

PINEHURST
VILLAGE COUNCIL
WORK SESSION AGENDA
JANUARY 24, 2006
9:00 A.M.
CONFERENCE ROOM
VILLAGE HALL
PINEHURST, NORTH CAROLINA

1. Call to Order.
2. Reports – Manager
 - Quarterly reports.
 - Implementation pages update, annual report, Comp. Plan.
 - Council
3. Status report on Storm-water Master Plan.
4. Quarterly Operating Report.
5. Quarterly Financial Report.
6. Presentation of Five Year Capital Improvements Plan.
7. Other business.
8. Comments from attendees.
9. Closed session pursuant to NCGS 143-318.11 (a) (3), to consult with an attorney retained by the Village in order to protect the attorney-client privilege between the attorney and the Village of Pinehurst, and to instruct the Village Attorney concerning the handling of litigation between Carl Eugene Saunders and the Village of Pinehurst.
10. Recess until 1:30 pm for Landscape Architecture Roundtable discussion.
11. Adjournment after 1:30 pm session.

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**395 MAGNOLIA ROAD
ASSEMBLY HALL
PINEHURST, NORTH CAROLINA
9:00 A.M.**

The Pinchurst Village Council held a Work Session at 9:00 a.m., Tuesday, January 24, 2006 in the Conference Room of the Pinchurst Village Hall, 395 Magnolia Road, Pinchurst, North Carolina. The following were in attendance:

Mr. Steven J. Smith, Mayor
Mr. George E. Hillier, Mayor Pro-Tem
Ms. Virginia F. Fallon, Councilmember
Mr. Douglas A. Lapins, Councilmember
Ms. Lorraine A. Tweed, Councilmember
Mr. Andrew M. Wilkison, Village Manager
Ms. Linda S. Brown, Village Clerk

1. Call to Order.

Mayor Steven J. Smith called the meeting to order.

2. Reports:

- Manager

- Quarterly Reports.

The manager reported that he would present the quarterly Operating Report and that Assistant Manager of Finance and Administration Natalie Dean would present the Quarterly Financial Report.

- Storm-water Master Plan

The manager reported that Village Engineer Jay Gibson and Vance Moore of Withers and Ravenel would present a report on the Storm-Water Master Plan.

- Implementation pages update, annual report, Comp. Plan.

The manager reported he would distribute a copy of the implementation pages (the "blue pages") of the Comp Plan later in the meeting. (Copy of "Pinchurst Comprehensive Long Range Plan Priorities" is in the Minute File.)

- Council

- Councilmember Hillier made reference to a previously distributed copy of an article regarding impact fees in Wake County and noted that the Moore County Summit would be the perfect forum for discussion of impact fees in Moore County. Requiring such fees must come at the county level and all municipalities must buy into the program.

- Councilmember Tweed-

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-reported that the Conservation Commission met Monday and received reports of three significant events:

- 1- Bob Boone and about 30 Boy Scouts covered the Greenway trails on Saturday and installed posts with signs to identify trees and plants on the trail.
- 2- The Greenway Committee wants to enter the St. Patrick's Day Parade and end up at the Arboretum where a table will have been set up to detail what they have been doing.
- 3- The program "Attracting Wildlife to Your Backyard" will be presented Saturday at 10:30 a.m. in the Assembly Hall.

-asked what will be done now that the Jackson Hamlet grant application has not been approved. **Village Manager Andy Wilkison** replied that no one has been notified that it has not been approved, but usually approvals have been notified by this time. The grants are an ongoing process, and officials should apply again.

-asked for an update on the selection process for the Historic Preservation Commission. **Village Manager Andy Wilkison** replied that 15 applications have been received to date. He suggested that a committee of Councilmember Tweed, Director of Planning Andrea Correll and himself could begin preliminary interviews. By consensus, Council approved the formation of the interviewing committee as he had presented.

-noted that builders are heeding the new regulations regarding building site appearance. **Village Manager Andy Wilkison** added that remodeling sites have been studied since this ordinance was enacted, and the conclusion is that there is not a problem at these sites. Thus he recommended that Council not consider enlarging the scope of the ordinance to include remodeling sites. Council agreed with the manager's recommendation.

-asked for an update on the installation of the new street signs. **Village Manager Andy Wilkison** replied that signs are being installed in Village Acres, and signs for # 6 have been ordered.

- **Councilmember Fallon** noted that Meredith Silhol delivered a tour of the Fair Barn yesterday and showcased the possible uses for the facility. She asked if the Village would consider a discount for use by Village employees.
- **Mayor Smith** reminded everyone that the Council Work Session on the second Tuesday of each month will begin at 5:30 p.m., beginning February 14, 2006. The Work Session held on the fourth Tuesday of each month will still be held at 9:00 a.m., and the Regular Meeting on the fourth Tuesday will still be held at 1:00 p.m.

3. Status Report on Storm-Water Master Plan.

Village Engineer Jay Gibson and Vance Moore of Withers and Ravenel discussed plans for Phase I of the Storm-Water Master Plan. The first step will be a meeting in February or March with citizens to educate them on the big picture- what is required by the state, what will be required as the Village grows and where we are going on this project. Citizens will be asked to give input in the form of a survey- is there flooding, pollution, erosion or situations that threaten the ambience of the Village. The survey will be distributed to citizens who attend the meeting, will be available on the Village website and for pick-up at Village Hall and will be distributed to heads of property owners associations. The option of mailing has also been considered.

