

**Pinehurst Historic Preservation Commission**  
**January 22, 2015**  
**Council Conference Room**  
**4:00 p.m.**



## Minutes

### **Commission Members in Attendance:**

Jim Lewis, Chairman  
Jack Farrell, Vice Chairman  
Judy Davis, Commission Member  
Bob Farren, Commission Member  
Molly Gwinn, Commission Member  
Amanda Jacoby, Commission Member  
Jim McChesney, Commission Member

### **Staff Members in Attendance:**

Chad Hall, Senior Planner  
Gwendy Hutchinson, Planning and Administrative Assistant

#### **I. Call to Order**

*Chairman Lewis called the meeting to order. Chairman Jim Lewis introduced the Commission members and welcomed members of the audience. Chairman Lewis stated that the overview of our Commission is to approve Certificates of Appropriateness for new construction and Major Work, and to do so by conducting hearings and Findings of Fact where applications come before us. Our mission is to take no action except to preserve what is congruous with the special character of the Village of Pinehurst Historic District. This special character to be preserved and enhanced is that of a growing and vibrant Village.*

#### **II. Approval of Minutes: December 18, 2014**

*Jim McChesney made a motion to approve the December 18, 2014 minutes; Jack Farrell seconded the motion, which was unanimously approved.*

#### **III. Approval of Normal Maintenance and Minor Work items**

*Jack Farrell made a motion to approve the Normal Maintenance and Minor Work; Jim McChesney seconded the motion, which was unanimously approved.*

#### **IV. The following were sworn in:**

*Chad Hall, Senior Planner; Clark Campbell, Attorney; James Rohr, Property owner; Robert Van Houten, BVH Construction; Johnsie White, Interior Designer; and Russell Cribbs, Cribbs Construction.*

**V. Public Hearing Items:**

*Chairman Jim Lewis opened the Public Hearing.*

**COA 15-001:** Request for 6' shadowbox fence in rear yard. This property is located at 100 Rattlesnake Trail and can be identified as Moore County Parcel ID# 20030326.

*Chad Hall, Senior Planner read the staff report and confirmed that adjacent property owners were notified and that the property had been properly posted.*

*Clark Campbell, Attorney; representing the applicant was present to answer any questions or address any concerns of the Commission. Clark Campbell offered to change the type of fencing from shadowbox to a picket fence.*

*During discussions of the fence, Commission Member Jack Farrell suggested numerous conditions to be placed if the fence is to be approved. There were concerns on the type of fence and it's placement regarding streetscape. The Commission discussed landscaping requirements for fencing over 3 1/2'.*

*After discussion, Molly Gwinn made a motion to deny the request for a 6' shadowbox fence and read Section 2.17.1.1 into the record; Jack Farrell seconded the motion, which was unanimously approved.*

*The vote was: 7-0 to deny the request.*

**COA 15-002:** Request for two additions. This property is located at 1 Village Lane and can be identified as Moore County Parcel ID# 23336.

*Chad Hall, Senior Planner read the staff report and confirmed that adjacent property owners were notified and that the property had been properly posted.*

*James Rohr, property owner and applicant, was present to answer any questions or address any concerns of the Commission.*

*After discussion, Jack Farrell made to issue a Certificate of Appropriateness for two (2) additions at 1 Village Lane and to adopt the Findings of Fact; Molly Gwinn the motion, which was unanimously approved.*

*The vote was: 7-0 to issue a Certificate of Appropriateness.*

**COA 15-003:** Request for multiple renovations and additions. This property is located at 180 Linden Road and can be identified as Moore County Parcel ID# 27981.

*Chad Hall, Senior Planner read the staff report and confirmed that adjacent property owners were notified and that the property had been properly posted.*

*Robert Van Houten, BVH Construction; was present to answer any questions or address any concerns of the Commission.*

*After discussion, Jim McChesney made a motion to issue a Certificate of Appropriateness for the multiple renovations and additions as shown on the plans at 180 Linden Road and to adopt the Findings of Fact; Jack Farrell seconded the motion, which was unanimously approved.*

*The vote was 7-0 to issue a Certificate of Appropriateness.*

**COA 15-004:** Request for new construction. This property is located at 165 Dundee Road and can be identified as Moore County Parcel ID# 20110260.

*Chad Hall, Senior Planner read the staff report and confirmed that adjacent property owners were notified and that the property had been properly posted.*

*Russell Cribbs, Cribbs Construction; was present to answer any questions or address any concerns of the Commission.*

*After discussion, Jack Farrell made a motion to issue a Certificate of Appropriateness for new construction of a single family home at 165 Dundee Road with the condition that the driveway can be concrete or crushed stone with a concrete border and to adopt the Findings of Fact; Molly Gwinn seconded the motion, which was unanimously approved.*

*The vote was 7-0 to issue a Certificate of Appropriateness with the conditions stated above.*

*With no further discussion, Chairman Lewis closed the Public Hearing*

**VI. Other Business:**

*Chairman Jim Lewis will be speaking to invited residents of the Historic District on January 29<sup>th</sup> beginning at 6:00 p.m. in the Assembly Hall.*

*February 11<sup>th</sup> will be a day of training for Commission members beginning at 9:30 a.m. in the Fire Station conference room. Lunch and refreshments will be provided.*

*Chairman Lewis and Commission member Jack Farrell, are working with staff to provide walking tours via the use of smart phones. Currently they are meeting with IT to establish costs involved in getting this developed.*

**VII. Next Meeting Date: February 26, 2015**

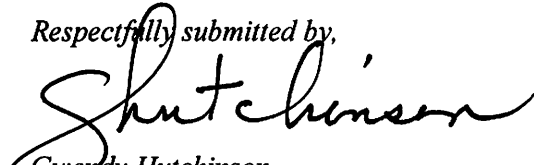
**VIII. Comments from attendees**

*There were no comments from attendees*

**IX. Motion to Adjourn**

*Jack Farrell moved to adjourn the meeting. The motion was seconded by Judy Davis and carried unanimously. The meeting adjourned at 5:35 p.m.*

*Respectfully submitted by,*

A handwritten signature in cursive script that reads "Gwendy Hutchinson". The signature is written in black ink and is positioned above the printed name and title.

*Gwendy Hutchinson  
Planning and Administrative Assistant  
Village of Pinehurst*