

PINEHURST
VILLAGE COUNCIL
SPECIAL WORK SESSION AGENDA
NOVEMBER 15, 2011
9:00 A.M.
CONFERENCE ROOM
VILLAGE HALL
PINEHURST, NORTH CAROLINA

1. Call to Order.
2. Reports –
 - Manager
 - Council
3. **Presentation/Discussion:** Comprehensive Annual Financial Report and Financial Condition Assessment.
4. **Presentation/Discussion/Action:** Risk Management update and insurance recommendation.
5. **Action:** Motion scheduling organizational meeting of new Village Council.
6. **Action:** Motion regarding Chairmanship of Board of Adjustment.
7. **Action:** Resolution #11-31: A Resolution Supporting an Application for A NCDOT Bicycle Planning Grant for the Village of Pinehurst.
8. Preview of Regular Meeting Agenda.
9. Other Business.
10. Comments from attendees.
11. Motion to go into Closed Session pursuant to NCGS 143-318.11 (a) (3) to consult with the Village Attorney in order to preserve the attorney-client privilege between the Village Attorney and the Village Council, and pursuant to NCGS 143-318.11 (a) (5) to instruct the Village Staff with regard to the position to be taken by the Village with regard to the potential acquisition of real property.*
12. Motion to adjourn the Closed Session and re-enter the Work Session.
13. Adjournment.

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VILLAGE COUNCIL
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November 15, 2011**

**395 MAGNOLIA ROAD
CONFERENCE ROOM
PINEHURST, NORTH CAROLINA
9:00 A.M.**

The Pinehurst Village Council held a Work Session at 9:00 a.m., Tuesday, November 15, 2011 in the Conference Room of the Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Virginia F. Fallon, Mayor
Ms. Joan M. Thurman, Mayor Pro-Tem
Ms. Nancy Roy Fiorillo, Councilmember
Mr. Douglas A. Lapins., Councilmember
Mr. Mark W. Parson, Councilmember
Mr. Andrew M. Wilkison, Village Manager
Ms. Linda S. Brown, Village Clerk
And approximately 12 attendees, including 5 staff.

1. Call to Order.

Mayor Virginia F. Fallon called the meeting to order.

2. Reports:

- Manager

- Neighborhood Advisory Committee.

The Manager reported that the Neighborhood Advisory Committee met yesterday and requested that the new Council continue their meetings as they felt they were beneficial.

- Jackson Hamlet Meeting.

The Manager reported that he attended a Jackson Hamlet community meeting- there are a few final items to address, but overall the community is appreciative of the sewer installation project.

- Proclamation for Emerson Cole.

The manager invited all to attend the 1:00 p.m. Council Regular Meeting today. Mayor Fallon will be presenting a proclamation to Emerson Cole recognizing his contributions to the community over the years.

- Councilmember Parson-

- asked if we had received pricing on the decorative arms for traffic signals for NC 211- fluted poles as well as plain ones. Answer- Assistant Manager Jeff Batton received an email from NCDOT with pricing for four options, but the email was not clear. He has requested clarification and expects a reply today or tomorrow.

- asked if Kimley Horn Associates has begun the sign assessment project for Old Town. Answer- We have requested that Kimley Horn reassess their proposal to reduce the cost. We expect an answer by next week.

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3. Presentation/Discussion of Comprehensive Annual Financial Report and Financial Condition Assessment.

Director of Financial Services John Frye presented the highlights of the Comprehensive Annual Financial Report (CAFR) for the Fiscal Year ended June 30, 2011 noting that the Village has received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association for the 18th year in a row. Mr. Scott Brewer and Ms. Jennifer Lambeth of Dixon Hughes Goodman LLP presented the Independent Auditor's Report and opinions related to the audit. Mr. Brewer noted that all their comments are positive and congratulated the Village Finance staff for an excellent report. (Copies of the CAFR and the Independent Auditor's Report are in the Minute File.)

Director of Financial Services John Frye made a brief presentation of the Village financial condition using a Financial Condition Assessment tool developed by the University of North Carolina School of Government. The Comprehensive Annual Financial Report represents a one-year snapshot; this presentation provides five-year trend information from the CAFR in a graphical format with other comparative data from peer municipalities- Southern Pines, Hendersonville, Carrboro, and Cornelius. (Copy of the PowerPoint presentation is in the Minute File.)

4. Presentation/Discussion of Risk Management update and insurance recommendation.

Assistant Manager Jeff Batton presented the Risk Management Committee's Annual Report of activities. The committee recommended execution of a contract with Blue Cross/Blue Shield for employee health benefits. (Copy of the Risk Management Committee Annual Report is in the Minute File.)

Councilmember Lapins moved that the mayor or her designee be authorized to execute a contract with Blue Cross/Blue Shield for employee health and dental insurance for calendar year 2012. Councilmember Parson seconded the motion which carried unanimously by a vote of 5-0.

