



PLANNING AND INSPECTIONS DEPARTMENT

Board of Adjustment
August 23, 2012
Agenda
1:00 p.m. – 3:00 p.m.
Fire House Training Room

- 1) Introduction of Attorney, Robin Currin
 - 2) The Board of Adjustment and its Responsibilities
 - a. Duties of the BOA
 - b. Quasi-Judicial Procedures of the BOA
 - c. Types Decisions Made by the BOA
 - i. Special Use Permits
 - ii. Variances
 - iii. Appeals from Decisions of the Zoning Administrator/Interpretations
 - iv. Appeals from Historic Preservation Commission
 - 3) Decisions of the Board of Adjustment
 - a. Voting
 - b. Findings of Fact and Conclusions of Law
 - 4) Appeals to Superior Court from the Board of Adjustment
 - a. Standing to Appeal
 - b. N.C. Gen. Stat. 160A-393 – Appeals in the Nature of Certiorari
 - 5) Rules of Procedure for Pinehurst BOA
 - 6) Questions/Comments
 - 7) Adjournment
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Village of Pinehurst
Board of Adjustment
Special Meeting
August 23, 2012
Meeting Minutes

**Board of Adjustment
Special Meeting
Training Session
Meeting Minutes
August 23, 2012
1:00 pm - 3:00 pm
VOP Fire Station Training Room**

Chairman Richard Ashton called the special meeting to order.

Board members present:

*Richard Ashton
Percy Bennett
Carol Henry
Kevin Hardt
Betty Sapp
Joel Shriberg*

Board member absent:

Jay Snyder

Staff present:

*Andrea Correll
Gwendy Hutchinson
Bruce Gould
Molly Russell
Barbara Thompson*

Andrea Correll welcomed those in attendance and introduced Robin Currin, Attorney. Robin discussed with the Board their duties and responsibilities; quasi-judicial procedures, types of decisions made by the BOA; voting, findings of fact and appeals. Robin read from and referred to the following General Statutes:

*160A-393- Appeals in the nature of certiorari
160 A – 400.9 – Certificate of appropriateness required
160 A -388- Board of Adjustment*

After discussion, Chairman Ashton asked for a motion to close the meeting. Joel Shriberg made a motion to adjourn the training session; Carol Henry seconded the motion, which was unanimously approved.

Village of Pinehurst
Board of Adjustment
Special Meeting
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Submitted by,

A handwritten signature in black ink that reads "G Hutchinson". The signature is written in a cursive style with a large, prominent "G" and "H".

*Gwendy Hutchinson
Planning and Administrative Assistant
Village of Pinehurst*