

RESOLUTION #17-11:

A RESOLUTION REGULATING ADMINISTRATIVE, FINANCIAL, AND HUMAN RESOURCES POLICIES OF THE VILLAGE OF PINEHURST.

THAT WHEREAS, Chapter 160A, Article 7 of the General Statutes of North Carolina outlines the powers and duties of the Village Manager and the Village Council; and

WHEREAS, the Village Council has deemed it necessary and in the best interests of its employees and citizens to formulate and revise administrative policies; and

WHEREAS, as the operational needs of the Village change, the Village Council and the Village Manager have from time to time adopted and amended previously adopted administrative policies for the Village of Pinehurst;

WHEREAS, the Village has established an inter-departmental Policy Committee to review all policies that impact employees or departments activities across the organization; and

NOW, THEREFORE, BE IT RESOLVED, by the Village Council of the Village of Pinehurst, North Carolina, in the regular meeting assembled this 28th day of March, 2017, as follows:

SECTION 1. The Village Manager is hereby authorized to approve all administrative policies as recommended by the Village's Policy Committee.

SECTION 2. All financial policies of the Village shall be approved by the Village Council with the exception of the following policies, which are hereby designated as administrative policies:

1. Purchasing Card (P-Card) Program Policy
2. Travel Expense & Reimbursement Policy

SECTION 3. All human resources polices shall be approved in accordance with Resolution #09-31.

SECTION 4. The Village Manager shall report to the Village Council any revisions to existing policies or newly created policies that are approved by the Village Manager.

SECTION 5. The Policy Committee Chair is hereby instructed to furnish, in a timely manner, a copy of all approved or updated polices to the employees of the Village of Pinehurst upon approval.

SECTION 6. This resolution shall be and the same is hereby effective from and after the date of its adoption.

THIS RESOLUTION passed and adopted this 28th day of March, 2017.



VILLAGE OF PINEHURST
VILLAGE COUNCIL

By: *Nancy Roy Fiorillo*
Nancy Roy Fiorillo, Mayor

Attest:

Lauren M. Craig
Lauren M. Craig, Village Clerk

Approved as to Form:
Michael J. Newman
Michael J. Newman, Village Attorney