



Sandhills Metropolitan Planning Organization
October 16, 2024, 10:00 AM
Assembly Hall
395 Magnolia Road
Pinehurst, North Carolina

<https://us06web.zoom.us/j/88069593341?pwd=wqBteap2sVTb6AJK49EvH27mG7NIQ9.1>

1. Call to Order

2. Ethics Reminder

In accordance with the State Government Ethics Act, it is the duty of every Governing Board member to avoid conflicts of interest. Does any Governing Board member have any known conflict of interest with respect to any matters coming before the Sandhills Metropolitan Planning Organization today? If so, please identify the conflict and refrain from any participation in the particular matter involved.

3. Public Comments

4. Adjustments / Approval of the Agenda

5. Approval of Minutes

A. September 18, 2024, Regular Meeting Minutes

6. Report from TCC

7. Regular Business

A. Introduction of Scott Walston as Director

B. Presentation from Moore County Transportation Services

C. Review and Approve a Metropolitan Transportation Plan (MTP) Consultant Selection Process

8. Next Meeting Date

A. November 20, 2024

9. Motion to Adjourn



September 18, 2024, Regular Meeting Minutes
ADDITIONAL AGENDA DETAILS:

FROM: Shannon Konstantinou, Village Clerk
CC: Sandhills Metropolitan Planning Organization (SMPO);
DATE OF MEMO: 10/01/2024
MEMO DETAILS

ATTACHMENTS

1. 09.18.2024 SMPO Draft Minutes



Sandhills Metropolitan Planning Organization (SMPO)
Minutes for the Regular Meeting of September 18, 2024
Assembly Hall
395 Magnolia Road
Pinehurst, North Carolina
10:00 a.m.

<p>Village of Pinehurst: Voting Member: Patrick Pizzella</p> <p>Town of Southern Pines: Voting Member: Taylor Clement, Chair</p> <p>Town of Aberdeen: Voting Member: Robert Farrell*</p> <p>Village of Whispering Pines: Voting Member: Pamela Harris</p>	<p>Town of Taylortown: Voting Member: Sidney Gaddy</p> <p>Town of Pinebluff: Voting Member: Ronald McDonald, Vice Chair</p> <p>Moore County Voting Member: Frank Quis</p> <p>NCDOT Board Member At-Large: Pat Molamphy</p>
---	--

* = Absent

Ms. Teresa Beavers, Town of Aberdeen Voting Alternate and Councilmember, was in attendance.

Ms. Karyl Fuller, Principal Planner / RPO Director for the Central Pines Regional Council, was present via Zoom.

Approximately 9 audience members in attendance.

- I. **Call to Order.**
Chair Clement welcomed those in attendance and called the meeting to order at 10:01 a.m.
- II. **Ethics Reminder.**
Chair Clement verified the Board Members in attendance had reviewed the Ethics Statement and did not have any conflicts.
- III. **Public Comments.**
None.
- IV. **Adjustments / Approval of the Agenda.**
Chair Clement asked to amend the agenda to insert a discussion of the SMPO Bylaws regarding attendance and voting as item number 6.

Upon a motion by Board Member Pizzella, seconded by Vice Chair McDonald, the Governing Board unanimously approved the September 18, 2024, Regular Meeting agenda as amended by Chair Clement by a vote of 8-0.
- V. **Approval of Minutes.**
 - a. **Approval of SMPO Meeting Minutes**
 - August 21, 2024, Regular Meeting

Chair Clement asked that the August 21, 2024, Regular Meeting minutes be amended by changing “attendance via Zoom” to “present via Zoom” to reflect the Bylaws stating a member is only considered in attendance when physically present at the meeting.

Upon a motion by Board Member Harris, seconded by Board Member Pizzella, the Governing Board unanimously approved the past meeting minutes as amended by Chair Clement by a vote of 8-0.

VI. Discussion of SMPO Bylaws.

The Board discussed Article 4, Section E of the SMPO Governing Board By-Laws relating to attendance and whether a Board Member present via Zoom is considered in attendance and eligible to vote.

The Board agreed to do further research and to possibly amend the by-laws to permit voting via Zoom (if legally permissible).

VII. Report from the TCC.

a. Report from TCC Chair

Mr. Paul Sabiston, TCC Chair and Town Manager for the Town of Aberdeen, provided the Board with an update on the September 04, 2024, Technical Coordinating Committee (TCC) Regular Meeting and topics discussed, which included a recommendation to the Governing Board on the Prioritization 7.0 Division Points, a presentation from the NCDOT on Traffic Demand Models, options for filling the SMPO Director position, and the submittal of the Safe Streets Grant application.

