

The Village of Pinehurst



A Guide to Getting Involved



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Your Local Government

About your government in the United States

The Village of Pinehurst is your local government, also known as municipal government. In the United States, we have three levels of government: federal, state, and local (which includes county and municipal). Each level has different responsibilities and they often work together. The Village of Pinehurst provides services that have a direct impact on our daily lives.

Federal



Federal government is responsible for national defense and the armed forces, the postal service, treasury, citizenship and immigration, census, foreign affairs, international trade, and more.

State



The State of North Carolina is responsible for health, education, driver and vehicle licensing, commerce, transportation, natural resources and environment, the court system, and public safety.

County



Moore County is responsible for social services, public health, emergency medical services, register of deeds, education, public safety, water and sewer, animal control, and cultural resources.

Municipal



The Village of Pinehurst is responsible for adopting a municipal budget, building inspections, code compliance, fire services, parks and recreation, permits, planning and zoning within Village limits, police services, street maintenance, and solid waste collection.

Village of Pinehurst facts

About **16** thousand residents



107 miles of roads



2 fire stations and **1** police station



7.05 miles of greenway trails



193 acres of parks



43 Village-sponsored cultural events annually



Your Local Government

About your Village Council

The Village Council is made up of five directly-elected members including the mayor and four Council Members.

The **Mayor** provides leadership to the Village Council and:

- represents the Village of Pinehurst across North Carolina
- presides over Council meetings
- issues mayoral proclamations

Council Members:

- appoint the Village manager
- set and direct policy regarding operations of Village government

Elections are held in odd years, with two Council Members elected to four year terms in one cycle, while the Mayor and the other two Council Members are elected in the next cycle.

In addition to the responsibilities mentioned above, some Council Members also take additional roles by participating as liaisons for Village committees.

The Village Council typically holds two meetings per month in the Assembly Hall of Village Hall at 395 Magnolia Road. These meetings are open to the public and residents are encouraged to attend. You can find the meeting schedule online at www.vopnc.org/meetings. If you can't attend, Council meetings are live-streamed at www.vopnc.org/live or watch videos of past Council meetings at www.vopnc.org/videos.

The North Carolina General Assembly outlines the powers, authority, and responsibilities of municipal governments.

About Council-appointed boards and commissions

Appointed boards are a common form of citizen involvement most often formed at the discretion of the Village Council. Some boards must follow state legal requirements due to their delegated authority under the North Carolina General Statutes. Volunteers who are appointed by the Council to boards and commissions serve as the link that connects the public to its governing body and as advisors who make recommendations that help shape the policies or services of the Village of Pinehurst. The Village Council appoints residents to these boards and commissions:

- Board of Adjustment and the Planning and Zoning Board
- Bicycle and Pedestrian Advisory Committee
- Historic Preservation Commission
- Beautification Committee Chairperson



Visit www.vopnc.org/volunteer for volunteer opportunities.

Your Local Government

About your Village staff

Like most municipalities in North Carolina, our Village Manager serves as chief executive. The Manager is responsible for carrying out the Council's policies and for running Village government. The Manager works closely with Council to develop policies for the Village and with Village employees to see that Village policies are carried out.

