

**MINUTES OF
VILLAGE COUNCIL WORK SESSION
OCTOBER 22, 2013**

**395 MAGNOLIA ROAD
ASSEMBLY HALL
PINEHURST, NORTH CAROLINA
9:00 A.M.**

The Pinehurst Village Council held a Work Session at 9:00 a.m., Tuesday, October 22, 2013 in the Assembly Hall of the Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Mr. Douglas A. Lapins, Mayor Pro-Tem
Mr. John R. Cashion, Councilmember
Mr. Mark W. Parson, Councilmember
Mr. John C. Strickland, Councilmember
Mr. Andrew M. Wilkison, Village Manager
Ms. Lauren M. Craig, Village Clerk

And approximately 23 attendees, including 14 staff and 1 press.

1. Call to Order.

Mayor Nancy Roy Fiorillo called the meeting to order.

2. Reports-

-Village Manager

- The 15-501 sewer project pre-construction meeting is Thursday and it is a 90 day construction period.
- Continuing work on the Cotswold Annexation project.
- Asked Council to review the map left in their mailboxes regarding the request for the Village to abandon a portion of Village Green and Palmetto Roads.

- Council

- Mark Parson would like to discuss fee-in-lieu under Other Business and the letter from the School of Government.
- Mayor Fiorillo would like to discuss the problem with deer in the area under Other Business.

3. Action: Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

- A. Resolution #13-44: A Resolution regarding a re-appointment to the Village Center Enhancement Committee. (Andrews)*

End of Consent Agenda.

Councilmember Cashion moved to approve the Consent Agenda. The motion was seconded by Councilmember Lapins and passed unanimously with a vote of 5-0.

4. Presentation: Yard debris management study.

Councilmember Cashion introduced his involvement with the study on yard debris management and noted how impressed he was with this team and how they handled this study as a team. Councilmember Cashion recognized the team: Walt Morgan, Randy Kuhn, Tom Haughney, Darrell

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McKenzie, John Frye, Scott Thomas, Melissa Holt, and Jeff Batton. Jeff Batton introduced the presentation and the team covered the following topics: problems with the current system, solutions considered for the recommended solution, primary perspectives considered, and a suggested implementation plan.

Solutions considered were discussed and the ultimate recommendation was introduced as a single day collection with automated yard debris collection. The plan would divide the Village into four collection zones where all waste types are collected on the same day in each zone. To fully automate the collection, the Village would need to purchase approximately 3,000 carts and require all debris material to fit in the carts, and provide a fee for service for bulk waste collection. The recommendation is to also modify Old Town and condominium collection processes. The team considered the following perspectives: community appearance, customer convenience, cost to taxpayers, efficiency, worker safety, and employee job satisfaction. The proposed implementation plan was shared with dates assigned for each step in the change of processes.

Council provided consensus to the team to proceed with these plans to begin educating the public and a future budget amendment that will be coming to Council.

5. Presentation/Discussion: Quarterly Financial Report.

John Frye, Director of Financial Services presented the financial statements for the quarter ended September 30, 2013. John Frye noted that the Village remains in very good financial position with revenues exceeding expenditures by a larger margin than anticipated in the forecast for the first quarter.

6. Discussion and Action: Lease for the Welcome Center.

Jeff Batton, Assistant Village Manager discussed the draft lease to occupy approximately 875 square feet of space in the Theater Building for the Welcome Center. The lease is for 3 years at \$1,035 per month plus \$350 per month in common area maintenance, utilities, taxes, etc. A budget amendment for the rental and renovations would be the next step for this and could be presented at the next Council meeting. Councilmember Cashion noted a change needed on the first page of the lease to correct the term to November 1, 2013 to October 31, 2016. The restrooms will be a separate agreement and there was general discussion about the public availability of these restrooms to consider.

Audience member, Doug Middaugh suggested having the public restroom information located on the information kiosk downtown.

Councilmember Cashion moved to authorize the Mayor or designee to execute a three year lease commencing on November 1, 2013 with The Theater Company, LLC for approximately 875 square feet in the Theater Building for operation of a Village Welcome Center with a renewal of 1-3 years. Seconded by Councilmember Strickland, this motion passed with a vote of 4-1 with Councilmember Lapins casting the dissenting vote.

7. Discussion: Roadside planting to regulate parking, McLean Road.

Jeff Batton, Assistant Village Manager presented a map that indicates a location proposed to plant three longleaf pines to discourage cars from parking on the grass. This proposal would eliminate additional signage to keep it more aesthetically pleasing. Council provided a consensus with moving forward with these plans.

8. Discussion: Downtown Parking.

Jeff Batton, Assistant Village Manager discussed the concern of the Village Center Enhancement Committee regarding downtown parking for employees. Solutions were evaluated and the concept to

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begin using parking stickers with enforcement was determined as a possible solution. Jeff Batton noted that if this is the appropriate solution, there would be a need for a part-time position for a Parking Ambassador/Coordinator with a presence downtown who can help enforce these efforts. Chief Phipps commented regarding his experience with this in Greenville, NC and the importance of hiring the right person for this position to work well with the merchants.

Audience member Jeanne Casinella inquired about parking monitoring in front of the library where employees from the Holly Inn have been parking.

Audience member Doug Middaugh would support the sticker concept but believes this person should not be a part-time position.

Audience member Debbie Barr encouraged Council to write in to the newspaper about this ahead of the issue and have the residents support this effort.

Council provided a general consensus for this plan to move forward.

9. Preview of Regular Meeting Agenda.

The Council did not preview the Regular Meeting Agenda for October 22, 2013.

10. Other Business.

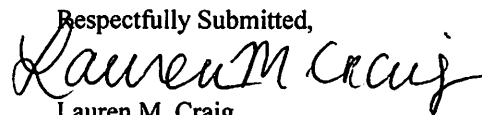
- Council provided Andy Wilkison, Village Manager, a general consensus to move forward with the request to abandon a portion of the roadways and associated right of way of Village Green Road and Palmetto Road, near where they intersect in the "caddie" parking lot at the Members Club.
- Councilmember Parson raised a discussion regarding the issue with the fee-in-lieu of park space. Councilmember Cashion noted that this is a piece of the proposed Pinehurst Development Ordinance and the importance for Council to understand all of the components of this particular section. Councilmember Lapins noted a policy that authorized Council to be responsible for the fee-in-lieu and for years this has been handled by staff. Mayor Fiorillo read from an email from a School of Government law professor who has advised that these fees in her opinion cannot legally be refunded, and at this time, the Village is not required to do so.
- Nancy Fiorillo discussed the issue with the large population of deer in this area. Ways to control the population were discussed.

11. Comments from attendees.

- There were no audience comments.

12. Motion to adjourn the Work Session.

Councilmember Cashion moved to adjourn the Work Session. The motion was seconded by Councilmember Parson and carried unanimously. The Work Session adjourned at 11:50 a.m.

Respectfully Submitted,

Lauren M. Craig
Village Clerk