank Thigpen made a motion to issue a Certificate of Appropriateness to add shutters to the existing home at 175 Dundee Road; Nancy Smith seconded the motion, which was approved (6-0)

Frank Thigpen made a motion to adopt the Findings of Fact as read and amended from the staff report; Carl Holstein seconded the motion, which was approved (6-0)

The Findings of Fact were read into the record and are available in the Planning Department.

COA 13-18

A request for approval in order to construct a new home on lot 2637, 25 Craig Road, Pinehurst, NC. This property can be identified as Moore County Land Record Key (LRK) # 20110358. The property owner is Britt & Allen, LLC and the applicant is Sherrill Britt.

Molly Goodman, Senior Planner read the staff report and confirmed that adjacent property owners were notified and that the property had been properly posted.

Sherill Britt, Contractor was present to answer any questions or address any concerns of the Commission. Molly Goodman explained that Sherill Britt's first submittal contained vertical siding instead of shake siding. Goodman alerted Britt that this was discouraged in the Local Historic District Standards and Guidelines. However, Britt would prefer the vertical, board and batten look for this home.

Color samples were provided.

After discussion, Jim Lewis made a motion to issue a Certificate of Appropriateness to construct a new home with the siding amendment at 25 Craig Road; Carl Holstein seconded the motion, which was approved (6-0)

Jim Lewis made a motion to adopt the Findings of Fact as read and amended (to eliminate brick except

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in the foundation and to add vertical siding where shake is shown) from the staff report; Frank Thigpen seconded the motion, which was unanimously approved (6-0)

The Findings of Fact were read into the record and are available in the Planning Department.

COA 13-19

A request for approval in order to make additions and alterations to the existing home, at 10 Everette Road, Pinehurst, NC. This property can be identified as Moore County Land Record Key (LRK) # 15216. The property owners are Bart and Lynel Boudreaux and the applicant is Pinehurst Homes, Inc.

Molly Goodman, Senior Planner read the staff report and confirmed that adjacent property owners were notified and that the property had been properly posted.

Wayne Haddock, Contractor was present to answer any questions or address any concerns of the Commission.

Material samples were provided.

After discussion, Nancy Smith made a motion to issue a Certificate of Appropriateness to make additions and alterations to the existing home at 10 Everette Road; Carl Holstein seconded the motion, which was approved (5-0)

Nancy Smith made a motion to adopt the Findings of Fact as read and amended (to work with staff and add mutton bars) on the staff report; Carl Holstein seconded the motion, which was approved (5-0)

The Findings of Fact were read into the record and are available in the Planning Department.

COA 13-20

A request for approval in construct a new detached accessory structure in the rear yard at 350 Linden Road, Pinehurst, NC. This property can be identified as Moore County Land Record Key (LRK)# 20030047. The property owners are William and Lisa Thomas.

Molly Goodman, Senior Planner read the staff report and confirmed that adjacent property owners were notified and that the property had been properly posted.

William Thomas, Owner was present on answer any questions or address any concerns of the Commission.

Renderings of the structure were provided.

After discussion, Frank Thigpen made a motion to issue a Certificate of Appropriateness to construct a new detached accessory structure in the rear yard at 350 Linden Road; Nancy Smith seconded the motion, which was approved (6-0)

Frank Thigpen made a motion to adopt the Findings of Fact as read and amended on the staff report; Nancy Smith seconded the motion, which was approved (6-0)

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The Findings of Fact were read into the record and are available in the Planning Department.

Chairman Warren closed the Public Hearing

General Discussion

“Rules of Procedure amendment to quorum requirement”

After discussion, Frank Thigpen made a motion to amend the Rules of Procedure under Quorum to state: A quorum shall consist of a simple majority of the members with filled seats of the Commission, not to be less than three (3) persons. No business shall be conducted with less than a quorum.

Chairman Warren commented that “shutters” do not need to come before the Commission as they can be approved at staff level.

With no further discussion, the meeting was adjourned.

This meeting was recorded, and the tape is available in the Planning Department.

Submitted by,

Gwendy Hutchison
Planing and Administrative Assitant
Villag