

**2010 Village Council Retreat**  
**October 5, 2010 – Assembly Hall, Pinehurst, NC**

**Agenda**

**Attendees:** Council Members, Village Manager, Assistant Managers, Department Directors

**Objectives:**

1. Consider and use a set of discussion guidelines that help make discussions more effective.
2. Obtain an understanding of the current economic environment and what is already in the Village's CIP.
3. Review the Comprehensive Long Range Plan initiatives that have an impact on the 5-year CIP, as well as other directives that will impact the CIP.
4. Gauge support amongst council members for priority items to be included in the CIP preparation.

<b>8:30</b>	<b>Coffee &amp; Gather</b>	
<b>9:00</b>	<b>Welcome</b>	<b>-Mayor Fallon</b>
	<b>Overview &amp; Introductions</b>	<b>-Lydian Altman</b>
	<b>Discussion Guidelines</b>	
<b>9:45</b>	<b>Setting the context for capital planning</b>	<b>-John Frye &amp; Natalie Dean</b>
<b>10:15</b>	<b>Comp Plan initiatives that impact the CIP</b>	<b>-Natalie Dean &amp; Lydian Altman</b>
	<b>See table of initiatives and discuss how this list was compiled, and why</b>	
<b>10:30</b>	<b>Break</b>	
<b>10:45</b>	<b>Clarifying Discussion about what the initiatives mean</b>	<b>-Lydian Altman</b>
	<b>Village Center (10:45-11:30)</b>	
	<b>Recreation Needs (11:30-12:00)</b>	
<b>12:00-12:45</b>	<b>Lunch</b>	
<b>12:45</b>	<b>Continue Clarifying Discussion about what the initiatives mean</b>	<b>-Lydian Altman</b>
	<b>Public Services Needs (12:45-1:15)</b>	
	<b>Transportation Needs (1:15-1:30)</b>	
<b>1:30</b>	<b>Gauging Level of Support, Setting Priorities</b>	<b>-Lydian Altman</b>
<b>1:45</b>	<b>Break</b>	
<b>2:00</b>	<b>Determine Timing of Initiatives</b>	<b>-Lydian Altman</b>
<b>2:30</b>	<b>Other Directives with CIP Impact</b>	<b>- Jeff Batton &amp; Natalie Dean</b>
<b>3:00</b>	<b>Adjourn</b>	

**VILLAGE OF PINEHURST  
VILLAGE COUNCIL  
RETREAT  
October 5, 2011**

**395 MAGNOLIA ROAD  
ASSEMBLY HALL  
PINEHURST, NORTH CAROLINA  
9:00 A.M.**

The Pinehurst Village Council held a Retreat at 9:00 a.m., Tuesday, October 5, 2010 in the Assembly Hall of the Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Virginia F. Fallon, Mayor  
Ms. Joan M. Thurman, Mayor Pro-Tem  
Ms. Nancy Roy Fiorillo, Councilmember  
Mr. Douglas A. Lapins., Councilmember  
Mr. Mark W. Parson, Councilmember  
Mr. Andrew M. Wilkison, Village Manager  
Ms. Natalie Dean, Assistant Village Manager  
Mr. Jeff Batton, Assistant Village Manager  
Ms. Andrea Correll, Director of Planning and Inspections  
Ms. Angela Kantor, Director of Human Resources  
Mr. Carlton Cole, Fire Chief  
Mr. Jason Whitaker, Director of Information Technology  
Mr. John Frye, Director of Financial Services  
Ms. Linda S. Brown, Village Clerk  
Mr. Mark Wagner, Director of Parks and Recreation  
Mr. Randy Kuhn, Director of Fleet Maintenance  
Mr. Ronnie Davis, Police Chief  
Mr. Walt Morgan, Director of Public Services  
Ms. Lydian Altman, Facilitator

**1. Call to Order.**

Mayor Virginia F. Fallon called the retreat to order and introduced facilitator Lydian Altman, Director, Strategic Public Leadership Initiative of the University Of North Carolina School Of Government.

**2. Overview.**

Ms. Altman distributed Guidelines for Productive Meetings and discussed the document with the group. She also reviewed the objectives of the retreat that were listed on the agenda. (Copies of Guidelines for Productive Meetings and a copy of the meeting agenda are in the Minute File.)

**3. Setting the Context for Capital Planning.**

Village Assistant Manager Natalie Dean and Director of Financial Services John Frye discussed with the group the current economic situation as it relates to initiatives.

**4. Comprehensive Plan Initiatives That Impact the CIP.**

Assistant Manager Natalie Dean and Ms. Altman discussed with the group a list of initiatives that impact the CIP. The group added to the list of CIP Directives the Village Center redesign plan by Larry Best and the sand parking lot proposal by Alan Stagaard. (Copy of a table of Comp Plan initiatives that impact the CIP is in the Minute File.)

**5. Clarifying Discussion about What the Initiatives Mean.**

**VILLAGE OF PINEHURST  
VILLAGE COUNCIL  
RETREAT  
October 5, 2011**

Ms. Altman led a discussion clarifying what the following initiatives mean:

- Village Center- improve and expand sand parking lot, address trees and green space according to Larry Best proposal
- Recreation Needs- recreation center, greenways, parks
- Public Service Needs- construct new facility, move operations to new facility
- Transportation Needs- state has indicated that Western Connector should mainly use existing roadways, so this is not as pressing as it once was; widening of NC-211

**6. Gauging Level of Support, Setting Priorities.**

Ms. Altman discussed criteria to prioritize Comp Plan Initiatives. She then directed an activity wherein Councilmembers placed dots on posters to show their level of support for the various initiatives that had been mentioned. (Copy of a listing of possible criteria to Prioritize Comp Plan Initiatives is in the Minute File.)

**7. Determine Timing of Initiatives.**

Ms. Altman directed an activity in which participants indicated the fiscal year that an initiative should be funded. Council will try to schedule Larry Best to discuss his downtown proposal with them in October and schedule a discussion in November of the automation of yard debris collection. (Copy of a chart of the Comp Plan initiatives in the CIP is in the Minute File.)

**8. Other Directives with CIP Impact.**

Assistant Manager Jeff Batton discussed with the group the automation of solid waste services. (Copies of a memo from Assistant Manager Jeff Batton dated October 1, 2010 concerning automation of solid waste services and a Recycle Yard Financial Assistance Support Team (FAST) analysis is in the Minute File.)

**9. Adjournment.**

The retreat adjourned at 3:00 p.m.

Respectfully Submitted,

*Linda S. Brown*

Linda S. Brown, CMC  
Village Clerk