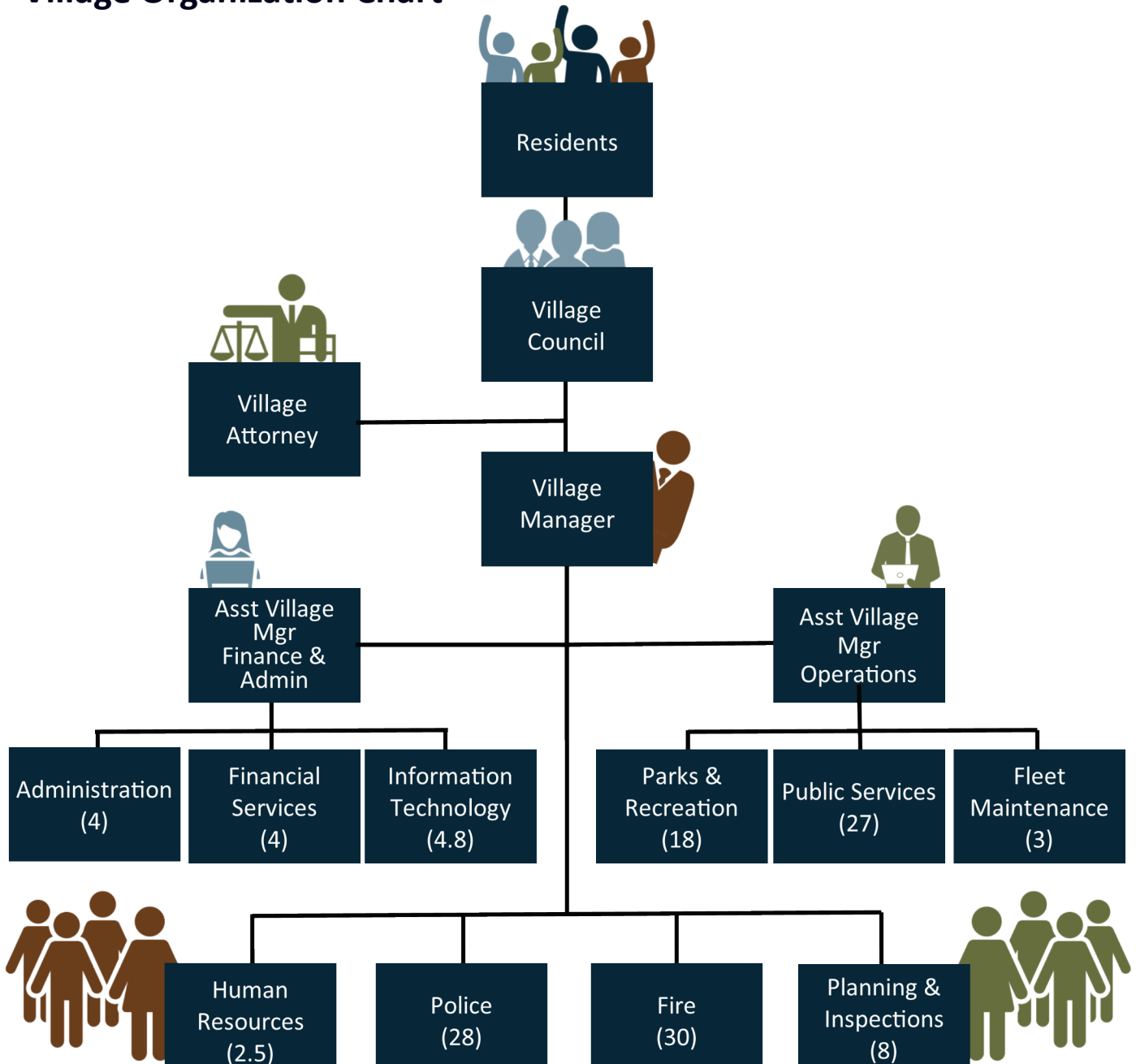
While the Village Council and Manager give guidance for the path they would like the Village to take, it is Village employees who bring those ideas to life. Personnel include those who provide services directly to Village residents such as police officers, firefighters, and solid waste staff. Their work is supported by a variety of other staff who provide expert advice, manage the Village's finances, prepare reports, and do many other things to conduct the Village's business on a day-to-day basis.

Village personnel are organized into departments and each department specializes in a particular service. The Village Manager selects department heads and they in turn organize and supervise the employees in their departments.

Village employees are committed to our mission to “promote, enhance, and sustain the quality of life for residents, businesses, and visitors”.

Want to join our team? Go to www.vopnc.org/hr for employment opportunities.

Village Organization Chart



Your Local Government

Accessing your local government

The Village of Pinehurst provides many great programs and services for its residents. Ensuring you know how to access these services is an important part of that.

