

**Board of Adjustment
Special Meeting
Meeting Minutes
September 6, 2012
4:30 pm
VOP Council Conference room**

395 Magnolia Road, Pinehurst, NC 28374

Call to the Order of the Special Meeting

Chairman Richard Ashton called the Special Meeting to order.

Board members present:

*Richard Ashton
Carol Henry
Byrd Gwinn
Kevin Hardt
Betty Sapp
Joel Shriberg*

Board members absent:

*Percy Bennett
Jay Snyder*

Staff present:

Andrea Correll, Planning and Inspections Director, Bruce Gould, Senior Planner, and John Silverstein, Attorney.

Approval of the August 23, 2012 meeting minutes

Byrd Gwinn made a motion to approve the August 22, 2012 meeting minutes; Kevin Hardt seconded the motion, which was unanimously approved.

Discussion with BOA Attorney, John Silverstein

Attorney Silverstein discussed the Board's role and the process of appeals.

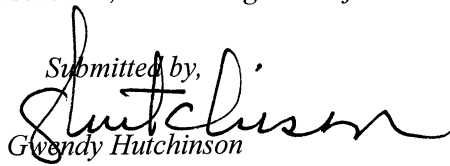
Review and adopt BOA Rules and Procedures

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After discussion, Byrd Gwinn made a motion to adopt the BOA Rules of Procedures; Kevin Hardt seconded the motion, which was unanimously approved.

With no further discussion, the meeting was adjourned.

Submitted by,

A handwritten signature in black ink, appearing to read "Wendy Hutchinson". The signature is written in a cursive style with a large initial "W".

Wendy Hutchinson

*Planning and Administrative Assistant
Village of Pinehurst*