

PINEHURST
VILLAGE COUNCIL
WORK SESSION AGENDA
MAY 22, 2012
9:00 A.M.
CONFERENCE ROOM
VILLAGE HALL
PINEHURST, NORTH CAROLINA
(Meeting will occur in Assembly Hall if attendance warrants)

1. Call to Order.
2. Reports –
 - Manager
 - Council
3. **Presentation:** Fiscal year 2012/2013 Budget.
4. **Discussion:** Landscaping improvements at 15-501/Page Road.
5. **Presentation/Discussion:** Special Events Survey results.
6. **Action:** Ordinance #12-17: An Ordinance amending the budget of the Village of Pinehurst (Close Recreation Center Capital Project Fund).
7. **Action:** Resolution #12-34: A Resolution Revising the Policy on the Write-off of uncollectable accounts for the Village of Pinehurst.
8. **Action:** Resolution #12-35: A Resolution appointing Mr. Patrick Barry as Chairman of the Village Center Enhancement Committee.
9. **Action:** Resolution #12-36: A Resolution Honoring the Service of Mrs. Lorraine A. Tweed to the Village of Pinehurst.
10. **Action:** Resolution #12-37: A Resolution Appointing a Chairman of the Community Appearance Commission.
11. Preview of Regular Meeting Agenda.
12. Other Business.
13. Comments from attendees.
14. Motion to go into Closed Session pursuant to NCGS 143-318.11 (a) (3) to consult with the Village Attorney in order to preserve the attorney-client privilege between the Village Attorney and the Village Council, and pursuant to NCGS 143-318.11 (a) (5), to instruct staff concerning the material terms of a proposed contract for the acquisition of real property.
15. Motion to adjourn the Closed Session and re-enter the Work Session.
16. Adjournment.

VILLAGE OF PINEHURST
VILLAGE COUNCIL
WORK SESSION
May 22, 2012

395 MAGNOLIA ROAD
CONFERENCE ROOM
PINEHURST, NORTH CAROLINA
9:00 A.M.

The Pinehurst Village Council held a Work Session at 9:00 a.m., Tuesday, May 22, 2012 in the Conference Room of the Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Mr. Douglas A. Lapins, Mayor Pro-Tem
Mr. John R. Cashion, Councilmember
Mr. Mark W. Parson, Councilmember
Mr. John C. Strickland, Councilmember
Mr. Andrew M. Wilkison, Village Manager
Ms. Linda S. Brown, Village Clerk
And approximately 15 attendees, including 5 staff and 1 press.

1. Call to Order.

Mayor Nancy Roy Fiorillo called the meeting to order.

2. Reports:

– Manager

- **Moore County Leadership Institute Member.**

The Manager welcomed a member of the current class of the Moore County Leadership Institute who was attending the Work Session.

- **Decorative Street Sign Sample.**

The Manager announced that a sample decorative street sign has been erected behind Village Hall. Critique is welcomed.

- **Report from Conservation Commission.**

The Manager announced that Lorraine Tweed, outgoing Chairman of the Conservation Commission, would present a report of the activities of the commission at the June 26 Work Session.

- **Discussion of Howard Warren's Letter to Council.**

The Manager requested that the Council discuss today a letter received from Howard Warren, Chairman of the Historic Preservation Commission, in the "Other Business" section of today's agenda.

– Council

- **Councilmember Strickland-**

**VILLAGE OF PINEHURST
VILLAGE COUNCIL
WORK SESSION
May 22, 2012**

-extended kudos to all who were involved in any of the events over the weekend. All were well done.

--has seen the Walking Guide for the Village, a guide in pamphlet form, and was impressed with it.

-noted that the Village Center Enhancement Committee is looking to add some more members.

-asked what responsibility or authority does the Village have over lakes and ponds owned by the Resort. Answer- none. The Resort owns, controls and maintains them.

