

**MINUTES OF
VILLAGE COUNCIL WORK SESSION
AUGUST 20, 2013**

**395 MAGNOLIA ROAD
ASSEMBLY HALL
PINEHURST, NORTH CAROLINA
9:00 A.M.**

The Pinehurst Village Council held a Work Session at 9:00 a.m., Tuesday, August, 20, 2013 in the Assembly Hall of the Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Mr. Douglas A. Lapins, Mayor Pro-Tem
Mr. John R. Cashion, Councilmember
Mr. Mark W. Parson, Councilmember
Mr. John C. Strickland, Councilmember
Mr. Andrew M. Wilkison, Village Manager
Ms. Lauren M. Craig, Village Clerk
And approximately 23 attendees, including 8 staff and 2 press.

1. Call to Order.

Mayor Nancy Roy Fiorillo called the meeting to order.

2. Reports:

– Manager-

- Assistant Village Manager, Jeff Batton will discuss an item under Other Business regarding a sidewalk and right of way issue for direction from Council.

– Council

- Mayor Fiorillo noted that Susan Zanetti, President of the Pinehurst Garden Club was in attendance and will speak under Other Business in addition to Tom Campbell regarding the greenway planning.

3. Discussion and Action: Changes to Local Historic District standards and guidelines and Resolution 13-37: A Resolution of the Village of Pinehurst Creating a Historic District Design Committee.*

Manager introduced Molly Goodman, Senior Planner to discuss items related to the local historic district. The amendment to the mission statement was discussed and noted that it was presented to the Historic Preservation Commission at their July meeting and passed with a vote of 4-2 to recommend this new mission statement. Upon the motion of Councilmember Lapins, seconded by Councilmember Cashion, Council approved the mission statement recommended by the Pinehurst Historic Preservation Commission at their July 25 meeting with a vote of 5-0.

Molly Goodman discussed the proposed amendments to the Standards and Guidelines regarding the Categories of Work. Mayor Fiorillo commented that she was surprised about the minor things that were going to HPC under our current guidelines. Councilmember Lapins commented that he is not interested in creating the Historic District Design Committee but he is okay with the changes in the standards and guidelines. Councilmember Cashion noted this committee will help us expedite processes and allows for a user friendly environment to get things done and will make a difference for our community. The proposed changes will be taken up with HPC at their next meeting.

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There was general discussion around the need to create a new Historic District Design Committee. Councilmember Strickland explained that in certain situations, the Historic District Design Committee will be used as a sounding board for staff and could give advice to applicants although they would have no approval authority. Councilmember Strickland noted he is not prepared to make a final decision on the committee members today and Council agreed to decide on the members at the next Council Work Session on September 10. Upon the motion of Councilmember Strickland seconded by Councilmember Cashion, Resolution #13-37 was approved by a vote of 4-1 Lapins voted no. (A copy of the resolution is found in the Resolution Book.)

4. Discussion and Action: Motion authorizing the Mayor or her designee to execute a contract for NC DOT Bicycle Planning Grant, discuss greenway status, and Ordinance #13-38: An Ordinance Amending the Budget of the Village of Pinehurst (NC DOT Pedestrian/Bike Planning Grant).*

Director of Parks and Recreation, Mark Wagner explained the processes of the NC DOT grant and explained the need to adopt a motion for executing the contract. The plan is to have this bicycle plan coupled with a pedestrian plan. Mayor Fiorillo and Councilmember Cashion toured the greenway system with Mark Wagner and Tom Campbell. Tom Campbell joined the discussion and shared the history of the greenway plan that began in 2002 when Council determined we needed to form a Greenway Commission. He explained how the first areas of the greenway were determined and created. Mr. Campbell noted that the Greenway Commission has lost connectivity to Council and hopes to improve this. Mayor Fiorillo thanked Mr. Campbell and Mr. Wagner for the tour and the work on the greenways. Mark Wagner explained that a committee will be formed to work on this plan and will include approximately 12 people including one DOT representative. It was agreed that the appointed members will be reported back to Council but there is no need for Council's approval. Councilmember Lapins moved to authorize the Mayor or her designee to execute a contract for the NC DOT Bicycle Planning Grant. This motion was seconded by Strickland and passed unanimously with a vote of 5-0.

Following the motion was an explanation of the budget amendment for this project. Upon the motion of Councilmember Cashion, seconded by Councilmember Strickland, Ordinance #13-38 was unanimously approved by a vote of 5-0. (A copy of the ordinance is found in the Ordinance Book.)

5. Discussion and Action: Major subdivision: Walker Station.*

Senior Planner, Bruce Gould introduced the preliminary plat for major subdivision, Walker Station. He explained that the Planning and Zoning board were in favor of this recommendation and staff is also. He reminded Council that this development came before Council in April with a general concept plan to rezone and this preliminary plat is found to be consistent with that concept plan. Brandon Goodman represented the developers and explained the history of the property and the reason for the new name, Walker Station. Mr. Goodman explained the changes to the general concept plan. He noted the dedicated 1.8 acres of park lands in the development and he discussed with Council and Bruce Gould the need to pay a recreation fee in lieu of dedicating the park space which goes to the Parks and Recreation Department for parks and greenway trails. Upon the motion of Councilmember Cashion, seconded by Councilmember Parson, Council approved the Preliminary Plat Major Subdivision in order to develop 70 residential townhome units for Walker Station at 2090 Midland Road with a unanimous vote of 5-0.

6. Discussion and Action: NC 211 NCDOT-Village of Pinehurst supplemental agreement; irrigation conduit and powder coating sign support.*

Manager explained the need for the supplemental agreement with the NCDOT regarding irrigation conduit and powder coating sign support between the traffic circle and Highway 5. Councilmember Strickland moved to authorize the manager or his designee to execute the Municipal Agreement

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prepared by the NCDOT for items related to the NC 211 widening project. This motion was seconded by Cashion and passed unanimously with a vote of 5-0.

