

**VILLAGE OF PINEHURST
VILLAGE COUNCIL
WORK SESSION
January 22, 2013**

**395 MAGNOLIA ROAD
COUNCIL CONFERENCE ROOM
PINEHURST, NORTH CAROLINA
9:00 A.M.**

The Pinehurst Village Council held a Work Session at 9:00 a.m., Tuesday, January 22, 2013, in the Council Conference Room at Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Mr. Douglas A. Lapins, Mayor Pro-Tem
Mr. John R. Cashion, Councilmember
Mr. Mark W. Parson, Councilmember
Mr. John C. Strickland, Councilmember
Mr. Andrew M. Wilkison, Village Manager
Asst. Village Manager Natalie Dean
Asst. Village Manager Jeff Batton
Ms. Tammy W. Kirkley, Village Clerk
And approximately 9 attendees including one member of the press.

1. Call to Order.

Mayor Nancy Roy Fiorillo called the meeting to order.

2. Reports –

- Manager

- **Carriage House Parking Facility.** The Village plans to construct a two-level public parking facility in conjunction with Pinehurst, LLC to be located on the surface parking lot at the rear of the Holly Inn on Dogwood Road. The parking facility will be designed as a Carriage House. The new facility will add 68 public parking spaces and will house public rest rooms. Construction will not begin until after the US Open.

3. Quarterly Financial Report.

Director of Financial Services John Frye presented the Financial Statements for the quarter ended December 31, 2012, and the Financial Statements for the six months ended December 31, 2012. He reported the Village is within \$23,000 of what was projected for ending fund balance.

4. Ordinance #13-01 Amending the Ordinance Appropriating Funds (Mid-year Budget Amendment).

The Manager explained the need for Ordinance 13-01. Upon the motion of Councilmember Cashion, to adopt Ordinance 13-01 and seconded by Councilmember Strickland, Ordinance 13-01 was unanimously approved by a vote of 5-0. (Copy of ordinance is found in the Ordinance Book and in the Minute File.)

5. Resolution #13-04 Amending the Pay Plan and Position Classification Plan (Fair Barn Coordinator).

Asst. Manager Natalie Dean explained the need for Resolution 13-04. Upon the motion of Councilmember Parson and seconded by Councilmember Lapins, Resolution 13-04 was unanimously approved by a vote of 5-0. (Copy of resolution is found in the Resolution Book and in the Minute File.)

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6. Ordinance #13-02 Amending the Ordinance Appropriating Funds (Administration and Recreation Position Changes).

The Manager explained the need for Ordinance 13-02. Upon the motion of Councilmember Lapins, seconded by Councilmember Cashion, Ordinance 13-02 was unanimously approved by a vote of 5-0. (Copy of ordinance is found in the Ordinance Book and in the Minute File.)

7. Ordinance #13-03 Amending the Ordinance Appropriating Funds (Computer Storage Area Network (SAN) Lease).

The Village Manager, the Director of Information Technology Jason Whitaker, and Director of Financial Services John Frye explained the need for Ordinance 13-03. Mr. Whitaker stated that the SAN will increase the Village's capacity and security and noted the lease was included in this year's budget.

Councilmember Lapins moved to adopt Ordinance 13-03, and moved that the Mayor and Village Staff be authorized to enter in a lease purchase agreement with Dell Financial Services in the amount of \$60,873 and that the Village Manager and Director of Finance are authorized to execute all documents in connection therewith. The motion was seconded by Councilmember Parson, Ordinance 13-03 was unanimously approved by a vote of 5-0. (Copy of ordinance is found in the Ordinance Book and in the Minute File.)

8. Motion to Approve the Audit Contract.

The manager explained the need for the motion. Councilmember Cashion moved that the Mayor be authorized to execute a contract for Annual Audit purposes with Dixon Hughes Goodman in the amount of \$28,450. Councilmember Lapins seconded the motion. The motion passed with a unanimous vote of 5-0.

9. Ordinance #13-04 Amending the Pinehurst Municipal Code (Stop signs on Dundee).

Asst. Manager Jeff Batton explained the need for Ordinance 13-04, for traffic calming approaches. After general discussion on the matter, Councilmember Strickland made the motion to adopt Ordinance 13-04 and Councilmember Cashion seconded the motion. The ordinance was unanimously adopted with a 5-0 vote. (Copy of ordinance is found in the Ordinance Book and in the Minute File.)

