

PINEHURST
VILLAGE COUNCIL
SPECIAL WORK SESSION AGENDA
JANUARY 13, 2011
2:30 P.M.
CONFERENCE ROOM
(MEETING MAY MOVE TO ASSEMBLY HALL IF NECESSARY)
VILLAGE HALL
PINEHURST, NORTH CAROLINA

1. Call to Order.
2. Reports –
 - Manager
 - Council
3. Discussion with Garden Club representatives, Historic Preservation Commission Chairman, and Beautification Committee Chairman regarding old Oak Tree in Village Center.
4. Presentation/Discussion: Fees and Charges Policy and proposed changes to Schedule of Fees and Charges.
5. **Action:** Resolution #11-01: A Resolution Amending the Fees and Charges Policy for the Village of Pinehurst, North Carolina.
6. **Action:** Resolution #11-02: A Resolution Adopting the Fees and Charges Schedule.
7. Presentation/Discussion: 2012-2016 Capital Improvements Program and Consideration of Resolution #11-03: A Resolution Adopting a Capital Improvement Plan for the Village of Pinehurst, North Carolina for 2012-2016.
8. **Action:** Motion authorizing Mayor or her designee to execute a contract for on-call professional engineering services.
9. **Action:** Resolution #11-04: A Resolution exempting a contract from the qualification and bidding statutes.
10. **Action:** Motion authorizing the Mayor or her designee to execute a contract for landscape architecture and civil engineering design services for streetscapes and public areas in the Village of Pinehurst.
11. Preview of Regular Meeting Agenda.
12. Other Business.
13. Comments from attendees.
14. Motion to go into Closed Session pursuant to NCGS 143-318.11 (a) (3) to consult with the Village Attorney in order to preserve the attorney-client privilege between the Village Attorney and the Village Council.
15. Adjournment.

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**395 MAGNOLIA ROAD
CONFERENCE ROOM
PINEHURST, NORTH CAROLINA
2:30 P.M.**

The Pinehurst Village Council held a Special Work Session at 2:30 p.m. Thursday, January 13, 2011 in the Conference Room of the Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Virginia F. Fallon, Mayor
Ms. Joan M. Thurman, Mayor Pro-Tem
Ms. Nancy Roy Fiorillo, Councilmember
Mr. Douglas A. Lapins, Councilmember
Mr. Mark W. Parson, Councilmember
Mr. Andrew M. Wilkison, Village Manager
Ms. Linda S. Brown, Village Clerk
And approximately 25 attendees, including 6 staff and 1 press.

1. Call to Order.

Mayor Virginia F. Fallon called the Special Work Session to order.

2. Reports:

-- Manager

- Utilities Update

The Manager reported that the Monticello Road water tank is now complete. After an energy connection due to take place tomorrow, Moore County Public Utilities can begin to fill the tank.

The Graham Road water line has a contractor. Work is due to begin soon.

Wells 5-A and 9 are online but not in service yet. The utility is waiting for the state to sign off on the projects.

- Special Meeting.

Then Manager reminded the Council of their Special Meeting, the quarterly round table concerning the Village Center, will be held January 18th at the training room of Fire Station 91 at 10:00 a.m.

-- Council

- Councilmember Fiorillo asked for more information about the Village being considered a Phase 2 Stormwater Community. Reply- Manager will request on-call engineer Mike Apke prepare a report to the Council.

- Mayor Pro-Tem Thurman asked if Andy would be representing the Village at the NCLM event. Reply- yes, he will, but anyone on Council who wishes to go should let him know.

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3. Discussion with Garden Club representatives, Historic Preservation Commission Chairman, and Beautification Committee Chairman regarding old Oak Tree in Village Center.

Council discussed the status of the old oak tree in the Village Center with Ms. Sally Frick President of the Pinehurst Garden Club, Pinehurst Historic Preservation Commission Chairman Howard Warren and Pinehurst Beautification Committee Chairman Bart O'Connor. Ms. Frick presented a copy of a photo of the lower trunk of an old oak tree in downtown Raleigh and a petition entitled "Save the Stump" to the Council. Comments were also received from the audience- John Owen, Village Senior Planner Bruce Gould, Conservation Commission Chairman Lorraine Tweed, Pinehurst Garden Club (Pine Branch) President Louise Valure, Joyce Franke, Tom Campbell, Walter Bull, and Molly Rowell. (Copies of a photo from the January 8, 2011 *News and Observer* of Raleigh and a petition entitled "Save the Stump" are in the Minute File.)

Consensus of Council was to take no action until LandDesign, who is working on new streetscape designs for portions of the downtown area, makes a recommendation.

4. Presentation/Discussion: Fees and Charges Policy and proposed changes to Schedule of Fees and Charges.

Assistant Manager Natalie Dean and Director of Financial Services John Frye presented the Fees and Charges Policy and the Fees and Charges Schedule which will become effective July 1, 2011. (Copy of a memo from Assistant Manager Natalie Dean dated January 6, 2011 regarding the Fees and charges Policy and Schedule is in the Minute file.)

