



Council Meetings

Village Council meetings are open to the public and are an opportunity to voice your opinion directly. You can access the same information Council members receive before their meetings, including meeting agendas and supporting documents, at www.vopnc.org/agendas. If you cannot be there in person, watch the meetings online afterward by going to www.vopnc.org/videos. To view the complete meeting schedule, visit www.vopnc.org/meetings.

You can also submit your comments in writing by email or mail to the Village Clerk, 395 Magnolia Road, Pinehurst, NC 28374 or clerk@vopnc.org. Your name, contact information, and comments become part of the public record so anyone can read your written comments.

Subscribing to Village Council meeting summaries is a great way to stay informed as to what was discussed and what decisions were made. To be added to the Clerk's notification list, email the Village Clerk at clerk@vopnc.org.

FOR MORE INFORMATION

Village of Pinehurst Municipal Code
www.vopnc.org/municipalcode

North Carolina General Statutes
www.ncga.state.nc.us

County & Municipal Government in NC
www.sog.unc.edu/pubs/cm9

Village of Pinehurst Council
www.vopnc.org/council

Council Meeting Schedule
www.vopnc.org/meetings

Access Council Meeting Agendas
www.vopnc.org/agendas

Watch Council Meeting Videos
www.vopnc.org/videos

This learning guide is just one in a series about the Village of Pinehurst. You can find the rest of the series on the Village's website: www.vopnc.org/getinvolved.

The Village of Pinehurst
395 Magnolia Road
Pinehurst, NC 28374
910-295-1900
www.vopnc.org



Your guide to THE ROLES OF THE MAYOR AND VILLAGE COUNCIL



VILLAGE OF PINEHURST LEARNING SERIES



Council-Manager Form of Government

The Village of Pinehurst was incorporated and chartered in 1980 under the Council-Manager form of government. This form of government is common in North Carolina, especially for cities with populations exceeding 2,500. The Council-Manager form of government was created in the 1900s as part of a reform effort to eliminate corruption in American local government. The plan called for a small, accountable elected body to employ a politically neutral, expert manager to serve at its pleasure. The manager would give objective, rational advice to the elected body and then execute whatever decisions the elected body made for the welfare of the citizens, using sound business practices to administer the day-to-day affairs of government.



Today, the Council-Manager form of government looks much the same as it did in the beginning. Elected and administrative officials are involved at all levels of policy and administration, but in different ways. The elected body shoulders most of the responsibility, authority, and initiative for setting the mission of the local government and enacting policies to achieve that mission. The manager and staff shoulder the responsibility of internal management and implementation of those policies.

Village Council

The Pinehurst Village Council is made up of five directly elected members: a Mayor and four Council members. Elections are held in odd years as four-year terms, with two Council members elected in one cycle, while the Mayor and the other two Council members are elected in the next cycle.



The Mayor

The role of the Mayor is to:

- Preside at Council meetings
- Call special meetings
- Issue mayoral proclamations
- Represent the Village of Pinehurst across North Carolina
- Other powers conferred by the Council

Council Members

The role of Council members is to:

- Govern and oversee management of the Village
- Confer power to the Mayor and Village employees
- Decide the organization of municipal government
- Appoint a manager and attorney

A *Mayor Pro Tem* is appointed by Council to preside over meetings and to fulfill the duties of the Mayor when he or she is absent or incapacitated.

A *Treasurer* is appointed by Council and is authorized to act in the Mayor's stead if both the Mayor and the Mayor Pro Tem are absent or incapacitated.

Village Council Responsibilities

The Village Council holds ultimate authority to act for the Village of Pinehurst, as laid out in Chapter 160A of the General Statutes of North Carolina (G.S. 160A). Council:

- Decides what services the Village will provide and at what level
- Adopts the Village's ordinances
- Establishes the Village's fiscal policy by adopting the annual budget ordinance
- Authorizes the Village to enter into a contract, buy or sell a parcel of property, award the successful bid on a purchase or construction project, or accept the dedication of a street or utility easement
- Sets the direction for the Village by clarifying the Village's mission and by setting short- and long-term goals and adopting policies to accomplish these purposes
- Engages in strategy development
- Monitors the Village's ability to administer and provide efficient and effective public services.

As they take all of these actions, Council must act as a collective body and only when properly convened, in a public meeting.



Learn more about your Council members:
www.vopnc.org/council