

**Pinehurst Historic Preservation Commission
February 26, 2015
Council Conference Room
4:00 p.m.**



Minutes

Commission Members in Attendance:

Jim Lewis, Chairman
Jack Farrell, Vice-Chair
Judy Davis, Commission Member
Amanda Jacoby, Commission Member
Jim McChesney, Commission Member

Commission Members Absent:

Bob Farren, Commission Member
Molly Gwinn, Commission Member

Staff in Attendance:

Chad Hall, Senior Planner
Gwendy Hutchinson, Planning and Administrative Assistant

I. Call to Order

Chairman Jim Lewis introduced the Commission members and welcomed members of the audience. Chairman Lewis stated that the overview of our Commission is to approve Certificates of Appropriateness for new construction and Major Work, and to do so by conducting hearings and Findings of Fact where applications come before us. Our mission is to take no action except to preserve what is congruous with the special character of the Village of Pinehurst Historic District. This special character to be preserved and enhanced is that of a growing and vibrant Village.

II. Approval of Minutes: January 22, 2015 and February 11, 2015

Jim McChesney made a motion to approve the January 22, 2015 Minutes; Jack Farrell seconded the motion, which was unanimously approved.

Jack Farrell made a motion to approve the February 11, 2015 Minutes; Judy Davis seconded the motion, which was unanimously approved.

III. Approval of Normal Maintenance and Minor Work items

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Jack Farrell made a motion to for approval of the Normal Maintenance and Minor Work items; Amanda Jacoby seconded the motion, which was unanimously approved.

IV. The following were sworn in:

Chad Hall, Senior Planner; Craig Schiffmacher, CDS Construction; and Russ Cribbs, Cribbs Construction.

V. Public Hearings: Chairman Jim Lewis opened the Public Hearing.

COA 15-010: Request for accessory building (greenhouse) in rear yard. This property is located at 5 Carolina Vista and can be identified as Moore County Parcel ID# 23540.

Chad Hall, Senior Planner read the staff report and confirmed that adjacent property owners were notified and that the property had been properly posted

Craig Schiffmacher, CDS Construction was present to answer any questions or address any concerns.

Jim McChesney made a motion to close the Public Hearing; Amanda Jacoby seconded the motion, which was unanimously approved.

After discussion, Jack Farrell made a motion to issue a Certificate of Appropriateness for the construction of a greenhouse as submitted and to adopt the Findings of Fact; Amanda Jacoby seconded the motion, which was unanimously approved.

The vote was (4-0) issue a Certificate of Appropriateness construction of the greenhouse as submitted.

Chairman Jim Lewis opened the Public Hearing.

COA 15-009: Request for new home construction. This property is located at 35 Craig Road and can be identified as Moore County Parcel ID# 20110357.

Chad Hall, Senior Planner read the staff report and confirmed that adjacent property owners were notified and that the property had been properly posted

Russ Cribbs, Cribbs Construction was present to answer any questions or address any concerns of the Commission. Russ Cribbs asked the Commission about vertical siding and the Commission responded that they will review the Standards and Guidelines.

Jim McChesney made a motion to close the Public Hearing; Judy Davis seconded the motion, which was unanimously approved.

After discussion, Jim McChesney made a motion to issues a Certificate of Appropriateness with the following conditions: 1)Standard shutters are to be installed; 2) Horizontal lap sidings on first level; 3) No chimney; and 4) No metal roof and to adopt the Findings of Fact; Judy Davis seconded the motion, which was unanimously approved.

The vote was (4-0) to issue a Certificate of Appropriateness with the conditions as stated above.

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The Commission requested that for future submittals from Russ Cribbs that he attach a written list of any changes to plans brought to the Commission for their review. Russ Cribbs agreed to the request.

VI. Other Business:

Chairman Jim Lewis discussed his conversations with the National Park Service and he hopes to keep communications on-going.

Chairman Jim Lewis also discussed the Smart Phone Walking Tour and how this will educate residents and visitors alike. Chairman Lewis stated that he hopes to form a sub-committee to educate school children on the history of Pinehurst.

Chairman Lewis has approved the Village Heritage Foundation regarding the plaques and he will continue to update the Commission.

VII. Next Meeting Date: March 26, 2015

VIII. Comments from attendees:

There were no comments from attendees.

IX. Motion to Adjourn:

Judy Davis moved to adjourn the meeting. The motion was seconded by Jack Farrell and carried unanimously. The meeting adjourned at 5:00 p.m.

Respectfully submitted,



*Gwendy Hutchinson
Planning and Administrative Assistant
Village of Pinehurst*