



**Historic Guidelines Update Committee
January 11, 2017
Council Conference Room
4:30 p.m.**

MINUTES

Committee Members in Attendance:

Jim Lewis, Chairman
Judy Davis, HPC Member
Molly Gwinn, HPC Member
Kevin Drum, VOP Business Owner
Leo Santowasso, P&Z Board Member

Committee Members Absent:

Christine Dandeneau, Architect
Wayne Haddock, Home Builder
Jim McChesney, HPC Member
Jack Farrell, HPC Member
Amanda Jacoby, HPC Member

Staff in Attendance:

Alex Cameron, Planner
Gwendy Hutchinson, Planning and Administrative Assistant

I. Call to Order

Chairman Lewis called the meeting to order.

II. Approval of Minutes: December 14, 2016

Leo Santowasso made a motion to approve the December 14, 2016 Minutes; Judy Davis seconded the motion, which was unanimously approved.

Before the Public Hearing started, Chairman Lewis let Bob Ihde, resident address the Committee. Mr. Ihde stated that sandblasting should be restricted. Mr. Ihde referred to an incident regarding sandblasting by his neighbor and questioned how it was allowed. Chairman Lewis expressed doubt that HPC has the authority to restrict sandblasting. Alex Cameron stated

that sandblasting already requires a permit, which can be issued by Staff. Councilman John Bouldry, who was present offered to pursue the matter for Mr. Ihde.

III. Public Hearing:

1. Review and discuss December 20, 2016 Master HPC Guidelines

Molly Gwinn stated that "should" and "must" should be addressed. Judy Davis replied that there should be some give and take regarding "should" and "musts". Council Member John Bouldry commented to the Commission that he likes the document. He read every page and found it to be organized and that the pictures and text for the tutorials were very helpful. He also thought that the document was user friendly. He is ok with "should" and "must," will need to be flexible and have adaptability.

Resident, John Hoffmann stated that scale is a good way to determine "how big is too big."

After a discussion of the meaning of "streetscape", the Committee agreed to stick with the definition contained in the glossary.

Kevin Drum was concerned with casement windows and other issues that he will go over with Judy Davis.

2. Discuss next steps

Chairman Lewis stated that he has had conversations with Village Council, Senior Staff and the Village Attorney. Through these discussion it was determined that the Update Master Draft will be made available for public comment through the Village of Pinehurst website. Chairman Lewis has also been in discussions with Natalie Hawkins, Assistant Village Manager on a time-line to achieve this. The Guidelines are projected to be up on Open Village Hall on January 27, 2017 for comments through February 17, 2017. The Historic Preservation Commission will then review and incorporate feedback into the Guidelines. The Guidelines will then be given to Village Council for their review and adoption.

IV. New Business

V. Next Meeting Date: February 27, 2017 (tentative)

VI. Comments from attendees

See above.

VII. Motion to Adjourn

Molly Gwinn made a motion to adjourn. Leo Santowasso seconded the motion, which was unanimously approved. The meeting adjourned at 6:15 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Gwendy Hutchinson". The signature is fluid and cursive, with the first name "Gwendy" written in a larger, more prominent script than the last name "Hutchinson".

*Gwendy Hutchinson
Planning and Administrative Assistant
Village of Pinehurst*