

PINEHURST
VILLAGE COUNCIL
WORK SESSION AGENDA
MARCH 13, 2007
5:30 P. M.
CONFERENCE ROOM
VILLAGE HALL
PINEHURST, NORTH CAROLINA

1. Call to Order.
2. Reports –
 - Manager
 - Council
3. Ordinance #07-08: Amending the budget of the General Fund for the purpose of reallocating costs associated with the Youth Athletics Program of the Village of Pinehurst.
4. Ordinance #07-09: Amending the budget of the General Fund for the purpose of reallocating costs associated with the recycling program of the Village of Pinehurst.
5. Ordinance #07-10: Amending the budget of the Municipal Service District and the General Fund (transferring amount of assessment paid after due date to the General Fund).
6. Resolution #07-08: Adopting a Capital Improvements Plan for the Village of Pinehurst, North Carolina for 2008-2012.
7. Resolution #07-09: Amending the position classification plan to provide for the promotion of an Administrative Assistant to Administrative Coordinator.
8. Resolution #07-10: Amending the position classification plan to provide for market salary adjustments for Law Enforcement, Public Services and Information Technology personnel.
9. Resolution #07-11: Amending the Resolution Governing the use of Village Hall meeting rooms.
10. Motion scheduling a public hearing on a proposed road name change.

11. Preview of Regular Meeting Agenda and Public Hearing items.
12. Other business.
13. Comments from attendees.
14. Adjournment.

**VILLAGE OF PINEHURST
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WORK SESSION
MARCH 13, 2007**

**395 MAGNOLIA ROAD
CONFERENCE ROOM
PINEHURST, NORTH CAROLINA
5:30 P.M.**

The Pinehurst Village Council held a Work Session at 5:30 p.m., Tuesday, March 13, 2007 in the Conference Room of the Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Mr. Steven J. Smith, Mayor
Mr. George E. Hillier, Mayor Pro-Tem
Ms. Virginia F. Fallon, Councilmember
Mr. Douglas A. Lapins, Councilmember
Ms. Lorraine A. Tweed, Councilmember
Mr. Andrew M. Wilkison, Village Manager
Ms. Linda S. Brown, Village Clerk
And approximately 30 attendees, including 4 staff and 2 press.

1. Call to Order.

Mayor Steven J. Smith called the meeting to order and welcomed members of Boy Scout Troop 808 who were visiting. This troop is studying citizenship and wanted to see government in action.

2. Reports:

- Manager

- NCLM Regional Meeting.

The Manager reported that a regional meeting of the North Carolina League of Municipalities will be held March 22, 2007 in Fayetteville. Any of the Councilmembers who wish to go should see him.

- Audio System.

The Manager reported that the new microphone system has been installed in the conference room and is operational for the first time today. A video system has also been installed and is available for Power Point presentations, etc.

- Closed Session.

The Manager reported that a closed session would be held at the end of the Work Session to discuss land acquisition.

- Council

- **Councilmember Lapins** asked how the meetings went with the residents who are to begin using the new roll-out garbage containers soon. Answer- The meetings went very well and were well attended- about 150 citizens attended. For citizens in the affected areas who were not able to attend, printed matter will be included inside the containers when they are delivered. Information is also available on the Village website.

**VILLAGE OF PINEHURST
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MARCH 13, 2007**

- **Councilmember Tweed-**

-reported that a Conservation Commission workshop was held on March 3, 2007-
"Planting Native Trees and Bushes" – standing room only.

-announced a new Recycling Committee chairman- David Klauder.

-reported that the Conservation Commission will have 7 golf carts in St. Patrick's Day
parade on Saturday.

- **Councilmember Hillier-**

-requested an update on reinstating a voluntary water conservation program for the
Village. Answer- we have contacted Moore County Director of Public Utilities Dennis
Brobst to confirm that our proposed program will not conflict with any county water
conservation program that might be put into effect. Once we have his okay, we will
publish an article and a chart in the next newsletter detailing our program.

-Asked for an update on the reverse 911 system. Answer- A vendor has been selected-
Code Red. Director of Information Technology Jason Whitaker is busy finalizing the
data base and deciding who will be in charge of the system. It should be up and running
by the end of the month or early April.

**3. Ordinance #07-08: An Ordinance Amending the Ordinance Appropriating Funds for
Operations of the Village of Pinchurst Regarding Revenues and Expenditures of the General
Fund for the Village of Pinehurst, North Carolina (Relocating Youth Athletics Expenditures).**

The Assistant Manager of Finance and Administration Natalie Dean explained the need for the
Ordinance #07-08. Upon the motion of Councilmember Hillier, seconded by Councilmember Fallon,
Ordinance #07-08 was unanimously approved by a vote of 5-0. (Copy of the ordinance is found in the
Ordinance Book and in the Minute File.)

**4. Ordinance #07-09: An Ordinance Amending the Ordinance Appropriating Funds for
Operations of the Village of Pinehurst Regarding Revenues and Expenditures of the General
Fund for the Village of Pinehurst, North Carolina (Relocating Recycling Expenditures).**

The Assistant Manager of Finance and Administration explained the need for the Ordinance #07-09.
Upon the motion of Councilmember Fallon, seconded by Councilmember Tweed, Ordinance #07-09
was unanimously approved by a vote of 5-0. (Copy of the ordinance is found in the Ordinance Book
and in the Minute File.)