- **Councilmember Parson** asked if the sealed Kimley Horne study of downtown signage would come to the Council soon. Answer, yes, it will be available soon.
- **Mayor Pro-Tem Lapins** noted that the stop sign on the decorative street sign displayed behind Village Hall seems to be high. Is this regulation height? Answer- yes, it is regulation height. The Village, however, could use smaller and lower stop signs in the downtown area since the speed limits are lower there.
- **Councilmember Cashion** stated that the Police Memorial Service and Award Ceremony Friday was very tastefully done.
- **Mayor Fiorillo** commented on the recent downtown events: the Alive After 5 had the largest crowd ever; the Wine Walk tickets sold out; the carriage parade was a lovely event. She expressed congratulations to all who were involved in any of the three events.

3. Presentation of Fiscal Year 2012-2013 Budget.

As required by North Carolina General Statute 159.11 (b), the Manager submitted the budget document to the Council and presented the highlights of his budget message contained in the document. (Copy of budget document is in the Clerk's office and is available for public inspection at the Customer Service Desk at Village Hall and on the Village website www.vopnc.org).

A Budget Work Session will be held Wednesday, May 23, 2011 at 9:00 a.m. An additional Budget Work Session will be held on Thursday, May 31, 2012 if needed. The Budget Public Hearing will be held on June 12, 2012 at 7:00 p.m. All these meetings will be held in the Conference Room of Village Hall.

4. Discussion of Landscaping Improvements at NC 15-501/ Page Road.

Assistant Manager Jeff Batton and Chairman Bart O'Connor of the Village Beautification Committee, discussed proposed landscaping improvements for the intersection of Page Road and NC 15/501 with the Council. Consensus of the Council was to okay the start of the project. Council may consider this as a possible location for gateway signage early in the next fiscal year. (Copies of a memo from Assistant Manager Jeff Batton dated May 17, 2012 regarding the proposed landscape plan, a chart showing the status of landscape projects and a photo of the intersection of Page Road and NC 15-501 are in the Minute File.)

5. Presentation/Discussion: Special Events Survey results.

**VILLAGE OF PINEHURST
VILLAGE COUNCIL
WORK SESSION
May 22, 2012**

Assistant Manager Natalie Dean discussed the results of the Special Events Survey with the Council. (Copy of the Village Center Special Events Survey dated May 2012 is in the Minute File.)

6. Ordinance #12-17: An Ordinance Closing the Recreation Center Capital Project Fund and Transferring Remaining Funds to the General Fund for the Village of Pinehurst, North Carolina.

The Manager explained the need for Ordinance #12-17. Upon the motion of Councilmember Strickland, seconded by Councilmember Cashion, Ordinance #12-17 was unanimously approved by a vote of 5-0. (Copy of a memo from Director of Financial Services John Frye dated May 17, 2012 regarding the budget amendment to close the Recreation Center Capital Project Fund is in the Minute File. Copy of the ordinance is found in the Ordinance Book and in the Minute File.)

7. Resolution #12-34: A Resolution Revising the Policy on Write-Off of Uncollectible Accounts for the Village of Pinehurst.

The Manager explained the need for Resolution #12-34. Upon the motion of Councilmember Cashion, seconded by Councilmember Parson, Resolution # 12-34 was unanimously approved by a vote of 5-0. (Copy of a memo from Director of Financial Services John Frye dated May 17, 2012 regarding revisions to Write-Off Policy is in the Minute File. Copy of resolution is found in the Resolution Book and in the Minute File.)

8. Resolution #12-35: A Resolution Appointing a Chairman of the Village Center Enhancement Committee for the Village of Pinehurst (Barry).

The Manager explained the need for Resolution #12-35. Upon the motion of Councilmember Lapins, seconded by Councilmember Cashion, Resolution # 12-35 was unanimously approved by a vote of 5-0. (Copy of resolution is found in the Resolution Book and in the Minute File.)

9. Resolution #12-36: A Resolution Honoring the Service of Mrs. Lorraine A. Tweed to the Village of Pinehurst Conservation Commission.

The Manager explained the need for Resolution #12-36. Upon the motion of Councilmember Parson, seconded by Councilmember Strickland, Resolution # 12-36 was unanimously approved by a vote of 5-0. (Copy of resolution is found in the Resolution Book and in the Minute File.)

10. Resolution #12-37: A Resolution Appointing a Chairman for the Village of Pinehurst Community Appearance Commission (Bozarth).

The Manager explained the need for Resolution #12-37. Upon the motion of Councilmember Lapins, seconded by Councilmember Strickland, Resolution # 12-37 was unanimously approved by a vote of 5-0. (Copy of resolution is found in the Resolution Book and in the Minute File.)

11. Preview of Regular Meeting Agenda.

The Council previewed the Regular Meeting Agenda for May 22, 2012 and made no changes.

12. Other Business.

- **Decision on Surface of Downtown Parking Lot (Sand Parking Lot).**

**VILLAGE OF PINEHURST
VILLAGE COUNCIL
WORK SESSION
May 22, 2012**

Council discussed the options for the surface of the downtown parking lot. It was noted that the landscape architect recommended B.S.T. (tack gravel), the same surface as was used at the Fair Barn only a different color.

Councilmember Strickland moved that the Council instruct the Manager to go ahead with submission of an application to the North Carolina Department of Environment and Natural Resources (DENR) for a sedimentation and erosion control permit for use of B.S.T. for the surface of the sandlot. Councilmember Parson seconded the motion which carried unanimously by a vote of 5-0.

➤ **Projects in Right-of Way to come under purview of the Historic Preservation Commission.**

Council discussed a letter they received from Howard Warren, Chairman of the Historic Preservation Commission requesting the projects of significance in the Village come under the purview of the Historic Preservation Commission. It was suggested that the Council adopt a Manning landscape palette to be used in the right-of-ways. Council will invite the Historic Preservation Commission to address the Council at a future meeting when they can coordinate discussion with the historic consultant.

13. Comments from Attendees.

Tom Campbell asked why Barrett Road could not be made a cul-de-sac now like McFarland Road. The Barrett Road intersection with Beulah Hill Road (NC 5) is dangerous. Answer- we will need to discuss it with the neighbors who live on the street as well as the North Carolina Department of Transportation.

Jack Farrell plugged his Historic Walking Tour pamphlet. He can get 5,000 printed with the funds he has. He requested funding from the Village for printing more pamphlets and development of a smart phone application (app).

14. Motion to go into Closed Session.

Councilmember Strickland moved to recess the Work Session and enter a Closed Session pursuant to NCGS 143-318.11 (a) (3) to consult with the Village Attorney in order to preserve the attorney-client privilege between the Village Attorney and the Village Council, and pursuant to NCGS 143-318.11 (a) (5), to instruct staff concerning the material terms of a proposed contract for the acquisition of real property. The motion was seconded by Councilmember Cashion and carried unanimously.

GENERAL ACCOUNT

The Council, the Village Manager, the Planning Director and the Village Attorney discussed the status of litigation between Mr. Mike McCrann and the Village of Pinehurst, and the material terms of the proposed acquisition of real property in the Village of Pinehurst.

15. Motion to adjourn the Closed Session.

Councilmember Strickland moved to adjourn the Closed Session and re-enter the Work Session. The motion was seconded by Councilmember Cashion and carried unanimously.

16. Adjournment.

**VILLAGE OF PINEHURST
VILLAGE COUNCIL
WORK SESSION
May 22, 2012**

Councilmember Strickland moved to adjourn the Work Session. The motion was seconded by Councilmember Cashion and carried unanimously. The meeting adjourned at 11:40 a.m.

Respectfully Submitted,

Linda S. Brown
Linda S. Brown, CMC
Village Clerk