5. Motion scheduling organizational meeting of new Village Council.

Councilmember Fiorillo moved that the Village of Pinehurst schedule the Organizational Meeting of the new Village Council for 11:00 a.m. on November 29, 2011 in the Assembly Hall of the Village Hall, provided the certified results of the Village election held November 8, 2011, 2011 are received by the Village. Councilmember Lapins seconded the motion which carried unanimously by a vote of 5-0.

6. Motion regarding Chairmanship of Board of Adjustment.

The Manager explained that Ms. June Jefferys has resigned as Chairmen of the Board of Adjustment and Mr. Sterling Breed has also resigned from the board.

Councilmember Thurman moved that the Pinehurst Village Council authorize the Board of Adjustment membership present at its regular meeting scheduled for November 17, 2011 to appoint an interim Chairperson for its own membership for the purpose of conducting needed business relative to Variance Case 2011-01. Councilmember Lapins seconded the motion which carried unanimously by a vote of 5-0.

Council discussed the pros and cons of combining the Board of Adjustment and the Planning and Zoning Board. Council directed staff to go forward in making the change. (Copy of a memo from

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Director of Planning and Inspections Andrea Correll dated November 10, 2011 concerning combining the Board of Adjustment and the Planning and Zoning Board is in the Minute File.)

7. Resolution #11-31: A Resolution Supporting Application for NCDOT Bicycle Planning Grant for the Village of Pinehurst, North Carolina.

Parks and Recreation Director Mark Wagner explained the need for Resolution #11-31. (Copies of a memo from Director of Parks and Recreation Mark Wagner dated November 10, 2011 concerning NCDOT Bicycle Planning Grant and information concerning the Bicycle and Pedestrian Planning Grant Initiative are in the Minute File.)

Upon the motion of Councilmember Fiorillo, seconded by Councilmember Parson, Resolution # 11-31 was unanimously approved by a vote of 5-0. (Copy of resolution is found in the Resolution Book and in the Minute File.)

8. Preview of Regular Meeting Agenda.

The Council previewed the Regular Meeting Agenda for November 15, 2011 and made no changes.

9. Other Business.

➤ **Franchise Architecture- Clark Chevrolet.**

Mr. Troy Clark of Clark Chevrolet discussed with the Council his dilemma caused by a directive he has received from General Motors regarding the appearance of his dealership. General Motors wants all dealerships to have similar appearance so that they will be instantly recognized by customers. This will be problematic in light of Pinehurst ordinances since his dealership is in the Historic District. He has discussed this with officials at General Motors and has been asked to submit what he thinks Pinehurst will approve. General Motors is aware of our National Landmark Status.

Councilmember Parson has prepared a drawing of a new façade of the building for consideration. Senior Planner Bruce Gould noted that the Pinehurst Development Ordinance would need to be amended to address already existing franchise architecture and a Certificate of Appropriateness would be needed from the Historic Preservation Commission. (Copy of Mr. Parson's drawing is in the Minute File.)

Council assured Mr. Clark that they support his business and will do whatever it can to make sure this problem is resolved to the satisfaction of the Village as well as General Motors.

➤ **Discussion of surface materials for the proposed sand parking lot enhancement.**

Council discussed various options for surface materials for the proposed sand parking lot. Council preferred use of a pervious concrete block paver over the other options presented. Color and style of paver will be determined later. (Copy of a memo from Assistant Manager Jeff Batton dated November 10, 2011 regarding parking lot pavement options is in the Minute File.)

10. Comments from Attendees.

There were none.

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11. Motion to go into Closed Session.

Councilmember Lapins moved to recess the Work Session and enter a Closed Session pursuant to NCGS 143-318.11 (a) (3): To consult with the Village Attorney in order to preserve the attorney-client privilege between the Village Attorney and the Village Council, and Pursuant to NCGS 143-318.11(a) (5) to instruct the Village staff with regard to the position to be taken by the Village with regard to the potential acquisition of real property. The motion was seconded by Councilmember Thurman and carried unanimously.

GENERAL ACCOUNT

The Council, the Village Manager, and the Village Attorney discussed the status of litigation/claims involving the Village of Pinehurst and Doug Regan, the Village of Pinehurst and Mike McCrann, the Village of Pinehurst and John and Lydia Boesch.

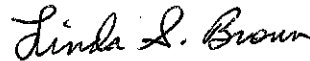
12. Motion to adjourn the Closed Session .

Councilmember Lapins moved to adjourn the Closed Session and re-enter the Work Session. The motion was seconded by Councilmember Thurman and carried unanimously.

13. Adjournment.

Councilmember Lapins moved to adjourn the Work Session. The motion was seconded by Councilmember Thurman and carried unanimously. The meeting adjourned at 11:45 a.m.

Respectfully Submitted,



Linda S. Brown, CMC
Village Clerk