



**Technical Coordinating Committee (TCC) of the
 Sandhills Metropolitan Planning Organization (SMPO)
 Minutes of the Regular Meeting
 Wednesday, April 03, 2024
 Fallon Council Conference Room
 395 Magnolia Road
 Pinehurst, North Carolina
 10:00 a.m.**

<p>Voting Members: Village Manager – Village of Pinehurst Town Manager – Town of Southern Pines Town Manager – Town of Aberdeen, Chair Town Manager – Town of Whispering Pines Town Administrator Designee – Town of Pinebluff, Vice Chair Village Clerk – Village of Foxfire* Town Clerk – Town of Taylortown * County Manager Designee – Moore County Moore County Transportation Services Director NCDOT Division 8 Engineer NCDOT Transportation Planning Division Representative</p>	<p>Non-Voting Members: NCDOT Public Transportation Division * FHWA North Carolina Division</p>
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* = Absent

Approximately 5 audience members in attendance.

- I. Welcome
 Mr. Paul Sabiston, Chair and Town Manager for the Town of Aberdeen, called the meeting to order at 10:00 a.m.
- II. **Public Comments.**
 None.
- III. **Adjustments / Approval of the Agenda**
 Upon a motion by Mr. Jeff Sanborn, Village Manager for the Village of Pinehurst, seconded by Ms. Melissa Adams, Town Administrator for the Town of Pinebluff, the Committee unanimously approved the April 03, 2024, TCC Regular Meeting agenda by a vote of 9-0.
- IV. **Approval of March 06, 2024, TCC Minutes**
 Upon a motion by Mr. Jeff Sanborn, Village Manager for the Village of Pinehurst, seconded by Mr. Reagan Parsons, Town Manager for the Town of Southern Pines, the Committee unanimously approved the March 06, 2024, TCC Regular Meeting minutes by a vote of 9-0.
- V. **Review Draft MOU**
 The TCC discussed the process for adoption of the MOU by each Member Jurisdiction’s Governing Board to adjust for removing Foxfire as a voting member.
- VI. **Update on SMPO Director Recruitment**

Mr. Jeff Sanborn notified TCC members that there were two applicants that met the minimum qualifications. The application deadline will be extended.

VII. Review Draft FY24 UPWP and Develop Recommendation for Governing Board

Mr. Doug Willardson, Assistant Village Manager for the Village of Pinehurst, reviewed the draft FY 2024 Unified Planning Work Plan (UPWP) highlighting the Budget section of the document.

The Board and Mr. Scott Walston, NCDOT, discussed how funding for the SMPO is allocated.

VIII. Methodology for Prioritizing Future Projects

Mr. Doug Willardson, Assistant Village Manager for the Village of Pinehurst, introduced Mr. Matt Day, Central Pines Regional Council's Transportation Director, who reviewed a PowerPoint presentation outlining the methodology for how future projects are prioritized.

The Board asked Mr. Willardson to distribute the timeline and important methodology documents to Member Jurisdictions so they may prepare for the upcoming review of projects.

IX. Division 8 Report

Mr. Bryan Klobuchar, NCDOT Division 8 Engineer, reviewed an updated P7 Schedule for Division 8 projects and discussed how the Board may use the schedule to determine the timeline for each project.

The Board and Mr. Klobuchar discussed how information about the impact of the US Open on projects will be disseminated to the Public.

X. Other Business

None.

XI. Next Meeting Date

May 01, 2024, Regular Meeting

XII. Motion to Adjourn

Upon a motion by Mr. Jeff Sanborn, Village Manager for the Village of Pinehurst, seconded by Mr. Scott Walston, NCDOT Transportation Planning Division Representative, the TCC unanimously approved to adjourn the Regular Meeting by a vote of 9-0 at 11:15 a.m.

Respectfully Submitted,



Doug Willardson
Assistant Village Manager
Village of Pinehurst

The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions. Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.
Values: Service, Initiative, Teamwork, and Improvement.