

**Historic Guidelines Update Committee**  
**June 21, 2016**  
**Council Conference Room**  
**4:30 p.m.**



**MINUTES**

**Committee Members in Attendance:**

Jim Lewis, Chairman  
Jack Farrell, Vice-Chairman  
Judy Davis, HPC Member  
Molly Gwinn, HPC Member  
Amanda Jacoby, HPC Member  
Christine Dandeneau, Architect  
Kevin Drum, VOP Business Owner  
Leo Santowasso, P&Z Board Member

**Committee Members Absent:**

Wayne Haddock, Contractor  
Jim McChesney, HPC Member  
Alex Cameron, Village Planner

**Staff in Attendance:**

Bruce Gould, Principal Planner  
Gwendy Hutchinson, Planning and Administrative Assistant

**I. Call to Order**

*Chairman Lewis called the meeting to order.*

**Approval of Minutes: June 7, 2016**

*Leo Santowasso made a motion to approve the June 7, 2016 Minutes; Jack Farrell seconded the motion, which was unanimously approved.*

**II. Public Hearing:**

**Section V Additions and New Construction**

**A. Non-Residential New Construction and Additions**

Existing Buildings: Guidelines

*The Committee as a whole discussed changes as in # 2 – strike; #5 – move to store fronts and add store fronts to the glossary. Bruce Gould, Principal Planner added that colors for awning should be established.*

#### New Construction - Guidelines

*The Committee as a whole discussed adding visuals for New Construction, pitch of roof, materials to be used and that new construction should be congruent with existing structures; adding streetscapes and street design should be considered as well..*

*Christine Dandeneau discussed working on tutorials and emailing what she has to Molly and Judy. Christine stated that she will using drawings similar to Wilmington.*

*Chairman Lewis asked for Committee Members to send any comments, suggestions to Molly and Judy. Chairman Lewis will be working on the Introduction.*

### **III. Public Comments**

*Mr. and Mrs. Jim McClensky, who have been residents of Pinehurst for 29 years, emphasized the importance of the of National Historic Landmark and suggested that the Historic District should be held to a higher standard.*

### **IV. Next Steps:**

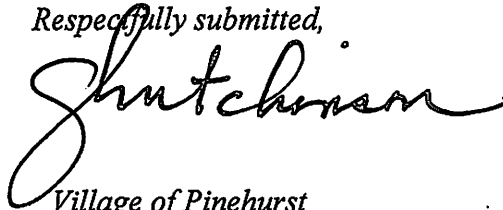
*Chairman Lewis stated that this should be our last meeting for a while. Judy Davis and Molly Gwinn will continue to work on a “Master Draft” of the update through the last week in July. The Committee will re-convene on August 2<sup>nd</sup> for the purpose of reviewing and commenting on the Master Draft. After the Committee has reached consensus on the draft, Chairman Lewis will share it with Mike Newman, Village Attorney for his review.*

**V. Next Meeting:** August 2, 2016 at 4:30 pm.

### **VI. Motion to Adjourn**

*Jack Farrell made a motion to adjourn the meeting. The motion was seconded by Leo Santowasso and carried unanimously. The meeting adjourned at 6:15 p.m.*

*Respectfully submitted,*

A handwritten signature in cursive script, appearing to read "J. Hutchinson". The signature is written in black ink and is positioned below the phrase "Respectfully submitted,".

*Village of Pinehurst*

*Planning and Administrative Assistant*