

PINEHURST
VILLAGE COUNCIL
WORK SESSION AGENDA
FEBRUARY 12, 2008

4:30 P.M.

CONFERENCE ROOM
VILLAGE HALL

PINEHURST, NORTH CAROLINA

(Note: The Council will meet in closed session
With the Village Attorney beginning at 4:30 pm.
The open session will begin at 5:30 pm)

1. Call to Order.
2. Motion to go into closed session pursuant to NCGS 143-318.11 (a) (3) to discuss with the Village Attorney litigation between the Village of Pinhurst and Quality Built Homes.
3. Motion to adjourn closed session and reconvene in Open Work Session at 5:30 pm.
4. Call to Order of Work Session (5:30 pm).
5. Reports –
 - Manager
 - Recognition of Karen Habenstein.
 - Council
6. Consideration of awarding contract for road resurfacing.
7. Quarterly Financial Report.
8. Ordinance #08-02: An Ordinance Amending the Budget of the Village of Pinhurst (mid-year budget amendments).
9. Ordinance #08-03: An Ordinance Amending the Budget of the Village of Pinhurst (Public Services Facility).
10. Motion to amend contract with Giffels of North Carolina, PC for the Public Services Facility to add water/sewer study services.
11. Quarterly Operating Report.

12. Motion ratifying and affirming the proposal set forth by the Village of Pinchurst in letter of January 10, 2006.
13. Preview of Regular Meeting Agenda and Public Hearing items.
14. Other business.
15. Comments from attendees.
16. Adjournment.

**VILLAGE OF PINEHURST
VILLAGE COUNCIL
WORK SESSION
February 12, 2008**

**395 MAGNOLIA ROAD
CONFERENCE ROOM
PINEHURST, NORTH CAROLINA
4:30 P.M.**

The Pinehurst Village Council held a Work Session at 4:30 Tuesday, February 12, 2008 in the Conference Room of the Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Dr. George P. Lane, Mayor
Ms. Lorraine A. Tweed, Mayor Pro-Tem
Mr. Jeffrey P. Dawson, Councilmember
Ms. Virginia F. Fallon, Councilmember
Ms. Joan M. Thurman, Councilmember
Mr. Andrew M. Wilkison, Village Manager
Ms. Linda S. Brown, Village Clerk
And approximately 15 attendees, including 7 staff and 2 press.

1. Call to Order (4:30 p.m.).

Mayor George P. Lane called the meeting to order.

2. Motion to go into Closed Session.

Councilmember Fallon moved to recess the Work Session and enter a Closed Session pursuant to NCGS 143-318.11 (a) (3): To consult with the Village Attorney in order to preserve the attorney-client privilege, and to discuss litigation between Quality Built Homes and the Village of Pinehurst. The motion was seconded by Councilmember Tweed and carried unanimously.

GENERAL ACCOUNT

The Council, the Village Manager, the Planning Director and the Village Attorney discussed the status of the litigation between Quality Built Homes and the Village of Pinehurst.

3. Motion to adjourn the Closed Session and Reconvene in Open Session at 5:30 p.m.

Councilmember Fallon moved to adjourn the Closed Session and re-enter the Work Session. The motion was seconded by Councilmember Tweed and carried unanimously.

4. Call to Order of Work Session (5:30 p.m.)

Mayor George P. Lane called the meeting to order.

5. Reports:

- **Manager**

- **Jackson Hamlet Project.**

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The Manager reported that our plans have been submitted to Moore County, and we are working on an encroachment agreement. We are also working on our submittal to the state.

- **Reimbursement Funds for Sand/Clay Pathway Project**

The Manager reported that the Village will receive between \$44,000 and \$45,000 reimbursement from the NC Department of Transportation for the sand/clay sidewalk project.

- **Hollister Award.**

The Manager recognized Director of Human Resources Karen Habenstein who received the Hollister Award at the recent Chamber of Commerce banquet for her work in leading and revitalizing the Human Resources Officers Organization of the Chamber of Commerce.

- **Council**

- **Mayor Pro-Tem Tweed**

-reported that Brad Kocher, Chairman of the Water Conservation Committee of the Conservation Commission, would like permission to publicize the idea of use of rain barrels in Pinehurst. The barrels would be an accessory use and would need to match the color palette of the house. Consensus of Council was to allow use of rain barrels in Pinehurst if the above- listed requirements are met.

-noted that the Pinehurst Police Department is now placing information concerning robberies in Pinehurst on the Village website.

-requested that Council discuss at a future date George Hillier's report on New Home Construction in Pinehurst.