There are two key places to start when you are looking for information about Village services and programs: visit **www.vopnc.org** or download our mobile app **MY VOP**. The Village of Pinehurst website, **www.vopnc.org**, is a great resource to find out what is happening in the Village, learn about new programs, and find general information. Our mobile app, **MY VOP**, is a very useful tool to get information or submit service requests through your smartphone, online, and SMS. You can also access important Village information through other in-app tools, such as special events. Through **MY VOP**, Village staff have the ability to comment on service requests and provide residents with real-time updates.

To stay up-to-date on the latest Village news, be sure to follow us on Facebook, Twitter, and Instagram by searching for **vopnc**.

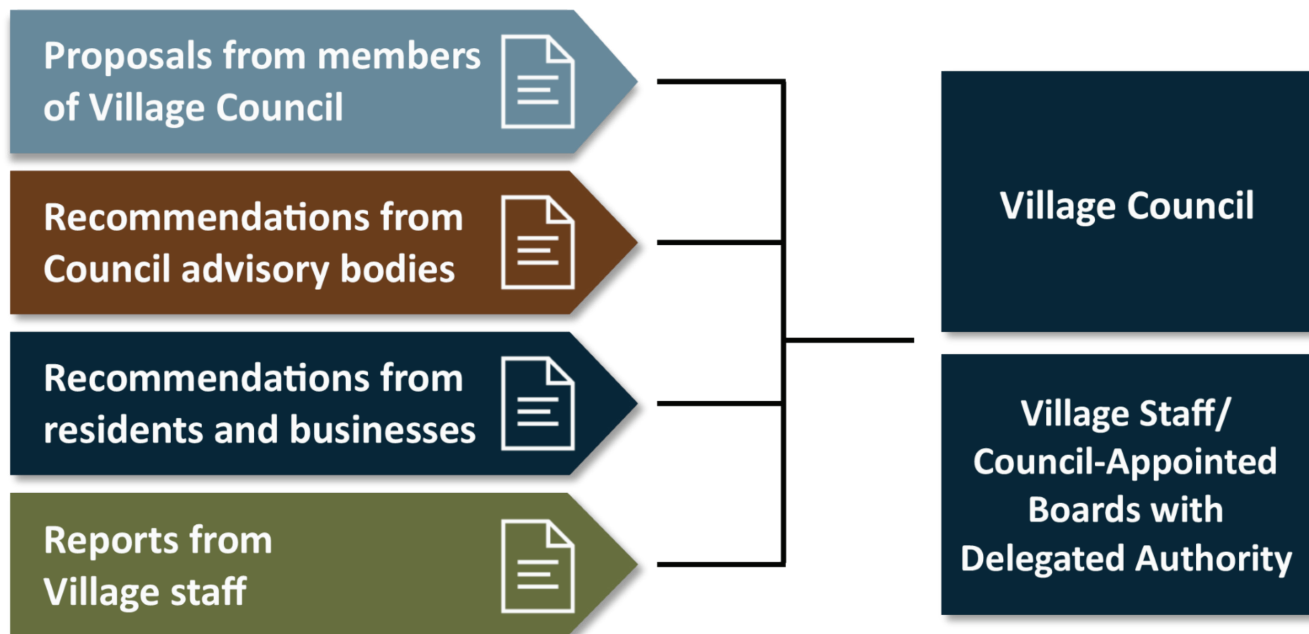


My VOP is available for iOS and in the Google Play store. Download it for FREE today!



Your Local Government

How decisions are made



Village staff or Council may provide opportunities for public input.



You can share your opinion by speaking at a meeting or submitting your comments in writing.




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graph LR; A[Final Decisions] --> B[Village Staff puts the decisions into action]; C[You can attend Village Council meetings in person or stream them online.] --> A; D[Computer icon] --- C;
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Final Decisions

Village Staff puts
the decisions
into action

**You can attend Village
Council meetings in person or
stream them online.**





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PINEHURST

THE VERDIN COMPANY, INC.
CINCINNATI, OHIO

Get Involved

Now that you have an understanding of how local government works, we want to tell you about the ways you can get involved.



