

## 2013 Strategic Planning Retreat - Police Department Training Room

December 4, 2012 8:30 a.m. – 4:30 p.m.

December 5, 2012 8:30 a.m. – 12:00 p.m.

| Day One<br>8:30 a.m. – 9:00 a.m. | Introduction  Welcome Ground Rules Goals Process & Model Introduction                                                                                                                                                                                                                                                                                  | Deb, All                     |
|----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| 9:00 a.m. – 10:00 a.m.           | Environmental Scan  Present & discuss key data                                                                                                                                                                                                                                                                                                         | Deb, Natalie,<br>John, Angie |
| 10:00 a.m. – 11:00 a.m.          | SWOT Analysis  Discover & agree on strengths, weaknesses, opportunities, and threats                                                                                                                                                                                                                                                                   | Deb, All                     |
| 11:00 а.т. — 12:00 р.т.          | Re-Affirm MVV & Core Competencies  Agree on Mission and Vision Cross-map Values to customer focus; empowered employees; continuous improvement; & leadership Review & modify core competencies                                                                                                                                                         | Deb, All                     |
| 12:30 p.m. – 1:30 p.m.           | Strategic Advantages & Strategic Challenges  Define & determine SA & SC Agree on key stakeholders & partners                                                                                                                                                                                                                                           | Deb, All                     |
| 1:30 p.m. – 4:30 p.m.            | <ul> <li>Present the framework for strategic objectives, measures &amp; linkages to key results</li> <li>Create strategic objectives &amp; identify key outcomes</li> <li>Designate short vs. long term objectives</li> <li>Identify needed core competencies</li> <li>Prioritize objectives</li> <li>Identify opportunities for innovation</li> </ul> | Deb, Natalie,<br>All         |

| Day Two<br>8:30 a.m. – 10:00 a.m. | Strategic Objectives (Continued)  Present the framework for strategic objectives, measures & linkages to key results  Create strategic objectives & identify key outcomes  Designate short vs. long term objectives  Identify needed core competencies  Prioritize objectives  Identify opportunities for innovation | Deb, Natalie,<br>All        |
|-----------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|
| 10:00 a.m. – 11:00 a.m.           | Balanced Scorecard     Overview of the organizational scorecard cascade system     Present the four perspectives     Link & align strategic objectives to the needs, requirements, & expectations of the customers                                                                                                   | Deb, Natalie,<br>Becky, All |
| 11:30 a.m. – 12:00 a.m.           | Wrap-up<br>Next Steps                                                                                                                                                                                                                                                                                                | Deb, All                    |

<sup>\*</sup>Times are approximate and include breaks.

## **Additional Instructions:**

Please complete the pre-work page and bring it with you to the meeting.