



Pinehurst Police Department

**Application for the
Collegiate Internship Program**

Deputy Chief of Police
420 Magnolia Road
Pinehurst NC, 28374
www.vopnc.org/police

Application Instructions:

Applicants **MUST** have an official letter from their schools' intern coordinator or advisor stating eligibility for the internship program and an official transcript along with a completed application.

The applicant must provide complete and current information including zip codes, telephone numbers with area codes and email addresses.

Failure to comply with any instructions, including due date, may result in disqualification for that semester.

If you have any questions or updates, please contact the Deputy Chief of

Police at: E-mail rgooch@vopnc.org
 Office (9105) 295-3141

Section 1: Personal Data

Date: _____

Last Name _____ First Name _____ Middle Name _____

Any other previous or nicknames used _____

Social Security No. _____

Date of Birth _____ Place of Birth _____

Are you a U.S. citizen Yes _____ No _____

Are you a Naturalized citizen Yes _____ No _____

If naturalized, give date and court of naturalization. Attach naturalization documentation

Race _____ Sex _____

Height _____ Weight _____ Eye Color _____ Hair Color _____

Scars, tattoos, and/or distinguishing marks or features _____

Current Mailing Address: _____

Permanent Address: _____

Telephone Numbers: Home (_____) _____ Cell (_____) _____
Work (_____) _____

E-mail Address

Personal Web Page/ Facebook or MySpace _____

List all residences (complete addresses) since the age of 17. List current resident first

From	To	Address(include city, state, zip code)
Mo/ Yr	Mo/ Yr	

Section 2: Education

From what high school and year did you graduate (name, address, & phone number)

Year _____

Account for all secondary education from a nationally accredited college or university.

School Name: _____

School address: _____

Dates attended: (From) _____ (To) _____

Hours Completed _____ G.P.A _____

Major _____ Minor _____

Degree Earned _____

School Name: _____

School address: _____

Dates attended: (From) _____ (To) _____

Hours Completed _____ G.P.A _____

Major _____ Minor _____

Degree Earned _____

Other internships attended:

Company/ Organization name: _____

Dates Attended: _____

Was there disciplinary action taken against you in previous internships or externships?

Yes _____ No _____

If Yes please explain: _____

Company/ Organization name: _____

Dates Attended: _____

Was there disciplinary action taken against you in previous internships or externships?

Yes _____ No _____

If Yes please explain: _____

Section 4: Military Experience

Where you ever in any branch in the U.S. Armed Forces? Yes _____ No _____

If yes what branch? _____

Selective Service Number (if born after January 15th, 1960) _____

If unknown, call 1-847-688-3117 to obtain

Branch of Service: _____

Start Date _____ End Date _____

Highest Rank Attained _____ Specialization _____

Duties: _____

Branch of Service: _____

Start Date _____ End Date _____

Highest Rank Attained _____ Specialization _____

Duties: _____

Section 3: Employment

Begin with your most recent employer and continue in reverse chronological order. If you have been disciplined at any place of employment explain in detail.

Employer: _____
Address: _____
(City) (State) (Zip)
Supervisor _____ Phone () _____
Position _____
Start date _____ End date _____ Hours worked per week _____
Duties _____
Reason for leaving _____
Disciplinary Actions _____

Employer: _____
Address: _____
(City) (State) (Zip)
Supervisor _____ Phone () _____
Position _____
Start date _____ End date _____ Hours worked per week _____
Duties _____
Reason for leaving _____
Disciplinary Actions _____

Employer: _____
Address: _____
(City) (State) (Zip)
Supervisor _____ Phone () _____
Position _____
Start date _____ End date _____ Hours worked per week _____
Duties _____
Reason for leaving _____

Professional skills: (i.e. Microsoft Excel, Power Point, Word, etc.) _____

Section 5: Driving Record Information

Driver's License Number _____ State _____

Expiration date _____

Is it currently Valid Yes _____ No _____

If suspended, revoked list the dates and reasons why suspended/ revoked. _____

Section 6: Arrest History

Have you EVER been arrested for a criminal offense, felony, misdemeanor, or misdemeanor citation, or had any charges expunged? Yes _____ No _____

If yes, explain in detail _____

Have you EVER been convicted, plead guilty, or entered a plea of nolo contendere for a criminal offense, felony, misdemeanor, or misdemeanor citation, or had any charges expunged? Yes _____ No _____

If yes, explain in detail _____

Are there any charges pending against you at this time? Yes _____ No _____

If yes, explain in detail _____

Section 7: References

List two people who we may contact who are not related to you, but who would have knowledge of your qualifications as it relates to this internship.

Name _____

Complete mailing address _____

Phone _____

In what capacity does this person know you? _____

E-mail address _____

Name _____

Complete mailing address _____

Phone _____

In what capacity does this person know you? _____

E-mail address _____

Section 8: Additional Information

What semester are you applying for? Fall _____ Spring _____ Summer _____

Number of hours required for internship? _____

Number of weeks allowed to acquire needed hours _____

School Intern Advisor's Name _____ Phone number (_____) _____

Some assignments will require shift work, what hours will you NOT be available? _____

Section 9: Personal Questionnaire

If any of these questions are answered YES, attach a full detailed explanation referencing the section and question number. (Particularly describe dates, circumstances, and frequency.)

If associated with any organization, also include nature and extent of the association, including office or position held. If associations have been with individuals who are members of these organizations, then list the individual and the organizations with which they were or are affiliated.

