

MINUTES

Pinehurst Beautification Committee

Monday, April 7, 2014

Council Conference Room

3:30 pm

Committee Members in Attendance:

Chairman Molly Rowell, Ginsey Fallon, Council Member John Strickland, Chris Burrows, Kim Gilley, Andy Wilkison, Mary Hall Koontz, Brenda Lyne, Kevin Brewer, Jeff Batton, Marylyn Bonville, Walt Morgan, Lorraine Tweed.

Committee Members Absent:

Keith McDaniel, Randy Murzyn, Linda Tucker.

Guests in Attendance:

Mark Wagner

Call to Order

Molly Rowell

At 3:30 pm, Molly Rowell called the meeting of the Pinehurst Beautification Committee to order.

Approval of Minutes

Molly Rowell

Molly Rowell announced that the minutes from the November, 2013 meeting were not available for review at this time.

Reports from the Chairperson

Molly Rowell

- Welcome and Announcements
 - BC Membership; After welcoming all of the attendees, Chairman Rowell handed out to each member a membership listing and a copy of the report given earlier today at the Volunteer Appreciation Luncheon.
- Introductions- New Village Liaison, Kevin Brewer. Chairman Rowell introduced a new liaison to the Committee from the Village Staff, Parks Supervisor Kevin Brewer. Kevin gave his personal and professional background.

Overview of Changes and Responsibilities for Committee

Jeff Batton

Jeff Batton gave an overview of the role and responsibilities of the Beautification Committee going forward relative to the Community Appearance Commission, the Garden Club, and the responsibilities of Kevin Brewer and Walt Morgan and their respective departments. Jeff explained available budget and where those funds are located, the purpose of the Beautification Grant program, and the means of maintaining and replacing the Village Center planters and hanging baskets. Walt Morgan gave an update on the schedule for the installation of new plant material in the hanging baskets in the Village Center.

Sub Committee Review and Proposal

Molly Rowell

- Sign up for Sub-Committees and leader roles; Chairman Rowell went over the listing of proposed new subcommittees and the assignments made to date. She asked for the membership to review this list and be prepared to finalize it at the next meeting on May 5, 2014.
 - Expectations; Chairman Rowell went over her expectations for the membership, the subcommittees and the various chairpersons of each. In addition to the ethical requirements that are required of all
-
-

volunteers of the Village, Molly explained her desire that all members become familiar with and utilize performance management principles. Molly will work with John Frye on financial management of the funds allocated to the Committee.

Calendar of Upcoming Events

Molly Rowell

-
-
-

Holly Arts Fair- October 18th

Molly Rowell

- An application has been submitted for booth space at the Holly Arts Fair. Wreaths will be sold from the booth.
-
-

Other Business

Molly Rowell

- Kevin Brewer distributed a schedule for replacement of plant material in the planters and hanging baskets in the Village Center for spring and fall, 2014. He will be coordinating this schedule with Tess Gillespie of the Garden Club.
 - The Committee discussed establishing a bench and tree in honor of the service of Bart and Martha O'Connor. The Village already has a bench that could have a plaque attached in honor of Bart and Martha, and Kevin Brewer will investigate an appropriate tree for placement near the bench. The proposed location is the large triangle at the intersection of Barrett, McKenzie and Highway 5. The committee tentatively agreed to make individual contributions to fund the purchase of the tree.
-
-

Next Meeting Date

Molly Rowell

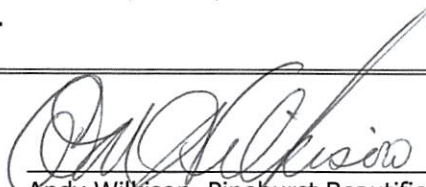
The next meeting of the Pinehurst Beautification Committee is set for Monday, May 5 at 3:30 pm.

Adjourn

Molly Rowell

A motion to adjourn was made by Ginsey Fallon and seconded by Lorraine Tweed. The meeting adjourned at 4:30 pm.

Respectfully submitted by:



Andy Wilkison, Pinehurst Beautification Committee