10. Consideration/Action: Deferral of on Street Parking, Village Center Enhancements.

Asst. Village Manager Jeff Batton provided an update on the Downtown Enhancement Project and gave a recount of the request made by Mr. Jack Farrell during the January 8 council meeting concerning the delay of the construction of 17 regular on-street parking spaces. After evaluating the suggestion, staff recommended council consider the deferral.

It was the consensus of council to defer the 17 on-street parking spaces and to maintain the three handicap parking places.

11. Consideration/Action: Barrett Road cul de sac.

Asst. Village Manager Jeff Batton spoke on the matter of the Village considering altering the 5-way intersection of Barrett Road/Hwy 5/McCaskill Road by detaching Barrett Road from Hwy 5 and creating a cul-de-sac.

Mr. Jack Farrell recommended making Barrett Road a one-way into the Village

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Councilmember Strickland suggested the Council defer creating the cul de sac and meet with the hotel about their truck routes, and to consider the one-way suggestion.

After further discussion of the matter, it was the consensus of council to defer the cul de sac until such time as more information is gathered.

12. Discussion: Potential Alterations of the Historic Preservation Commission.

Village Manager Andy Wilkison provided an overview of earlier conversations concerning the Historic District Review process options.

Sr. Planner Molly Goodman reviewed potential options for council to consider for the historic preservation body.

It was the consensus of Council to further study the potential of local legislation and talk to members of the Historic Preservation Commission on the matter in order to determine the review process in the Historic District for the future.

13. Discussion: Village Place Steering Committee.

Sr. Planner Bruce Gould spoke on the recent request to develop a Steering Committee for Village Place and gave a recommendation to delay the formation of the committee until such time as council has an opportunity to speak with Mr. Ian Colgan on the matter. He further noted that a committee would not be necessary within the first phase of Village Place.

Council agreed to postpone forming the Steering Committee until they have an opportunity to speak with Mr. Ian Colgan.

14. Discussion: Library Pledge.

Village Manager Andy Wilkison spoke on the designated funding for the Library Capital Contribution, which will assist in the Library's campaign to construct an addition to the existing facility on Cherokee Road.

Director of Financial Services John Frye explained that the Village may consider one of two options: committed fund balance; or transferring funds to the library as a grant.

The Village Manager explained that the grant option may be more suitable for the Village.

Council agreed for John Frye and the Village Manager to meet with the library's attorney to obtain information from the Library for the option of the grant route including setting certain conditions.

15. Resolution #13-05 Regarding Jackson Hamlet CDBG Phase 3 Signatures and Requisitions.

The Manager explained the need for Resolution 13-05. Upon the motion of Councilmember Cashion, seconded by Councilmember Strickland, Resolution 13-05 was unanimously approved by a vote of 5-0. (Copy of resolution is found in the Resolution Book and in the Minute File.)

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16. Resolution #13-06 Regarding a Re-appointment to the Planning and Zoning Board and Board of Adjustment (Shriberg).

The Manager explained the need for Resolution 13-06. Upon the motion of Councilmember Parson seconded by Councilmember Cashion, Resolution 13-06 was unanimously approved by a vote of 5-0. (Copy of resolution is found in the Resolution Book and in the Minute File.)

17. Preview of Regular Meeting Agenda.

Village Council previewed the Regular Meeting agenda for January 8, 2013, and made no changes.

18. Other Business.

- The manager referenced a recent memo concerning a proposed multi-family project and the conceptual rezoning issues for a mixture of townhomes and single family homes. Bruce Gould further explained the potential upcoming rezoning issues. Council agreed to view proposals in the matter.

19. Comments from Attendees.

- No comments presented.

20. Motion to go into Closed Session.

Councilmember Cashion moved to recess the Work Session and enter a Closed Session pursuant to NCGS 143-318.11 (a) (3) to consult with the Village Attorney in order to preserve the attorney-client privilege between the Village Attorney and the Village Council. The motion was seconded by Councilmember Parson and carried unanimously.

GENERAL ACCOUNT

The Council, the Village Manager and the Village Attorney discussed a potential claim between the Village of Pinehurst and Mr. Doug Regan, and the status of litigation between Mr. Mike McCrann and the Village of Pinehurst.


21. Motion to adjourn the Closed Session and Reconvene in Open Session.

Councilmember Cashion moved to adjourn the Closed Session and re-enter the Work Session. The motion was seconded by Councilmember Strickland and carried unanimously.

22. Motion to Adjourn.

At approximately 12:40 pm, Councilmember Cashion moved to adjourn the meeting and Councilmember Strickland made the second. The motion carried unanimously with a 5-0 vote.

Respectfully Submitted,


Andrew M. Wilkison,
Village Clerk