Mr. Sabiston, also, announced the newly launched NCDOT website for Sandhills Area Projects (<https://ncdot.publicinput.com/q2681>).

VIII. General Business.

a. NCDOT Traffic Demand Model Presentation

Mr. Amar Pillai, Mr. Amar Pillai, NCDOT Transportation Engineer III (Metrolina Regional Model), reviewed an Introduction to Travel Demand Modeling PowerPoint presentation.

The Board and Mr. Pillai discussed the influence population estimates, comprehensive plans, land use, and growth have on traffic modeling; how categories are determined by the area being modeled and what the model is being developed for, model development timelines; the need to have supporting evidence for adjustments to the traffic model outcomes; how planning and zoning decisions of the member communities impact transportation needs; the importance of member communities to work together; and the 2022 base year Moore County model being ready to send to the planning agency.

b. Approve Prioritization 7.0 Division Points

Mr. Doug Willardson, Village Manager for the Village of Pinehurst, reviewed a memo and table detailing the Prioritization 7.0 Division Points allocation recommendation from the Technical Coordinating Committee (TCC).

The Board discussed funding available at both the Regional and Division levels, how point allocations impact funding for projects, and the different categories of projects.

Upon a motion by Board Member Beavers, seconded by Board Member Gaddy, the Governing Board unanimously approved the Prioritization 7.0 Division Points allocation as recommended by the Technical Coordinating Committee (TCC) by a vote of 8-0.

IX. Division 8 Update

a. September 2024 Update

Mr. Bryan Kluchar, NCDOT Division 8 Engineer, reviewed a table detailing the active and upcoming projects for Division 8, discussed the new NCDOT website on transportation funding (advancenctransportation.com), and provided updates on the timelines for projects U5756, R-5726, and HS-2008F.

X. Other Business

None.

XI. Next Meeting Date

a. October 23, 2024

The Board confirmed the need to have a meeting in October and agreed to hear from citizens regarding the Pinehurst Traffic Circle proposal.

XII. Motion to Adjourn

Upon a motion by Board Member Harris, seconded by Board Member Gaddy, the Governing Board unanimously approved to adjourn the Regular Meeting by a vote of 8-0 at 11:16 a.m.

Respectfully Submitted,

Shannon Konstantinou
Village Clerk
Village of Pinehurst

DRAFT



**Introduction of Scott Walston as Director
ADDITIONAL AGENDA DETAILS:**

FROM: Doug Willardson, Village Manager
CC: Sandhills Metropolitan Planning Organization (SMPO);
DATE OF MEMO: 10/14/2024
MEMO DETAILS

ATTACHMENTS
None



**Presentation from Moore County Transportation Services
ADDITIONAL AGENDA DETAILS:**

FROM: Doug Willardson, Village Manager
CC: Sandhills Metropolitan Planning Organization (SMPO);
DATE OF MEMO: 10/14/2024
MEMO DETAILS

ATTACHMENTS
None



Review and Approve a Metropolitan Transportation Plan (MTP) Consultant Selection Process
ADDITIONAL AGENDA DETAILS:

FROM: Doug Willardson, Village Manager
CC: Sandhills Metropolitan Planning Organization (SMPO);
DATE OF MEMO: 10/14/2024

MEMO DETAILS

As we move forward with evaluating proposals for our upcoming projects, it is essential to establish a Selection Committee that will oversee this process. Per our RFP, this committee will consist of representatives from the SMPO, its members, and NCDOT, ensuring a comprehensive and collaborative evaluation of all proposals submitted.

The Selection Committee will be responsible for reviewing all proposals and, if necessary, shortlisting consultants who will then be invited for interviews. If interviews are conducted, the responses will be included in the overall evaluation process. The Selection Committee will serve as the sole judge in determining which proposal will provide the most benefit to the SMPO.

Proposals will be assessed based on the quality of the submission and the following key criteria:

Criteria	Max Score
Relevant Experience	30
Project Personnel	25
Project Approach	30
Quality Assurance	10
Other Considerations (use of MBE, WBE, or HUBS)	5
Total Score	100

To get the conversation started, I propose that the Selection Committee consists of the following TCC individuals:

- Scott Walston
- Liam Hogan-Rivera
- Deb Ensminger
- Melissa Adams
- Reagan Parsons

Thank you for your attention to this important matter.

ATTACHMENTS

1. MTP Scoring Matrix

SMPO
MTP Development
October 2024

FIRM	Relevant Experience	Project Personnel	Project Approach	Quality Assurance	Other Considerations (use of MBE, WBE, or HUBS in the project)	Total points	Notes
POINTS	30	25	30	10	5	100	
						0	
						0	
						0	