

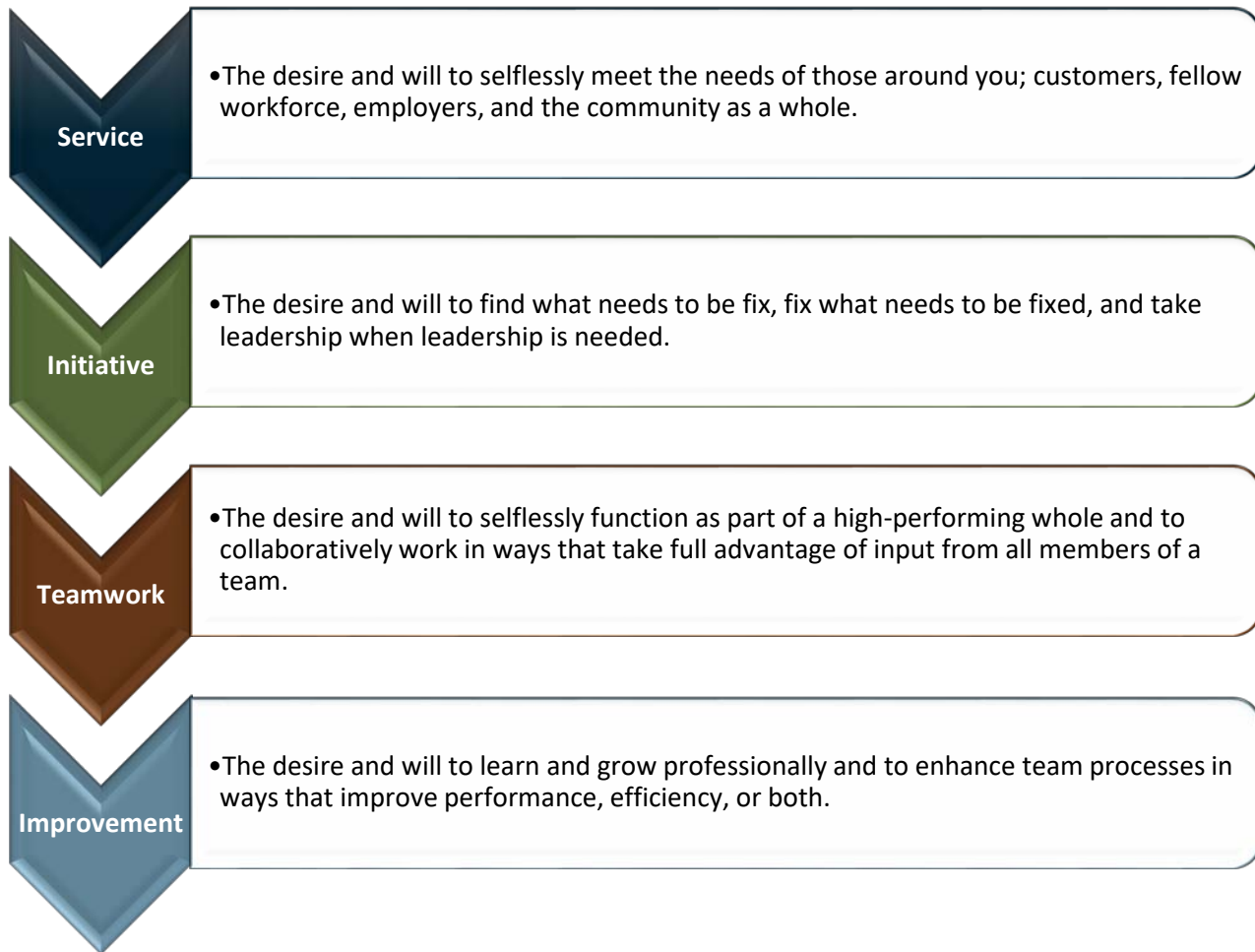


Village of Pinehurst Volunteers Champion's Club Program

Volunteer Champion's Award

Program Highlights and Purpose:

All Village of Pinehurst volunteers are eligible for recognition in the Champion's Club Program. Candidates should demonstrate **the VOP core values: service, initiative, teamwork, and improvement**. Volunteers are strongly encouraged to nominate their peers for recognition that is based on the following standards:



Scoring:

Candidates will be assessed using the tool below to indicate levels of mastery as either developing, proficient, accomplished, or distinguished for each of the four standards.

- **Developing** – A *basic* demonstration of the standard that contributed to the organization, but improvement is needed.
- **Proficient** – A *competent* demonstration of the standard that contributed to the organization and meets expectations.
- **Accomplished** – An *outstanding* demonstration of the standard that made a clearly identifiable contribution to the organization.
- **Distinguished** – An *exceptional* demonstration of the standard that made a significant contribution to the organization.

STANDARD	1	2	3	4
SERVICE	SCORE			
The desire and will to selflessly meet the needs of those around you; customers, fellow workforce, employers, and the community as a whole.	Developing	Proficient	Accomplished	Distinguished
INITIATIVE	SCORE			
The desire and will to find what needs to be fix, fix what needs to be fixed, and take leadership when leadership is needed.	Developing	Proficient	Accomplished	Distinguished
TEAMWORK	SCORE			
The desire and will to selflessly function as part of a high-performing whole and to collaboratively work in ways that take full advantage of input from all members of a team	Developing	Proficient	Accomplished	Distinguished
IMPROVEMENT	SCORE			
The desire and will to learn and grow professionally and to enhance team processes in ways that improve performance, efficiency, or both.	Developing	Proficient	Accomplished	Distinguished

Selection Process and Recognition:

Annually, members of the Selection Committee will review each nomination and assign an overall score. The Selection Committee will consist of the Village Managers and two members of the Village Council. The Volunteer Champion's Award is awarded to the volunteer with the highest average score assigned by the Selection Committee. All nominations must be submitted on the Champion's Award Nomination Form according to the timeline established online to the Village Clerk's office. If a nomination is unclear or incomplete, the Village Clerk will discuss the nomination with the nominee's staff liaison or the person submitting the nomination to obtain additional information prior to forwarding it to the Selection Committee. Nomination forms will be emailed to all volunteers by December 1 and can be found on the Village's website and at the front desk of Village Hall. In order for a nomination to be considered for recognition, the form must be completed entirely and submitted no later than the end of February.

Village-wide Recognition:

All award nominees and the award recipient will be recognized by the Village Council at the annual Volunteer Appreciation event. The winner of the Volunteer Champion's Award will receive a Champion's Cup inscribed trophy and a gift. The individual will also be added to the Champion's Award plaque displayed in Village Hall.

Service – Describe how the volunteer demonstrates the desire and will to selflessly meet the needs of those around you; customers, fellow workforce, employers, and the community as a whole.

Initiative – Describe how the volunteer shows the desire and will to find what needs to be fixed, fix what needs to be fixed, and take leadership when leadership is needed.

Teamwork – Describe how the volunteer demonstrates the desire and will to selflessly function as part of a high-performing whole and to collaboratively work in ways that take full advantage of input from all members of a team.

Improvement – Describe how the volunteer shows the desire and will to learn and grow professionally and to enhance team processes in ways that improve performance, efficiency, or both.

For Official Use Only

Selection Committee Member:

Total Score: