

PINEHURST
VILLAGE COUNCIL
WORK SESSION AGENDA
MARCH 27, 2012
9:00 A.M.
CONFERENCE ROOM
VILLAGE HALL
PINEHURST, NORTH CAROLINA
(Meeting will occur in Assembly Hall if attendance warrants)

1. Call to Order.
2. Reports –
 - Manager
 - Council
3. **Discussion:** VCEC Downtown Facilities subcommittee short term parking recommendations.
4. **Discussion:** VCEC Business Recruitment and Retention subcommittee report on Economic Development Incentives.
5. **Discussion:** Continued discussion concerning Historic Landmark Status and Village Center Enhancement Projects.
6. **Presentation/Discussion:** 2013-2017 Capital Improvements Program for the Village of Pinehurst.
7. **Action:** Resolution #12-20: A Resolution Adopting A Capital Improvement Plan for the Village of Pinehurst.
8. **Action:** Resolution #12-19: A Resolution Waiving the Acceleration of Assessments (Municipal Service District).
9. **Action:** Motion authorizing the Mayor and village staff to execute a contract to audit the accounts of the Village of Pinehurst.
10. **Action:** Ordinance #12-11: An Ordinance Amending the Budget of the Village of Pinehurst (Jackson Hamlet Sewer Extension Phase 2, CDBG closeout).
11. **Action:** Ordinance #12-12: An Ordinance Amending the Budget of the Village of Pinehurst (Receiving restricted donations).
12. **Action:** Resolution #12-15: A Resolution Regarding Appointments to the Village of Pinehurst Water Committee and Conservation Commission (Farren).
13. **Action:** Resolution #12-16: A Resolution Honoring the Service of Brad Kocher.
14. **Action:** Resolution #12-17: A Resolution Honoring Lieutenant Hoyle Upchurch and the people of Hunan Province, China.
15. **Action:** Resolution #12-18: A Resolution Authorizing the Mayor to execute an interlocal service agreement with Foxfire Village.

16. **Discussion:** Roundabout flagpole.
17. Preview of Regular Meeting Agenda.
18. Other Business.
19. Comments from attendees.
20. Motion to go into Closed Session pursuant to NCGS 143-318.11 (a) (3) to consult with the Village Attorney in order to preserve the attorney-client privilege between the Village Attorney and the Village Council, and pursuant to NCGS 143-318.11 (a) (5), to instruct staff concerning the material terms of a proposed contract for the acquisition of real property.
21. Motion to adjourn the Closed Session and re-enter the Work Session.
22. Adjournment.

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**395 MAGNOLIA ROAD
ASSEMBLY HALL – VILLAGE HALL
PINEHURST, NORTH CAROLINA
9:00 A.M.**

The Pinehurst Village Council held a Work Session at 9:00 a.m., Tuesday, March 27, 2012 in the Assembly Hall of the Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Mr. Douglas A. Lapins, Mayor Pro-Tem
Mr. John R. Cashion, Councilmember
Mr. Mark W. Parson, Councilmember
Mr. John C. Strickland, Councilmember
Mr. Andrew M. Wilkison, Village Manager
And approximately 31 attendees, including 6 staff, 2 press and 9 members of the Employee Academy.

1. Call to Order.

Mayor Nancy Roy Fiorillo called the meeting to order.

2. Reports:

– Village Manager

- Employee Academy.

The Manager introduced members of the Employee Academy in attendance.

- Branding.

The Manager reported that staff will bring potential taglines, in conjunction with the Village's branding efforts, to the Council at their next work session.

– Council

- Councilmember Cashion indicated he had received several compliments on the traffic circle clearing and indicated a desire to make it easier on the Village website for citizens to provide the Village with feedback.

- Councilmember Parson expressed that he had also received several compliments on the traffic circle clearing.

- Councilmember Lapins inquired on the status of the PDO rewrite.

3. Discussion of Village Center Enhancement Committee Downtown Facilities Subcommittee short term parking recommendations.

Assistant Manager Jeff Batton reviewed the memo regarding downtown short term parking recommendations.

Councilmember Lapins indicated he did not believe we will get 100% compliance with requests for business owners/employees to park in designated areas and inquired how will staff monitor

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compliance? In addition, Councilmember Lapins inquired why we removed parking regulations a few years ago. Councilmember Lapins also asked staff to extrapolate availability when vacancies are filled.

Councilmember Strickland suggested staff also work with the landlords for them to encourage their tenants to park in designated areas. He inquired what type of hard surface the business owners prefer for the sand parking lot.

Councilmember Cashion stated that we will continue to have parking issues until we fix the sand parking lot.

Councilmember Parson indicated he supported grading the sand parking lot and taking out the center aisle.

Jack Farrell indicated he agreed 100% with staff's short term parking recommendations and noted the center aisle in the sand parking lot was not there initially.

John Root agrees with the short term parking recommendations and suggested the Village utilize the harder packed material at the north end of the sand parking lot when it is graded. He also suggested staff evaluate the water runoff coming from the street into the parking lot.

Doug Middaugh inquired if staff knew of the number of employee parking spaces needed.

The Village Council approved of the short term parking recommendations and instructed staff to proceed with installing public parking signage, grading the sand parking lot and removing the center aisle, investigating leasing options with the Resort for the Holly Inn and with the owners of the Maples Building, and directing employee parking to designated areas.

(Copy of memo from Assistant Manager Jeff Batton dated March 23, 2012 regarding downtown parking recommendations is in the Minute File.)

4. Discussion of Village Center Enhancement Committee Business Recruitment and Retention Subcommittee Report on Economic Development Incentives.

Assistant Manager Natalie Dean reviewed the report on Economic Development Incentives.

Mayor Fiorillo inquired if other Moore County municipalities offer economic development incentives and indicated the Village still has a reputation of being "difficult" to deal with and that the Village should strive to be more user friendly.

Councilmember Lapins stated he thinks the Village should offer economic development incentives if they generate private investment. He also indicated that if incentives do not generate any interest, then the Village hasn't spent any money.

Councilmember Cashion expressed he would like to take some time to process the report and determine what is the best fit for Pinehurst.

Councilmember Strickland indicated he will rethink incentives.

Matt West indicated the Village needs an incentive program to help fill up vacancies.

Brian Deaton suggested incentives be tied to a consideration of the business use of the space and could help with infrastructure needs too.

Pat Corso indicated that limited parking availability downtown is an inhibitor.

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Doug Middaugh expressed the Village is already offering incentives and may need to do more.

Jack Farrell stated that he was concerned that no one seemed to be looking out for the citizens who will be paying for incentives. He further stated that if the Village offers incentive programs they should be reasonable. He questioned how much can the Village really afford to do and that we need to be efficient and good stewards of tax dollars.

The Council elected to take some time to consider incentives and will discuss it at their next work session. (Copy of booklet entitled "Economic Development Incentives" dated March 27, 2012 is in the Minute File.)

5. Discussion concerning Historic Landmark Status and Village Center Enhancement Committee Projects.

In response to a question from Mayor Fiorillo, Village Manager Andy Wilkison indicated there had been an annual inquiry concerning the Historic Landmark Status until 2004, when it ceased. The reason for the review not being conducted since 2004 is not known.

Councilmember Lapins stated he did not support doing the Cultural Landscape Report and that the Village should move forward with its projects.

Councilmember Strickland stated the Village should proceed with the enhancements, but not ignore the National Park Service (NPS). Rather, the Village should communicate how we have been good stewards in the past and try to maintain positive relationships with the NPS and the State Historic Preservation Office (SHPO). He indicated the Village should work with SHPO and inform them of our plans to proceed with the Village Center enhancements. Councilmember Strickland also indicated he sees value in a Cultural Landscape Report and possibly volunteers could consult with the Manning archives.

Councilmember Cashion expressed his desire for the Village to move forward with the village center enhancements and that it is in the best interest of Pinehurst and future economic benefits will be derived from moving forward. He indicated the Village cannot afford to wait to do what we need to do.

Councilmember Parson indicated that the Village should move forward with the enhancements and submit the project to the NPS with before and after photographs. He stated that he did not think the Village should do the cultural landscape report.

Mayor Fiorillo indicated the Village values its landmark status, but the issue is the cost and time required for a cultural landscape report. She stated the Village has been a good steward and has the local talent needed to document the items contained in a cultural landscape report and the Village could provide that information to the NPS.

John Root asked what price the Village Council would be willing to pay for a cultural landscape report?

Joyce Franke indicated there is someone else that is able to prepare the cultural landscape report for much less than the proposal received from Rich Mandell.

Dick White expressed that the Council should just move forward.

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The Council directed staff to bring forward a plan on how to proceed with the proposed enhancements and a plan for how to communicate the Village's plans to the NPS and SHPO, with the Tufts Park being the #1 priority.

6. Discussion of 2013-2017 Capital Improvement Plan for the Village of Pinehurst.

Director of Financial Services, John Frye, reviewed the proposed 2013-2017 Capital Improvement Program.

Councilmember Strickland indicated he would like to see funds included for brick sidewalks to improve connectivity to the Village Center. Staff indicated that funding for sidewalks could be added during the budget process.

(Copy of Capital Improvement Plan for FY 2013-2017 is in the Minute File.)

7. Resolution #12-20: A Resolution Adopting a Capital Improvement Plan for the Village of Pinehurst, North Carolina for 2013-2017.

The Manager explained the need for Resolution #12-20. Upon the motion of Councilmember Lapins, seconded by Councilmember Cashion, Resolution #12-20 was unanimously approved by a vote of 5-0. (Copy of resolution is found in the Resolution Book and in the Minute File.)

8. Resolution #12-19: A Resolution Waiving Acceleration of Assessment Installments of the Municipal Service District for the Village of Pinehurst, North Carolina.

The Manager explained the need for Resolution #12-19. Upon the motion of Councilmember Cashion, seconded by Councilmember Lapins, Resolution #12-19 was unanimously approved by a vote of 5-0. (Copy of a memo from Director of Financial Services John Frye dated March 23, 2012 is in the Minute File. Copy of resolution is found in the Resolution Book and in the Minute File.)

9. Motion authorizing the Mayor and Village staff to execute a contract to audit the accounts of the Village of Pinehurst.

Councilmember Cashion moved to authorize the Mayor and Village Staff to execute a contract to audit accounts with Dixon Hughes Goodman, LLP in the amount of \$27,100. Councilmember Parson seconded the motion which carried unanimously by a vote of 5-0. (Copies of a memo from Director of Financial Services John Frye dated March 23, 2012 concerning the audit contract and the contract are in the Minute File.)

10. Ordinance #12-11: An Ordinance Amending the Grant Project Fund for the Jackson Hamlet Sewer CDBG-R Project for the Village of Pinehurst, North Carolina.

The Manager explained the need for the Ordinance #12-11. Upon the motion of Councilmember Lapins, seconded by Councilmember Cashion, Ordinance #12-11 was unanimously approved by a vote of 5-0. (Copy of a memo from Director of Financial Services John Frye dated March 23, 2012 concerning the Jackson Hamlet CDBG Closeout is in the Minute File. Copy of the ordinance is found in the Ordinance Book and in the Minute File.)

11. Ordinance #12-12: An Ordinance Amending the Ordinance Appropriating Funds for Operations of the Village of Pinehurst for Fiscal Year 2012, Regarding Revenues and Expenditures of the General Fund (Appropriate FY 2011-2012 Restricted Donations).

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The Manager explained the need for the Ordinance #12-12. Upon the motion of Councilmember Strickland, seconded by Councilmember Cashion, Ordinance #12-12 was unanimously approved by a vote of 5-0. (Copy of a memo from Director of Financial Services John Frye dated March 23, 2012 concerning the budget amendment for restricted donations is in the Minute File. Copy of the ordinance is found in the Ordinance Book and in the Minute File.)

12. Resolution #12-15: A Resolution Regarding an Appointment to the Village of Pinehurst Water Committee and Conservation Commission (Farren).

The Manager explained the need for Resolution #12-15. Upon the motion of Councilmember Strickland, seconded by Councilmember Parson, Resolution #12-15 was unanimously approved by a vote of 5-0. (Copy of resolution is found in the Resolution Book and in the Minute File.)

13. Resolution #12-16: A Resolution Honoring the Service of Mr. Brad Kocher to the Village of Pinehurst Water Committee and Conservation Commission.