Be Informed:

- Attend Council and committee meetings
- Follow along with the agenda
- Subscribe to email updates
- Follow on social media
- Access information



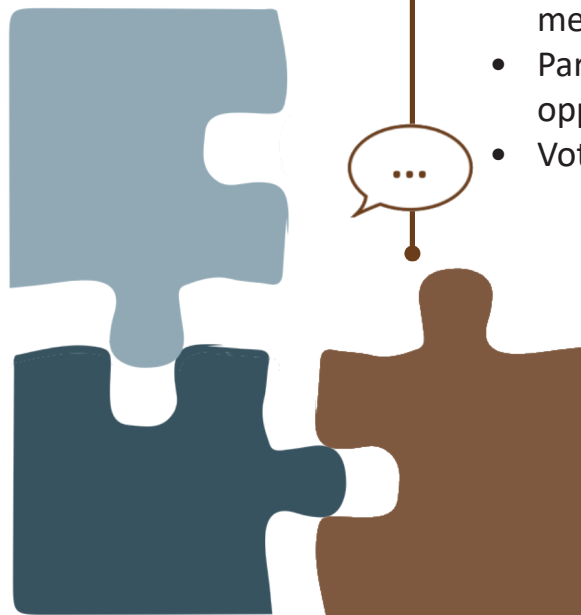
Have Your Say:

- Contact your Council
- Participate in a Council meeting
- Participate in public input opportunities
- Vote in local elections



Serve Your Village:

- Apply to volunteer
- Run for elected office



Serve Your Village:

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Be Informed

Being informed is an important first step to participating in decision-making.

Council and committee meetings

Village Council and committee meetings take place at Village Hall, 395 Magnolia Road, and residents are always welcome to attend. At this time, all Council meetings, Historic Preservation Commission meetings, Board of Adjustment, and Planning & Zoning meetings are recorded. So if you can't be there in person, you can watch the meetings online by going to www.vopnc.org/videos.

You can access the same information Council Members receive before their meetings, including the meeting agendas and supporting documents at www.vopnc.org/agendas. Agendas for the Historic Preservation Commission, the Board of Adjustment and the Planning & Zoning Board can also be found here. Agendas are published a minimum of five days prior to the scheduled meeting.

Subscribe to email updates

Subscribing to Village Council meeting summaries is a great way to stay informed. You can read about what was discussed and what decisions were made. To be added to the Clerk's Notification List, email the Village Clerk at clerk@vopnc.org.

Watch meetings online at www.vopnc.org/videos.

More information about North Carolina Sunshine Laws can be found at www.ncpengov.org.

Follow on social media

There are so many ways to stay connected!



facebook.com/vopnc



@vopnc



@vopnc



@vopnc

Access information

The North Carolina General Assembly has declared that records and information compiled by agencies of North Carolina government are the property of the people. There are multiple ways you can access Village of Pinehurst information. Non-emergency information about Village services is available by calling our customer service representatives at 910-295-1900. In addition, the document center on the Village website offers a wealth of information (www.vopnc.org/documents). We also offer an online Financial Transparency Center with a visual breakdown of the Village's finances (www.vopnc.org/financialtransparencycenter). However, if there is something you can't locate, you can file a public records request with the Village Clerk by email to clerk@vopnc.org or by phone at 910-295-1900.

Access our financial transparency center at www.vopnc.org/financialtransparencycenter.

Have Your Say

Your opinion is important and by sharing your thoughts, you can have an impact on neighborhood and Village-wide decisions.

Contact your Council Members

One of the great things about your local government is that the Mayor and Council Members are accessible to the public. Your Council Members are here to discuss things going on in your community. If you have a question, or want to share your opinion, Council members are a good place to start.

You can call or email Council members to:

- share your views on issues affecting the Village or your neighborhood
- make an appointment
- invite Council members to a community event or meeting



Learn more about your Council members and find their contact information at www.vopnc.org/council.

Many questions can be answered by visiting www.vopnc.org.

Can't attend a Council meeting? Council and some board/committee meeting videos can be found at www.vopnc.org/videos.

