



**Historic Guidelines Update Committee
November 1, 2016
Council Conference Room**

MINUTES

Committee Members in Attendance:

Jim Lewis, Chairman
Jack Farrell, Vice-Chairman
Judy Davis, HPC Member
Molly Gwinn, HPC Member
Christine Dandeneau, Architect
Kevin Drum, VOP Business Owner
Leo Santowasso, P&Z Board Member

Committee Members Absent:

Amanda Jacoby, HPC Member
Wayne Haddock, Home Builder

Staff in Attendance:

Alex Cameron, Planner
Gwendy Hutchinson, Planning and Administrative Assistant

I. Call to Order

Chairman Lewis called the meeting to order.

II. Approval of Minutes: September 20, 2016

Leo Santowasso made a motion to approve the September 20, 2016 Minutes; Molly Gwinn seconded the motion, which was unanimously approved.

III. Public Hearing:

- 1. Review and discussion of Village Attorney's and Village Council comments on the draft.**

Chairman Lewis stated that he has met with Village Manager, Jeff Sanborn, Planning Director, Kevin Reed, Village Attorney, Michael Newman, Village Council and the Mayor Nancy Fiorillo.

Chairman Lewis stated that the discussion were good and that there was good feedback.

After discussions, District vs. Neighborhood continues to be a concern. Chairman Lewis looked into other towns and discovered that they use neighbors/neighborhoods in their determining of being congruous. Chairman Lewis does not agree with Village Attorney, Michael Newman and hopes that Council will approve neighborhoods.

Chairman Lewis shared Claire Berggren's concern with the organization of the Standards and "should vs. must". Judy Davis will continue to work with Claire.

Christine Dandeneau stated her concerns on the lack of the history of Pinehurst in the Standards and perhaps neighborhood should be added to the definition.

Judy Davis went over changes and showed examples of a 3-page brochure to give a better understanding of the processes.

Kevin Drum will share with Judy Davis his research on signage.

2. Discussion of tutorials and format

Christine Dandeneau will continue to work with Judy Davis on the tutorials.

IV. New Business

There was no new business to discuss.

V. Next Meeting Date: Wednesday, November 16, 2016 at 4:30 pm.

VI. Comments from attendees

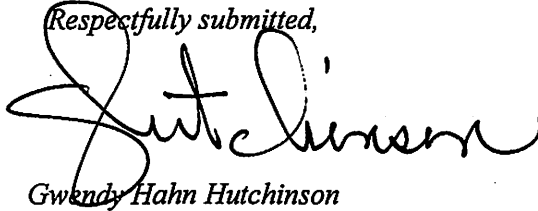
There was no comments from attendees.

VII. Motion to Adjourn

Leo Santowasso made a motion to adjourn; Jack Farrell seconded the motion, which was unanimously approved.

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Respectfully submitted,

A handwritten signature in black ink, appearing to read "Gwendy Hahn Hutchinson". The signature is written in a cursive style with a large initial "G".

*Gwendy Hahn Hutchinson
Planning and Administrative Assistant
Village of Pinehurst*