5. Resolution #11-01: A Resolution Amending the Fees and Charges Policy for the Village of Pinehurst, North Carolina.

The Manager explained the need for Resolution #11-01. Upon the motion of Councilmember Fiorillo, seconded by Councilmember Thurman, Resolution # 11-01 was unanimously approved by a vote of 5-0. (Copy of resolution is found in the Resolution Book and in the Minute File.)

6. Resolution #11-02: A Resolution Adopting the Fees and Charges Schedule.

The Manager explained the need for Resolution #11-02. Councilmember Lapins moved adoption of Resolution 11-02 with an amendment to page 17 to change the date in the definition of Standardbred Season from "November 1" to "October 15." Councilmember Parson seconded the motion, and Resolution # 11-02 was unanimously approved by a vote of 5-0. (Copy of resolution is found in the Resolution Book and in the Minute File.)

7. Presentation/Discussion: 2012-2016 Capital Improvement Program and Consideration of Resolution #11-03: A Resolution Adopting a Capital Improvement Plan for the Village of Pinehurst, North Carolina for 2012-2016.

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Assistant Manager Natalie Dean and Director of Financial Services John Frye presented the Capital Improvement Plan for FY 2012-2016. Upon the motion of Councilmember Fiorillo, seconded by Councilmember Thurman, Resolution # 11-03 was approved by a vote of 4-1, Councilmember Lapins casting the dissenting vote. (Copy of resolution is found in the Resolution Book and in the Minute File.)

8. Motion authorizing Mayor or her designee to execute a contract for on-call professional engineering services.

The Manager explained the need for the motion. Councilmember Fiorillo moved that the Mayor or her designee be authorized to enter into a contract with McGill and Associates, P.A. entitled "Task Order #6" for on-call services from January 1, 2011 to June 30, 2011. Councilmember Lapins seconded the motion which carried unanimously by a vote of 5-0. (Copies of a memo from Assistant Manager Jeff Batton dated December 30, 2010 regarding contracted engineering services and the McGill contract are in the Minute File)

9. Resolution #11-04: A Resolution exempting a contract from the qualification and bidding statutes.

The Manager explained the need for Resolution #11-04. Upon the motion of Councilmember Thurman, seconded by Councilmember Parson, Resolution # 11-04 was unanimously approved by a vote of 5-0. (Copy of resolution is found in the Resolution Book and in the Minute File.)

10. Motion authorizing the Mayor or her designee to execute a contract for landscape architecture and civil engineering design services for streetscapes and public areas in the Village of Pinehurst.

The Manager explained the need for the motion. Councilmember Lapins moved that the Mayor or her designee be authorized to enter into a contract with LandDesign for professional services associated with downtown streetscape enhancements in the amount of \$39,000. Councilmember Parson seconded the motion which carried unanimously by a vote of 5-0. (Copies of a memo from Assistant Manager Jeff Batton dated January 4, 2011 regarding the LandDesign contract and a copy of the contract are in the Minute File)

11. Preview of Regular Meeting Agenda.

The Council previewed the Regular Meeting Agenda for January 25, 2011 and made no changes.

Director of Planning and Inspections Andrea Correll polled the Council to determine a time for them to meet with representatives of The Lawrence Group to discuss the findings from Phase I of the Development Process Review Assessment. Consensus of Council was to meet at 1:30 p.m. as part of their Regular Meeting on January 25, 2010.

12. Other Business.

➤ **Request for Relief of Costs for Annie Oakley Boom Days Event.**

Council discussed a request from Carla and Tim St. Germain for the Village to waive the rental fees for the Arboretum for the recently held Annie Oakley Boom Days event and reimburse them for unexpected expenses to comply with requirements from the Planning and Inspections Department. Councilmember Lapins moved that Council provide reimbursement in the amount of \$1, 500; Councilmember Thurman seconded the motion. Following more discussion, Councilmember Lapins withdrew his motion. Councilmember Fiorillo then moved to table any vote on reimbursement until officials for the Annie Oakley Boom Days

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can come to a Village Council meeting to discuss their request. Mayor Fallon seconded the motion which carried unanimously by a vote of 5-0. (Copy of the letter dated December 13, 2010 from Carla and Tim St. Germain is in the Minute File.)

13. Comments from Attendees.

Doug Middaugh requested that Council adopt a resolution or some other method to communicate their concerns to the Moore County Commissioners concerning the Pine Forest Development.

Jeanne Casinella expressed her dismay concerning an attitude of criticism by the public for Village staff and requested that Council be more vocal in their support of Village staff.

14. Motion to go into Closed Session.

Village attorney Michael Newman was not available for the meeting, thus no Closed Session was held.

16. Adjournment.

Councilmember Lapins moved to adjourn the Work Session. The motion was seconded by Councilmember Fiorillo and carried unanimously. The meeting adjourned at 5:00 p.m.

Respectfully Submitted,

Linda S. Brown

Linda S. Brown, CMC
Village Clerk