

Historic Guidelines Update Committee  
August 30, 2016  
Council Conference Room  
4:30 p.m.



**MINUTES**

**Committee Members in Attendance:**

Jim Lewis, Chairman  
Jack Farrell, Vice-Chairman  
Judy Davis, HPC Member  
Molly Gwinn, HPC Member  
Amanda Jacoby, HPC Member  
Christine Dandeneau, Architect  
Wayne Haddock, Home Builder  
Leo Santowasso, P&Z Board Member

**Board Member Absent:**

Kevin Drum, VOP Business Owner

**Staff in Attendance:**

Alex Cameron, Planner  
Gwendy Hutchinson, Planning and Administrative Assistant

**I. Call to Order**

*Chairman Lewis called the meeting to order.*

**II. Approval of Minutes: August 2, 2016**

*Leo Santowasso made a motion to approve the August 4, 2016 Minutes as amended;  
Jim McChesney seconded the motion, which was unanimously approved.*

**III. Public Hearing:**

**Review August 23, 2016 Guidelines Draft**

*Wayne Haddock, Home Builder outlined his comments and concerns and discussed with the Committee.  
Amanda Jacoby, HPC Member shared her comments and stated that pg. 19 3 b, 3 is repetitive and  
should be removed.*

**Report on meeting with Planning and Zoning Fence Committee**

*Jim Lewis and Leo Santowasso reported on the joint meeting with a subcommittee of Committee P&Z  
Board regarding updated fence guidelines in the PDO and the Historic District Guidelines.*

**Report on Status of Tutorials and Appendix**

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*Christine Dandeneau, Architect is working on the tutorials and plans to incorporate some ideas that are being used by Denver, CO.*

**Discuss Next Steps**

*Chairman Lewis discussed that he would like to forward the latest draft to VOP Attorney Mike Newman for his review and comments and to share them with the Committee at our next meeting, scheduled for September 20, 2016.*

**IV. Next Meeting Date: September 20, 2016**

**V. Motion to Adjourn**

*Leo Santowasso made a motion to adjourn at 6:10 p.m. It was seconded by Jim McChesney, which was unanimously approved.*

*Respectfully submitted,*



*Wendy Hutchinson  
Planning and Administrative Assistant  
Village of Pinehurst*