

Village of Pinehurst
Planning and Zoning Board
February 2, 2017
Minutes

**Planning and Zoning Board
February 2, 2017
Council Conference Room
4:00 p.m.**



MINUTES

Committee Members in Attendance:

Fred Engelfried, Chairman
Cyndie Burnett, Board Member
Kevin Drum, Board Member
Jeff Haarlow, Board Member
David Kelley, Board Member
Myles Larsen, Board Member
Mike Marsh, Board Member
Leo Santowasso, Board Member

Board Member Absent:

Carol Henry, Board Member

Staff Present:

Kevin Reed, Planning and Inspections Director
Bruce Gould, Principal Planner
Gwendy Hutchinson, Planning and Administrative Assistant

I. Call to Order

Chairman Engelfried called the meeting to Order and confirmed that there was a quorum present.

II. Approval of Minutes: January 5, 2017 Minutes

Leo Santowasso made a motion to approve the January 5, 2017 Minutes; Myles Larsen seconded the motion, which was unanimously approved.

III. Introduction of new Board Member, Jeff Haarlow

Chairman Engelfried introduced new Board Member Jeff Haarlow. Jeff Haarlow thanked Chairman Engelfried and stated that he was a local resident, he graduated from the O'Neal School where his father was its first head and that he was looking forward to serving on the Board.

IV. Appointment of a Vice-Chairman

Chairman Engelfried asked for a motion to appoint David Kelley as Vice-Chairman. Leo Santowasso made a motion to appoint David Kelley as Vice-Chairman; Cindy Burnett seconded the motion, which was approved. Chairman Engelfried and David Kelley abstained from voting.

V. Discussion about sign ordinance revisions

Discussions continued regarding sign ordinances. Leo Santowasso, David Kelley, Mike Marsh, Kevin Drum and Chairman Engelfried as an alternate; serve on the sub-committee. The sub-committee will be reviewing sign ordinances from different towns in preparation of their meeting.

VI. Status report on draft policies

Village Attorney, Michael Newman is reviewing the Board of Adjustment Rules of Procedure and will have it available to vote on at the March 2, 2017 meeting.

VII. Training

Both Staff and Committee Members participated in and viewed the training module. The module reviewed was Spot Zoning as part of their land development regulations.

VIII. Next Meeting Date: March 2, 2017

IX. Motion to Adjourn

With no further discussion, Chairman Engelfried adjourned the meeting.

Respectfully submitted,



Gwendy Hutchinson
Planning and Administrative Assistant
Village of Pinehurst