The Manager explained the need for Resolution #12-16. Upon the motion of Councilmember Lapins, seconded by Councilmember Cashion, Resolution #12-16 was unanimously approved by a vote of 5-0. (Copy of resolution is found in the Resolution Book and in the Minute File.)

14. Resolution #12-17: A Resolution Honoring the Life and Service of Lieutenant Hoyle Upchurch, and the Services and Contributions of the People of Guidong County, Hunan Providence, China, in Honoring the Life and Service of Lieutenant Hoyle Upchurch.

The Manager explained the need for Resolution #12-17. Upon the motion of Councilmember Parson, seconded by Councilmember Strickland, Resolution #12-17 was unanimously approved by a vote of 5-0. (Copy of resolution is found in the Resolution Book and in the Minute File.)

15. Resolution #12-18: A Resolution Authorizing the Mayor to Execute an Interlocal Service Agreement with Foxfire Village, North Carolina to Provide Zoning Compliance Services.

The Manager explained the need for Resolution #12-18. Upon the motion of Councilmember Strickland, seconded by Councilmember Lapins, Resolution #12-18 was unanimously approved by a vote of 5-0. (Copies of a memo from Director of Planning and Inspections Andrea Correll dated March 23, 2012 regarding a service agreement with Foxfire Village and the contract are in the Minute File. Copy of resolution is found in the Resolution Book and in the Minute File.)

16. Discussion of roundabout flagpole.

Charles Clack and Gus Leader from the Pinehurst Community Trust presented the Council with a proposal to install a flagpole in the center of the roundabout at Carolina Vista. After general discussion, Councilmember Cashion moved to approve the roundabout flagpole installation. Councilmember Strickland seconded the motion which carried unanimously by a vote of 5-0.

(Copy of before and proposed after photos of the roundabout as well as information provided by Mr. Leader are in the Minute File.)

17. Preview of Regular Meeting Agenda.

The Council previewed the Regular Meeting Agenda for March 27, 2012 and made no changes.

18. Other Business.

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➤ **Resolution #12:22**

The Manager explained the need for Resolution #12-22: A Resolution to Exempt Procurement of Professional Engineering and Architectural Services from the Model Code for Procurement for Architectural, Engineering, and Surveying Services. (NCGS 143-64.31 & 32). Upon the motion of Councilmember Strickland, seconded by Councilmember Cashion, Resolution #12-22 was unanimously approved by a vote of 5-0. (Copy of resolution is found in the Resolution Book and in the Minute File.)

➤ **Memo regarding US Open Committee.**

The Manager distributed a memo discussing the creation of a US Open Committee that would serve as a clearinghouse for special events associated with the 2014 US Opens. The Council took no action. (Copy of the memo is found in the Minute File.)

19. Comments from Attendees.

Brian Deaton inquired on the status of the Traditions of Pinehurst development. Village Attorney **Mike Newman** explained where in the foreclosure process that property is at this time.

20. Motion to go into Closed Session.

Councilmember Strickland moved to recess the Work Session and enter a Closed Session pursuant to NCGS 143-318.11 (a) (3): To consult with the Village Attorney in order to preserve the attorney-client privilege, and pursuant to NCGS 143-318.11 (a) (5) to instruct staff concerning the material terms of a proposed contract for the acquisition of real property. The motion was seconded by Councilmember Cashion and carried unanimously.

GENERAL ACCOUNT

The Council, the Village Manager, the Parks and Recreation Director and the Village Attorney discussed the potential acquisition of real property, and the status of litigation between Mr. Mike McCrann and the Village of Pinehurst.

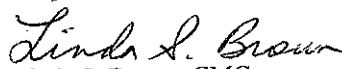
21. Motion to adjourn the Closed Session.

Councilmember Cashion moved to adjourn the Closed Session and re-enter the Work Session. The motion was seconded by Councilmember Strickland and carried unanimously.

22. Adjournment.

Councilmember Cashion moved to adjourn the Work Session. The motion was seconded by Councilmember Strickland and carried unanimously. The meeting adjourned at 12:57 p.m.

Respectfully Submitted,


Linda S. Brown, CMC
Village Clerk