- | | YES | NO | |
|----|-------|-------|--|
| 1. | _____ | _____ | Are you now or have you ever been a member of any organization, association, movement, group, or combination of persons which advocates the overthrow of our constitutional form of government, or which has adopted the policy of advocating or approving the commission of acts of force or violence to deny other persons their rights under the law or the Constitution of the United States by unlawful or unconstitutional means? If yes, explain in detail. |
| 2. | _____ | _____ | Are you now associating with or have associated with any individuals, including relatives, who you know or have reason to believe are or have been members of any organizations described? If yes, explain in detail. |
| 3. | _____ | _____ | Have you ever been engaged in any of the following activities of any organization of the type described previously in question 2: contribution(s) to, attendance of or participation in any organization, social, or other activities of said organizations or any projects sponsored by them: the sale, gift, or distribution of any written, printed, or other matter, prepared, reproduced, or published, by them or any of their agents or instrumentalities? If yes, explain in detail. |

4. _____ Have you ever done anything to harm, insult, or frighten another person because of that person's race, gender, sexual preference, nationality, or religion? If yes, explain in detail.

5. _____ Have you ever applied for a permit to carry a concealed weapon? If yes, explain in detail.
 Name of Agency: _____
 Reason for Permit: _____
 Was permit granted? _____

6. _____ Have you ever been the subject of any criminal or civil rights investigation? If yes, explain in detail.

7. _____ Have you ever been stopped, questioned, or arrested for driving while intoxicated, driving while impaired, or driving under the influence of alcohol or any controlled substance, whether you were arrested or not? If so, explain in detail.

8. _____ Do you routinely consume alcoholic beverages or use drugs? If so, explain the circumstances and the setting – include the type of drink or drugs used, and how much used in an average week.

9. _____ Have you ever used drugs or drank alcoholic beverages while on the job anywhere? If so, explain in detail.

10. _____ Have you ever used illegal drugs? If yes, what types have you used; how many times have you used them, and when was the last time you used them.

11. _____ Have you ever sold or participated in the sale of any kind of narcotic, dangerous drug, or marijuana? This includes but is not limited to: marijuana, cocaine, crack cocaine, anabolic steroids, ecstasy, LSD. If yes, explain in detail to include the last time you sold, kind of drug, and how many times.

12. _____ _____ Did you ever deliver, pick up, send, hide, keep or in any other way handle any narcotic, dangerous drug, or marijuana that belonged to you or someone else? This includes but is not limited to: marijuana, cocaine, crack cocaine, anabolic steroids, ecstasy, or LSD. If yes, explain in detail.

13. _____ _____ Have you ever been present when someone else was selling, or buying a narcotic, dangerous drug, or marijuana? This includes but is not limited to: marijuana, cocaine, crack cocaine, anabolic steroids, ecstasy, or LSD. If so, explain in detail

14. _____ _____ Have you ever used, bought, sold or gave away any prescription drugs not lawfully prescribed to you. If yes, explain in detail.

15. _____ _____ Have you ever purchased alcoholic beverages for a minor? If yes, explain in detail.

16. _____ _____ Have you ever stolen money? If yes, explain in detail to include the amount of money and the circumstances.

17. _____ _____ Have you ever shoplifted anything at any time in your life? If so, explain in detail.

18. _____ _____ Have you ever stolen a gun or weapon of any kind? If so, explain in detail.

19. _____ _____ Did you ever steal or help someone else steal any kind of vehicle? If so, explain in detail.

20. _____ _____ Did you ever ride in a vehicle you suspected or know to be stolen? If so, explain in detail.

21. _____ _____ Have you ever unlawfully forced entry into any room, building, or residence of any kind in your life? If so, explain in detail.

22. _____ _____ Have you ever robbed anyone or were you ever with someone else

who robbed someone? If yes, explain in detail

23. _____ Have you ever been involved in a fight? If yes, explain in detail to include the last time you were involved.
24. _____ Have you ever been involved in or witnessed any kind of murder or any other type of killing? If yes, explain in detail.
25. _____ Have you ever been involved in or been accused of any type of forced sexual act? If yes, explain in detail.
26. _____ Have you intentionally ever viewed, downloaded or possessed materials containing sexually explicit pictures of minors? If yes, explain in detail.
27. _____ Do you have any racial, ethnic, religious, sexual or other prejudices that will affect your job performance? If yes, explain in detail.
28. _____ Have you ever committed or been involved in cruelty to animals? If so, explain in detail.
29. _____ Have you ever committed or been involved in the violation of any firearm law or regulation? If yes, explain in detail.
30. _____ Have you ever committed or been involved in vandalism, fraud, forgery, harassment, arson, bigamy, bribery, extortion, prostitution, theft, illegal numbers, unlawful gambling, trespassing, false alarms, embezzlement, illegal eavesdropping, or impersonation of a law enforcement officer? If so, explain in detail.
31. _____ Have you ever been on parole or probation for any reason? If so, explain in detail.
32. _____ Have you ever been the subject of a disciplinary investigation at

Intern Certification and Release of Information Form

I understand that any false or omitted information I record on the application will be sufficient reason for rejection of this application or termination of my intern status.

In addition, I authorize and request former employees, schools, individual agencies, organizations or law enforcement agencies, to answer any and all questions that may be asked and do hereby withhold such persons harmless for giving any information within their knowledge or record.

Intern Signature: _____ **Date:** _____