7. Discussion: Agenda Automation.*

Village Clerk, Lauren Craig presented the agenda automation proposal recommending moving forward with a software solution called, NovusAGENDA. She noted the primary reasons to proceed with automation included the ability to share the full agenda packet materials with the public in advance of the meetings and the ability to search historical information from past meetings. Mrs. Craig and the process improvement team of staff evaluated eight solutions and narrowed it to the software that best fits the needs of the Village noting that NovusAGENDA can be expanded to other boards and commissions in the future. Several Councilmembers will view of demo of the software next week before staff proceeds with the implementation.

8. Action: Resolution #13-38 Qualifications Based Selection exemption for Stagaard and Chao for Theatre Building handicap access design.*

Assistant Village Manager, Jeff Batton explained the need for the qualifications based selection exemption for public restrooms in the Village Center. He noted that the theater building owner has shown an interest but we would need to make these public restrooms handicapped accessible. Jeff Batton explained that this step will help us understand the full cost to renovate before entering into an agreement. Councilmember Strickland inquired about Stagaard and Chao's rates versus other firms in the area and it was determined that they are comparable. Upon the motion of Councilmember Cashion, seconded by Councilmember Strickland, Resolution #13-38 was unanimously approved by a vote of 5-0. (A copy of the resolution is found in the Resolution Book.)

9. Action: Resolution #13-39 Qualifications Based Selection exemption for The Hayter Firm for Village Center Island landscaping.*

Assistant Village Manager, Jeff Batton explained the need for the qualifications based selection exemption for reevaluating some of the downtown islands for minor to moderate enhancements. The plan is to get this completed in this fall. Councilmember Parson suggested converting the existing sand-clay path in front of the Holly House to a brick path. Councilmember Strickland inquired about the need to hire someone to help us with this since our staff is very capable. Councilmember Lapins explained his reasoning to have a professional helping us regulate what we should be doing. Jeff Batton shared a map to show the islands under consideration. Upon the motion of Councilmember Cashion, seconded by Councilmember Lapins, Resolution #13-39 was approved by a vote of 4-1 Councilmember Strickland casting the dissenting vote. (A copy of the resolution is found in the Resolution Book.)

Susan Zanetti, President of the Pinehurst Garden Club joined the discussion and shared the club's current planting projects. She explained her interest to have the Garden Club included in all of the changes that have been going on especially with the planting guides. She noted concern about the competing responsibilities of the Beautification Committee and the Garden Club.

10. Action: Ordinance #13-39: An Ordinance Amending the Budget of the Village of Pinehurst (Re-Appropriate FY 2012-2013 Funds in FY 2013-2014 for Carriage House Design).*

Manager explained the need for the budget amendment noting that this is the last payment to the Hayter Firm for the work on the schematic design. The invoice came later than expected and was not included in the rollover ordinance in the last meeting. Upon the motion of Councilmember Lapins, seconded by Councilmember Strickland, Ordinance #13-39 was unanimously approved by a vote of 5-0. (A copy of the ordinance is found in the Ordinance Book.)

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11. Presentation: MOAA sponsored concert by John Boesch.*

John Boesch introduced his fellow MOAA members in attendance. Mr. Boesch gave a brief explanation on the service organization and involvement in the area. He shared the plans for a concert on November 10 at Robert E. Lee Auditorium at Pinecrest High School to help with the shortfall of funds for the veterans support groups. Mr. Boesch explained that he is seeking financial support for one third of the amount (\$6,000) for this concert. Councilmember Strickland made a motion to fund \$2,000 for this veterans concert, the motion was seconded by Councilmember Cashion, the motion was approved unanimously 5-0. Councilmember Cashion noted that he would like to have a proclamation made at a meeting before the concert.

12. Preview of Regular Meeting Agenda.

The Council previewed the Regular Meeting Agenda for August 20, 2013 and made no changes. Andrea Correll, Director of Planning and Inspections explained the upcoming public hearings.

13. Other Business.

- Assistant Village Manager, Jeff Batton discussed the proposal from the Village Chapel to extend the pathway from the south end of the new parking lot for Tufts Memorial Park to the Village Chapel parking lot and a consensus was given to move forward.

14. Comments from attendees.

- There were no audience comments.

15. Motion to go into Closed Session pursuant to NCGS 143-318.11 (a) (3) to consult with the Village Attorney in order to preserve the attorney-client privilege between the Village Attorney and the Village Council.

Councilmember Lapins moved to recess the Work Session and enter a Closed Session pursuant to NCGS 143-318.11 (a) (3) to consult with the Village Attorney in order to preserve the attorney-client privilege. The motion was seconded by Councilmember Cashion and carried unanimously.

In Closed Session, the Village Attorney briefed the Council on the status of the litigation between the estate of Mr. Hank Armstrong and the Village of Pinehurst, his discussions with the attorney for AC&W Railway on the railways desire to site a communications tower on railroad property in the Local Historic District, and his discussions with representatives of the firm either formerly or presently owning the Traditions Property.

16. Motion to adjourn the Closed Session and re-enter the Work Session.

Councilmember Parson moved to adjourn the Closed Session and re-enter the Work Session. The motion was seconded by Councilmember Strickland and carried unanimously.

17. Adjournment.

Councilmember Parson moved to adjourn the Work Session. The motion was seconded by Councilmember Strickland and carried unanimously. The meeting adjourned at 12:45 p.m.

Respectfully Submitted,



Lauren M. Craig
Village Clerk