

**MINUTES OF
VILLAGE COUNCIL WORK SESSION
JULY 23, 2013**

**395 MAGNOLIA ROAD
ASSEMBLY HALL
PINEHURST, NORTH CAROLINA
9:00 A.M.**

The Pinehurst Village Council held a Work Session at 9:00 a.m., Tuesday, July, 23, 2013 in the Assembly Hall of the Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Mr. Douglas A. Lapins, Mayor Pro-Tem
Mr. John R. Cashion, Councilmember
Mr. Mark W. Parson, Councilmember
Mr. John C. Strickland, Councilmember
Mr. Andrew M. Wilkison, Village Manager
Ms. Lauren M. Craig, Village Clerk
And approximately 23 attendees, including 7 staff and 2 press.

1. Call to Order.

Mayor Nancy Roy Fiorillo called the meeting to order.

2. Reports:

– Manager-

- None.

– Council

- Councilmember Lapins noted that he would like to speak about the railroad crossings under Other Business.

3. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

A. Resolution #13-35: A Resolution honoring the service of Ms. Karen Kaplan to the Village Center Enhancement Committee.*

Councilmember Cashion moved to approve the Consent Agenda. The motion was seconded by Councilmember Strickland and passed unanimously with a vote of 5-0.

4. Discussion: Consideration of appointment to Conservation Commission (Resolution #13-36 Wilson).*

The Manager introduced Stephen Wilson as the proposed replacement for Bob Farren's seat on the Conservation Commission. Mr. Wilson gave the Council a brief background on his experience and his interest in the area.

Upon the motion of Councilmember Strickland, seconded by Councilmember Cashion, Resolution #13-36 was unanimously approved by a vote of 5-0. (A copy of the resolution is found in the Resolution Book.)

5. Presentation: Planting guide by Beautification Commission Chairman.*

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Co-chairs Bart and Martha O'Connor summarized the proposed planting guide on behalf of the Beautification Commission. Mr. O'Connor noted that the intent of this guide is to simplify.

Councilmember Lapins inquired about the committee that was formed and why Council has this guide and another guide drafted by Andrea Correll. Councilmember Strickland explained that the committee met and discussed the plan for the proposed guide presented by Mr. and Mrs. O'Connor. He noted this document was formed from an extension of conversations after that committee met along with the input of several other Beautification Commission members.

Mr. O'Connor confirmed that this guide does dovetail with the guide Andrea Correll created. Mayor Fiorillo suggested merging the guide that Andrea Correll had created along with this guide. It was decided for Village Manager Andy Wilkison and Andrea Correll to work with Mr. O'Connor to merge the documents and bring this back to Council. Councilmember Lapins also suggested to have Joyce Franke give her feedback on the merged document.

6. Discussion: Landscape alteration on Hwy 5.*

Assistant Village Manager Jeff Batton discussed the suggested enhancements on Highway 5 between Route 211 and McDonald Road. Jeff Batton noted the plan's similarity to the landscaping on Midland and Fields Roads. He noted that the plan may blend the mound into the surroundings with a larger landscaped area.

Councilmember Parson noted the need to clean up the stumps around the Village and he inquired about more planting near the traffic circle at Highway 2 and Azalea Road. Councilmember Strickland suggested seasonal color for the fall season at the Highway 5 planting area rather than just the springtime blooming. The Council also discussed planting on the other side of Highway 5 but decided not to pursue this at this time. There was a consensus from the Council to move forward with the plan proposed by Jeff Batton.

7. Discussion: Cherokee Road expansion of sand/clay path.*

Assistant Village Manager Jeff Batton explained the need to expand the sand/clay paths along Cherokee Road to complete connection. The path would be extended on Cherokee Road to Fields Road and will connect to a path along Fields and Highway 2. Jeff Batton presented the idea to reestablish the pathway and showed a suggestion for spanning the drainage ditch line with a bridge or discussed the option to cover the pipe. . After discussion, Council formed a general consensus to move forward with the plans of expanding the path noting at the location of the drain pipe, to extend the pipe rather than building a small bridge over the area. Councilmember Cashion discussed the need for a brick path from the parking lot at the Village Green to the driveway of the Village Chapel. Jeff Batton confirmed connectivity issues in downtown will be addressed including this and will be brought to Council this year.

8. Discussion: Necessary PDO amendments regarding Local Historic District.*

Council discussed with Senior Planner Molly Goodman and Director of Planning and Inspections Andrea Correll the necessary PDO amendments to form the design committee for the Local Historic District. Councilmember Strickland inquired about the location of the suggested wording regarding the deadline for submitting the application and staff confirmed it would be noted on the application.

9. Discussion: Standards and guidelines changes regarding Local Historic District.*

Council discussed with Senior Planner Molly Goodman and Director of Planning and Inspections Andrea Correll the changes to the standards and guidelines regarding the Local Historic District which amends the wording to the mission statement. Councilmember Cashion suggested, similar to Howard Warren, to remove "static" from the statement and change it to "growing and vibrant Village." Mayor Fiorillo raised a concern about making a statement that is clear enough so everyone knows our village

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is growing and it is a village that needs things like a Village Green and a larger library. After discussion, Council agreed that the suggestion to take forward will be “a growing and vibrant Village.”