**5. Ordinance #07-10: An Ordinance Amending the Ordinance Appropriating Funds for
Operations of the Village of Pinehurst Regarding Revenues and Expenditures of the Municipal
Service District Fund and the General Fund for the Village of Pinehurst, North Carolina.**

The Assistant Manager of Finance and Administration explained the need for the Ordinance #07-10.
Upon the motion of Councilmember Tweed, seconded by Councilmember Lapins, Ordinance #07-10
was unanimously approved by a vote of 5-0. (Copy of the ordinance is found in the Ordinance Book
and in the Minute File.)

**VILLAGE OF PINEHURST
VILLAGE COUNCIL
WORK SESSION
MARCH 13, 2007**

6. Resolution #07-08: A Resolution Adopting a Capital Improvements Plan for the Village of Pinchurst, North Carolina for 2008-2012.

The Manager explained the need for Resolution #07-08. Councilmember Lapins moved for adoption of Resolution #07-08 as amended if needed. (It was thought that the amount of grant money to be received for the Western Connector Study was incorrectly reported, but later investigation proved that was not the case.) Councilmember Fallon seconded the motion, and Resolution # 07-08 was unanimously approved by a vote of 5-0. (Copy of resolution is found in the Resolution Book and in the Minute File.)

7. Resolution #07-09: A Resolution Amending the Resolution Adopting a Personnel Policy for the Village of Pinchurst As It Pertains to the Position Classification Plan and the Pay Structures (Create Position of Administrative Coordinator).

Director of Human Resources Karen Habenstein explained the need for Resolution #07-09. Upon the motion of Councilmember Fallon, seconded by Councilmember Tweed, Resolution # 07-09 was unanimously approved by a vote of 5-0. (Copy of resolution is found in the Resolution Book and in the Minute File.)

8. Resolution #07-10: A Resolution Amending the Resolution Adopting a Personnel Policy for the Village of Pinchurst As It Pertains to the Position Classification Plan and the Pay Structures. (Salary Adjustments for Law Enforcement, Public Services, Information Technology.)

The Director of Human Resources explained the need for Resolution #07-10. Upon the motion of Councilmember Hillier, seconded by Councilmember Tweed, Resolution # 07-10 was unanimously approved by a vote of 5-0. (Copy of resolution is found in the Resolution Book and in the Minute File.)

9. Resolution #07-11: A Resolution Amending the Resolution Governing the Use of the Village Hall Meeting Rooms by Persons Other Than Those Conducting Official Village Business.

The Manager explained the need for Resolution #07-11. Upon the motion of Councilmember Fallon, seconded by Councilmember Tweed, Resolution # 07-11 was unanimously approved by a vote of 5-0. (Copy of resolution is found in the Resolution Book and in the Minute File.)

10. Motion scheduling a public hearing on a proposed road name change.

Councilmember Lapins moved that the Village Council schedule a public hearing to be held during the regularly scheduled Council Work Session at 9:00 a.m. on March 27, 2007 on the proposed renaming of a portion of Woods Road to Magnolia Road. Councilmember Hillier seconded the motion which carried unanimously by a vote of 5-0. (Application for Road Name Change and supporting materials are in the Minute File.)

11. Preview of Regular Meeting Agenda.

The Council previewed the Regular Meeting Agenda for March 27, 2007 and made no changes.

12. Other Business.

There was none.

13. Comments from Attendees.

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MARCH 13, 2007**

Doug Middaugh-

-asked if Council realized that Ordinance #07-10 elevates the salary of the Director of Information Technology above that of the Fire Chief? Answer- Yes, we discussed that fact tonight in considering the ordinance.

-asked if the reverse 911 system will include cell phones. Answer- We're not sure but will check with Jason.

-asked if the Municipal Code will ever be placed on our website. Answer- It will if we decide there is a need for it.

-asked if we have received the reappraisal figures from the county? Answer- No. Those usually go out in May.

Dick Bisbe stated that he attended two of the three Pinewild informational meetings, and the number of days per week of trash pick-up seemed to be a big topic. Answer- Yes, we will pick up garbage west of NC 5 (which includes Pinewild) on Tuesday and Friday, and recycling on alternate Wednesdays. From the first week in March until the second week in December we will pick up yard waste on Monday and Friday; the rest of the year yard waste is picked up only on Mondays.

Jeanne Casinella expressed thanks for installing the sound system. She stated that she had no trouble hearing anyone today!

14. Closed Session.

Councilmember Fallon moved to recess the Work Session and enter a Closed Session pursuant to NCGS 143-318.11 (a) (5): To instruct the staff of the Village with regard to the position to be taken in negotiating for the acquisition of real property. The motion was seconded by Councilmember Lapins and carried unanimously.

GENERAL ACCOUNT


The Council, the Village Manager, and the Village Attorney discussed

Upon the conclusion of the Closed Session, Councilmember Fallon moved to adjourn the Closed Session and re-enter the Work Session. The motion was seconded by Councilmember Lapins and carried unanimously.

15. Adjournment.

Councilmember Fallon moved to adjourn the Work Session. The motion was seconded by Councilmember Lapins and carried unanimously. The meeting adjourned at 7:30 p.m.

Respectfully Submitted,


Linda S. Brown, CMC
Village Clerk