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Once staff compiles the information, they will rank the issues, develop strategies for correction and present a plan of what to do, when and how. Then Council will need to decide how much you are willing to fix, how much citizens are willing to live with and how much they are willing to pay. All this should be completed by the end of this fiscal year.

Council discouraged mailing as being too costly and suggested newspaper advertising both for the meeting and the survey. They also suggested using Village employees who travel the Village daily to assist in collecting information.

4. Quarterly Operating Report.

The manager presented the Quarterly Operating Report to the Council. (Copy of this report is in the Minute File.)

5. Quarterly Financial Report.

The Assistant Manager of Finance and Administration presented the Quarterly Financial Report to the Council. Highlights of the report are summarized in a memo from Natalie Dean to the Council dated January 19, 2006. (Copy of the report and the memo are in the Minute File.)

6. Presentation of Five-Year Capital Improvements Plan.

The manager presented copies of the Five-Year Capital Improvements Plan to the Council. Council will have a Special Work Session on Friday, January 27, 2006 at 10:30 a.m. to discuss this plan with staff. (Copy of the plan is in the Minute File.)

7. Other Business.

➤ **Presentations From 2005 Special Olympics Torch Run.**

Police Sergeant Mike Sanders, Co-coordinator of the Special Olympics Torch Run, presented plaques of appreciation to some individuals who helped in raising funds for the Special Olympics: Natalie Dean who participated in the fashion show, Anna Hardy who made posters for the fashion show, and Karen Habenstein who made tickets available for Village employees. He also presented a plaque honoring the Village of Pinehurst for supporting the fund-raising efforts for Special Olympics.

8. Comments from Attendees.

Tom Campbell asked if the Village website is generated internally and how many hits did it receive last year. **Village Manager Andy Wilkison** replied that the website is generated internally and has received 8,000 or more hits.

Doug Middaugh asked for a status report on the Fire Station. **Village Manager Andy Wilkison** replied that the completion date is March 6, 2006 and it will finish slightly under budget.

John Hoffman asked for a clarification on the makeup of the Historic Preservation Commission. **Mayor Smith** replied that members must only live in Pinehurst or its ETJ; no percentages of makeup from certain areas was specified.

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Tom Campbell noted that when the Historic Preservation Commission is up and running, it would relieve the Planning and Zoning Board of some of its work load.

Lyman Hall asked for an update on the vacant lot study to predict future growth. **Director of Planning Andrea Correll** replied that letters have been sent to owners of vacant lots giving information on the lot donation program, a map is maintained showing the location of the completed certificates of occupancy and the number of vacant lots left.

9. Closed Session.

Councilmember Lapins moved to recess the Work Session and enter a Closed Session pursuant to NCGS 143-318.11 (a) (3): To consult with an attorney retained by the Village in order to protect the attorney-client privilege between the attorney and the Village of Pinchurst and to instruct the Village Attorney concerning the handling of litigation between Carl Eugene Saunders and the Village of Pinchurst. The motion was seconded by Councilmember Tweed and carried unanimously.

GENERAL ACCOUNT

The Council, the Village Manager, the Planning Director and the Village Attorney discussed the status of litigation between the Village of Pinchurst and Carl Eugene Saunders, and between the Village of Pinchurst and Virginia Homes. The Council also discussed with the Village Attorney possible litigation regarding liquidated damages the Village may be due from the contractor for the repairs to the dam for Pond #1, ABE Utilities, Inc.

Upon the conclusion of the Closed Session, Councilmember Lapins moved to adjourn the Closed Session and re-enter the Work Session. The motion was seconded by Councilmember Tweed and carried unanimously.

15. Recess until 1:30 p.m.

Councilmember Lapins moved to recess the Work Session until 1:30 p.m. The motion was seconded by Councilmember Tweed and carried unanimously. The meeting recessed at 12:15 p.m.

16. Reconvene.

Mayor Smith called the meeting back to order at 1:30 p.m.

17. Roundtable Discussion.

The Council and manager met with invited homebuilders, architects, landscape specialists and members of the Community Appearance Commission and Planning and Zoning Board and discussed proposed amendments to the Pinchurst Development Ordinance. Mayor Smith announced that Steve Harris and Frank Thomas will no longer be meeting with this committee per a directive from their association. He stated the objective for the meeting was to get input on Landscape Standards.

The following were in attendance:

Mr. Steven J. Smith, Mayor
Mr. George E. Hillier, Mayor Pro-Tem
Ms. Virginia F. Fallon, Councilmember
Ms. Lorraine A. Tweed, Councilmember
Mr. Andrew M. Wilkison, Village Manager

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Ms. Linda S. Brown, Village Clerk
Mr. Howard Warren, architect
Mr. Norm Brown, Community Appearance Commission
Mr. Alan Stagaard, architect
Mr. Art Lindon, Community Appearance Commission
Mr. Matt Ramsey, the landscaping community
Ms. Andrea Correll, Director of Planning

Absent:

Gen. William E. Thurman, USAF (Ret.), Planning and Zoning Board
Mr. Chet Schirmer, Planning and Zoning Board.

Participants discussed landscape requirements for single family and an appendix-Plant Species Native to the Sandhills.

The committee decided that it has achieved its objective and will not need to meet again. Village Director of Planning Andrea Correll will incorporate today's discussion into the document which will begin the usual process for an amendment to the Pinehurst Development Ordinance.

18. Adjournment.

Councilmember Tweed moved to adjourn the Work Session. The motion was seconded by Councilmember Lapins and carried unanimously by a vote of 5-0. The Work Session adjourned at 2:35 p.m.

Respectfully Submitted,

Linda S. Brown

Linda S. Brown, CMC
Village Clerk