10. Discussion: Establishing the Local Historic District Design Committee (Resolution #13-37).*

Council discussed with Senior Planner Molly Goodman and Director of Planning and Inspections Andrea Correll Resolution #13-37 establishing the Local Historic District Design Committee. Councilmember Parson noted the need for a test to determine the qualifications and Council discussed the importance of training and orientation onboarding for all of our committees. Changes to the wording of the resolution to include credentials required to serve on this advisory committee were discussed and an updated resolution will be presented at the next Council meeting. There was a general consensus for all three members to have the technical ability through education or experience to meet the qualifications for serving on this committee.

Audience member, Leo Santowasso, commented that he recently moved from New Jersey and is a licensed Professional Engineer in NC and NJ, a licensed planner in NJ, a licensed surveyor in NC and he appreciated the discussion around the design committee. Mr. Santowasso suggested for Council to be sure the committee members are credentialed and have experience with Historic Preservation. Mr. Santowasso noted he has worked in the Borough of Flemington, NJ and would like to throw his name in the hat for this committee.

Molly Rowell commented that all three members should be qualified and training is also very important.

Council determined for staff to proceed with scheduling interviews of potential committee members and once determined, the selected individuals will be added into the resolution. The three member committee should make decisions by simple majority and meet on an as needed basis.

11. Action: Ordinance #13-37: An Ordinance Amending the Budget of the Village of Pinehurst. (Re-appropriating restricted and other funds from the FY 2013 budget to the FY 2014 budget).*

The Manager explained the need for Ordinance #13-37. Upon the motion of Councilmember Strickland, seconded by Councilmember Parson, Ordinance #13-37 was unanimously approved by a vote of 5-0. (A copy of the ordinance is found in the Ordinance Book.)

12. Preview of Regular Meeting Agenda.

The Council previewed the Regular Meeting Agenda for July 23, 2013 and made no changes.

13. Other Business.

- Councilmember Lapins requested that staff to look into the establishment of quiet zones for the railroad. He noted that it is a quality of life issue and we need to take a serious look at this.
- Councilmember Strickland noted he is interested in what the county is arranging to do with water and believes it might be helpful for the Water Committee to look into this.
- Councilmember Strickland inquired about the restrooms in the Village and staff confirmed discussions were moving along.
- Council inquired about any news on the fire station. Natalie Dean reported that she has multiple inquiries each week. After discussion, Council decided to take action. Councilmember Lapins made a motion to place the old Fire Station 91 for sale located at 45 Community Road, Pinehurst, NC. Council determined a qualifying bid is one of not less than \$350,000 and the bid must be accompanied by a deposit of 5% of the bid. After 3:00 on August 30, 2013, the Village Manager or his designee will open the bids and the highest qualifying bid will be accepted and become the initial offer. If there is more than one bid in the highest amount, the first such bid received will become the initial accepted offer. That initial accepted offer becomes subject to the Upset Bid Procedure set forth in NCGS 160A-

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269. All bidders must take notice that the Village of Pinehurst will make this sale only with a deed that includes a preservation or conservation agreement which protects the historical characteristics of the property, and promotes and protects the significant architectural characteristics of the property. Rights of access by official Village representatives to the property, at reasonable hours, for the purpose of assuring the maintenance of the significant architectural characteristics of the property will be made a part of the deed of this property. The motion was seconded by Councilmember Parson and Council unanimously passed the motion with a vote of 5-0.

14. Comments from attendees.

➤ Tom Campbell noted that he will be organizing a greenway safari trip for Council soon.

15. Motion to go into Closed Session pursuant to NCGS 143-318.11 (a) (3) to consult with the Village Attorney in order to preserve the attorney-client privilege between the Village Attorney and the Village Council, and pursuant to NCGS 143-318.11 (a) (6), to consider the qualifications, competence, performance, character, fitness and conditions of appointment of an individual public employee.

Councilmember Strickland moved to recess the Work Session and enter a Closed Session pursuant to NCGS 143-318.11 (a) (3) to consult with the Village Attorney in order to preserve the attorney-client privilege and pursuant to NCGS 143-318.11 (a) (6), to consider the qualifications, competence, performance, character, fitness and conditions of appointment of an individual public employee. The motion was seconded by Councilmember Lapins and carried unanimously.

GENERAL ACCOUNT

The Council discussed with the Village Attorney the status of litigation between the estate of Mr. Hank Armstrong and the Village of Pinehurst. The Council conducted the annual performance review of the Village Manager after the Village Manager and the Village Attorney were excused from the meeting.

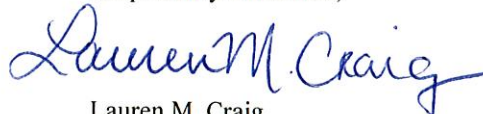
16. Motion to adjourn the Closed Session and re-enter the Work Session.

Councilmember Strickland moved to adjourn the Closed Session and re-enter the Work Session. The motion was seconded by Councilmember Cashion and carried unanimously.

17. Adjournment.

Councilmember Strickland moved to adjourn the Work Session. The motion was seconded by Councilmember Cashion and carried unanimously. The meeting adjourned at 11:55 am.

Respectfully Submitted,



Lauren M. Craig
Village Clerk