Participate in a meeting

Council meetings and board/committee meetings are open to the public and are an opportunity to voice your opinion directly. This can be done in person or in writing. To view a complete meeting calendar, visit www.vopnc.org/meetings.

Speak about an issue

Council provides an opportunity for public comment at the conclusion of each regular Council meeting.

Write to Village Council

You can submit your comments in writing by mail to the Village Clerk, 395 Magnolia Road, Pinehurst, NC 28374 or email clerk@vopnc.org. Your name, contact information, and comments become part of the public record so that anyone can read your written comments.



View our meeting calendar at www.vopnc.org/meetings.

Have Your Say

Participate in public input opportunities

Village staff consult the public to gather input about local or Village-wide issues through surveys, Open Village Hall, public input meetings, and more. You can find out what is happening in the community and make sure your opinions are considered by participating in these public input opportunities.

Surveys:

Households or businesses may receive surveys via email or regular mail from the Village. We conduct surveys to gather opinions about current services and/or possible changes in your community.

Engage Pinehurst:

Engage Pinehurst makes it easy for Village residents to get involved, participate in community decisions, and provide ideas and feedback on a variety of topics affecting our community. A quick platform sign up at www.engage.vopnc.org will enable you to provide comments and suggestions and keep you in the loop about the projects you're personally interested in.

Public input meetings:

From time to time, Council or Village staff may hold public input meetings in order to gain additional feedback on important topics.

To view community and business survey results, go to www.vopnc.org/surveys.

The Moore County Board of Elections offers early voting and absentee voting. So get out and vote!

Vote in local elections

Municipal elections are held in odd years in November, with two Council members elected to four year terms in one cycle, while the Mayor and other two Council members are elected in the next cycle.

You can vote in the Village's municipal elections if you are:

- a United States citizen
- a resident of the Village of Pinehurst
- at least 18 years old
- not prohibited from voting under any law
- registered to vote in Moore County



Visit www.moorecountync.gov/board-of-elections for more information.

Serve Your Village

Serving your Village allows you to directly influence decisions in your community.

Apply to serve

The Village of Pinehurst has an active team of volunteers who serve in countless ways by giving their time and/or expertise to better the community. We offer both short and long-term volunteer opportunities, so there's something for everyone! Apply online any time at www.vopnc.org/volunteer or contact the Village Clerk at clerk@vopnc.org for more information on our volunteer program.

Council-appointed boards:

- Board of Adjustment and the Planning and Zoning Board
- Bicycle and Pedestrian Advisory Committee
- Historic Preservation Commission
- Beautification Committee Chairperson

Standing committees and other volunteer opportunities:

- Citizens on Patrol
- Greenway Wildlife Habitat Committee
- Neighborhood Advisory Committee
- Parks and Recreation Events
- Risk Management Committee
- Welcome Center Ambassadors
- Community Watch



Over 200 volunteers currently serve the Village in a variety of ways, but we still need you!

Run for elected office

You can become a candidate and run to be the next Mayor or Council Member. At the local level of government, there are no political parties.

In order to become a candidate, you must file a notice of candidacy with the Moore County Board of Elections no earlier than 12:00 noon on the first Friday in July and no later than 12:00 noon on the third Friday in July preceding the election.

To run for office, you must be:

- a United States citizen
- a resident of the Village of Pinehurst
- at least 18 years old
- not prohibited from voting under any law
- registered to vote in Moore County



Visit www.moorecountync.gov/board-of-elections for more information.

Online resources

Your local government

Village of Pinehurst website:
www.vopnc.org

Be informed

Village Council and some committee meeting videos:
www.vopnc.org/videos

Village Council and some committee meeting agendas:
www.vopnc.org/agendas

Online document library:
www.vopnc.org/documents

Financial Transparency Center:
www.vopnc.org/financialtransparencycenter

Have your say

Learn about Village Council:
www.vopnc.org/council

Council and committee meeting calendar:
www.vopnc.org/meetings

Engage Pinehurst:
www.engage.vopnc.org

Serve your Village

Volunteering for the Village:
www.vopnc.org/volunteer

Moore County Board of Elections:
moorecountync.gov/board-of-elections