

Village of Pinehurst
Historic Guidelines Update Committee
August 2, 2016
MINUTES

**Historic Guidelines Update Committee
August 2, 2016
Council Conference Room
4:30 p.m.**



MINUTES

Committee Members in Attendance:

Jim Lewis, Chairman
Jack Farrell, Vice Chairman
Judy Davis, HPC Member
Molly Gwinn, HPC Member
Jim McChesney, HPC Member
Wayne Haddock, Home Builder
Kevin Drum, Business Owner
Leo Santowasso, P&Z Board Member
Alex Cameron, Village Planner

Committee Members Absent:
Christine, Dandeneau, Architect
Amanda Jacoby, HPC Member

I. Call to Order

Chairman Lewis called the meeting to order.

Approval of Minutes: June 21, 2016

Leo Santowasso made a motion to approve the June 21, 2016 minutes. Wayne Haddock seconded the motion, which was approved unanimously.

II. Public Meeting:

Review and discussion of July 29, 2016 Master Draft on updated guidelines.

Chairman Lewis thanked Judy Davis in particular for collecting and organizing input from Committee members into an initial draft of the complete updated Guidelines. He also pointed out much of the "nice to know" information will be included in several appendices, which are still being developed by Molly Gwinn.

Chairman Lewis invited each Committee member to identify element of the

draft that they think should be changed, added or clarified. Each member offered comments and suggestions that were discussed and generally agreed on. Wayne Haddock offered several very useful suggestions regarding materials.

The Committee discussed the appropriateness of fees and penalties associated with COA applications, after-the-fact applications, and violations of approved COA's. It is the opinion of the Committee that we should make recommendations to the Director of Planning and Inspections who has the responsibility for enforcement policy and procedures. Chairman Lewis will forward the Committee's recommendations to Kevin Reed.

III. Public Comments

John Hoffman presented several comments in writing. They will be shared with the Committee prior to the next meeting.

IV. Next Steps:

Judy Davis, with help from Molly, Jack and Jim Lewis, will organize the changes that were discussed in today's meeting and distribute an updated version of the Master Draft prior to the next meeting. All Committee members should review that draft and come prepared to discuss at the next meeting.

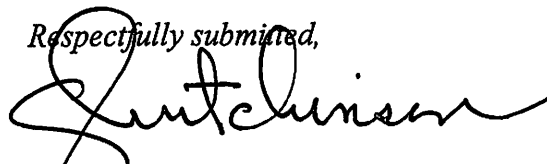
Prior to the next meeting, Jim Lewis will speak with Amanda Jacoby to discuss development of the appendix on color suggestions. He will also speak with Christine Dandeneau regarding development of tutorials.

V. Next Meeting: August 16, 2016 at 4:30 p.m. (Meeting cancelled)

VI. Motion to Adjourn

Leo Santowasso made a motion to adjourn at 6:15 p.m. It was seconded by many and approved by all.

Respectfully submitted,



*Gwendy Hutchinson
Planning and Administrative Assistant
Village of Pinehurst*