- **Councilmember Fallon** noted the meeting yesterday of the Council's Neighborhood Advisory Committee. There was good attendance and good interaction.

- **Mayor Lane-**

- Complimented Director of Planning and Inspections Andrea Correll and Senior Planner Bruce Gould for their excellent presentations at the NewCore meeting held earlier today.

-complimented Planner Molly Russell for her submission for the *NC League of Municipalities: 100 Years of Celebrating Cities and Towns*. (Copy of the submission is in the Minute File.)

6. Consideration of Awarding Contract for Resurfacing.

Director of Engineering Jay Gibson introduced Engineering Technician Ralph Bowen who assisted greatly in preparing the documentation for the contract bid tabs. Mr. Gibson distributed to Council a map showing in red the streets listed in his memo in Plan A, and in blue the streets listed in his memo in Plan B.

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Councilmember Thurman moved that the Mayor and appropriate Village staff be authorized to enter into a contract with Riley Paving Company of Carthage, NC, in the amount of \$640,321.08, and that the Village Manager be authorized to approve additional work in excess of this amount at the bid unit prices, up to an amount not to exceed available budgeted funds for street improvement and road resurfacing purposes. Councilmember Fallon seconded the motion which was unanimously approved by a vote of 5-0. (Copies of Mr. Gibson's memo, the bid tabs and the map are in the Minute File.)

7. Quarterly Financial Report.

Assistant Manager of Finance and Administration Natalie Dean presented the Financial Statements for the six months ended December 31, 2007 and the Quarterly Investment Report. (Copies of Ms. Dean's memo, the Financial Statements for the Six Months Ended December 31, 2007, and the Quarterly Investment Report are in the Minute File.)

8. Ordinance #08-02: An Ordinance Amending the Ordinance Appropriating Funds for Operations of the Village of Pinchurst Regarding Revenues and Expenditures of the General Fund for the Village of Pinchurst, North Carolina (Mid-Year Budget Amendments for FY 2008).

Director of Financial Services John Frye explained the need for the Ordinance #08-02. Upon the motion of Councilmember Fallon, seconded by Councilmember Tweed, Ordinance #08-02 was unanimously approved by a vote of 5-0. (Copy of the ordinance is found in the Ordinance Book and in the Minute File.)

9. Ordinance #08-03: An Ordinance Amending the Ordinance Appropriating Funds for Operations of the Village of Pinchurst Regarding Revenues and Expenditures of the Public Services Facility Capital Project Fund and the Capital Reserve Fund for the Village of Pinchurst, North Carolina.

Assistant Manager of Operations Jeff Batton explained the need for the Ordinance #08-03. Upon the motion of Councilmember Tweed, seconded by Councilmember Fallon, Ordinance #08-03 was unanimously approved by a vote of 5-0. (Copy of the ordinance is found in the Ordinance Book and in the Minute File.)

10. Motion to amend contract with Giffels of North Carolina, PC for the Public Services Facility to add water/sewer study services.

Assistant Manager of Operations Jeff Batton explained the need to amend the contract with Giffels of North Carolina, PC. Councilmember Fallon moved to authorize the Mayor to execute an amendment to the contract with Giffels of North Carolina, PC for the Public Services Facility to add off-site water/sewer study services. Councilmember Tweed seconded the motion which was unanimously approved by a vote of 5-0. (Copy of the contract is in the Minute File.)

11. Quarterly Operating Report.

The manager will present the Operating Report for the Quarter ended December 31, 2007 to the Council at a later date.

12. Motion ratifying and affirming the proposal put forth by the Village of Pinchurst in letter of January 10, 2006.

The Manager explained the need for this action. Councilmember Fallon moved that the Council ratify and affirm the proposal set forth in the letter dated January 10, 2006 from Village Manager Andy Wilkison and Mayor Steve Smith to Mr. Terry Lambert. Councilmember Thurman seconded the motion which was unanimously approved by a vote of 5-0. (Copy of the letter is in the Minute File.)

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13. Preview of Regular Meeting Agenda.

The Council previewed the Regular Meeting Agenda for February 26, 2008 and made no changes.

14. Other Business.

There was none.


15. Comments from Attendees.

Doug Middaugh suggested due to the drought, that Council look at the number of plants required for new construction and consider giving credit where drip irrigation is installed.

16. Adjournment.

Councilmember Fallon moved to adjourn the Work Session. The motion was seconded by Councilmember Tweed and carried unanimously. The meeting adjourned at 6:20 p.m.

Respectfully Submitted,


Linda S. Brown, CMC
Village Clerk