



Village of Pinehurst Volunteers Applause Award Program

Program Highlights and Purpose:

All volunteers are eligible for awards and recognition in the Applause Award Program. This program is intended to acknowledge and demonstrate immediate and spontaneous appreciation for the contributions of individual volunteers.

Submission Process:

A thank you note, called an “Applause Card”, will be available to all VOP volunteers, employees, and residents who wish to send a note of thanks to a volunteer. The card will include space for a personalized, handwritten note, which will serve as on-the-spot acknowledgement of a volunteer’s contribution. Once the card is received by the Village Clerk’s office, it is mailed immediately to the volunteer, and staff will record the recipient’s name as an entry to a prize drawing. Each quarter, the Applause Card recipients will be added to a drawing for a VOP gift.

Applause Card submissions will also be accepted via the VOP website and distributed in the same manner as a handwritten Applause Card. Applause Cards are available at all Village facilities, the Welcome Center, and on the Village website. Applause Cards will also be distributed to each committee Chairperson and Staff Liaison to share with committee members. No self-nominations or anonymous Applause Cards will be accepted. If multiple Applause Cards are received, the volunteer is entered into the quarterly drawing each time, even if it is for the same situation.

Awards:

In addition to the recognition indicated on the Applause Card, recipients will be entered into a quarterly drawing for a VOP gift. Applause Cards will be distributed immediately upon receipt by the Village Clerk to ensure timely recognition and appreciation.

Applause Card Received	Quarterly Drawing Held
Sept-Nov	Dec
Dec-Feb	Mar
Mar-May	June
June-Aug	Sept



Applause Card

Dear: _____
Employee or Volunteer Name

I would like to
thank you for: _____

Sincerely: _____
Submitted by

Please return the completed card to Village Hall at 395 Magnolia Road. Do not fold.