



**Sandhills Metropolitan Planning Organization (SMPO)  
 Minutes for the Regular Meeting of February 15, 2024  
 Assembly Hall  
 395 Magnolia Road  
 Pinehurst, North Carolina  
 10:00 a.m.**

<p><b>Village of Pinehurst:</b>          Voting Member: Patrick Pizzella  <b>Town of Southern Pines:</b>          Voting Member: Taylor Clement, Chair  <b>Town of Aberdeen:</b>          Voting Member: Robert Farrell  <b>Village of Foxfire:</b>          Voting Member: Janice Gregorich  <b>Village of Whispering Pines:</b>          Voting Member: Pamela Harris</p>	<p><b>Town of Taylortown:</b>          Voting Member: Sidney Gaddy  <b>Town of Pinebluff:</b>          Voting Member: Ronald McDonald, Vice Chair  <b>Moore County</b>          Voting Member: Frank Quis  <b>NCDOT</b>          Board Member At-Large: Pat Molamphy</p>
---	--

Approximately 8 audience members in attendance.

**I. Call to Order.**

Chair Clement called the meeting to order at 10:01 a.m.

**II. Approval of Minutes.**

**a. Approval of SMPO Meeting Minutes**

- August 17, 2023 Formation Meeting
- September 14, 2023 Formation Meeting
- September 29, 2023 Formation Meeting
- October 19, 2023 Formation Meeting Minutes
- November 13, 2023 Formation Meeting Minutes
- November 30, 2023 Formation Meeting Minutes
- January 18, 2024 Regular Meeting Minutes

The Governing Board unanimously approved the past meeting minutes as listed.

**III. New Business.**

**a. Lead Planning Agency Agreement Amendment.**

The Governing Board, Mr. Willardson, Assistant Village Manager for the Village of Pinehurst, and Ms. Dana Van Nostrand, Finance Director for the Village of Pinehurst, reviewed a version of the Lead Planning Agency Agreement that was updated since the SMPO Regular Meeting of January 18, 2024, to reflect the correct dates, dollar amounts, etc.

The Governing Board, Mr. Willardson, and Ms. Van Nostrand discussed the breakdown of projected costs, how direct and indirect costs are tracked, and an implementation timeline for distribution of SMPO funds; and agreed to change “indirect LPA costs” to “facilities and administrative LPA costs”.

Upon a motion by Board Member Harris, seconded by Board Member Molamphy, the Governing Board unanimously approved the amended Lead Planning Agency Agreement.

**b. TCC Report.**

Mr. Paul Sabiston, TCC Chair and Town Manager for the Town of Aberdeen, provided an update to the Governing Board regarding the TCC meeting held earlier in the month of February.

**c. Discussion and Approval of SMPO Director Salary Grade.**

Mr. Jeff Sanborn, Village Manager for the Village of Pinehurst, reviewed the proposed SMPO Director salary grade of 26 with a salary range of \$62,452 to \$93,678.

Upon a motion by Board Member Pizzella, seconded by Board Member Mathis, the Governing Board unanimously approved the SMPO Director Salary Grade.

**d. Discussion on Unified Work Plan and Public Participation Plan.**

Mr. Scott Walston, NCDOT, explained that the next major step for the SMPO is to develop a Unified Work Plan with an associated budget. Additionally, a Public Participation Plan will need to be developed and approved to have the public involvement process clarified for the approval of the Unified Work Plan.

**e. Report from NCDOT District 8: STIP and STI Overview.**

Mr. Bryan Kluchar, NCDOT Division 8 Engineer, reviewed the Division 8 Report and provided background information on the Strategic Transportation Investment (STI).

**f. Ethics Submission Reminder.**

Governing Board members were reminded that they need to complete the ethics submission to the State. A brief discussion was held regarding the specificity of the ethics requirements.

**g. Discussion on SMPO Logo.**

Upon a motion by Board Member Pizzella, seconded by Board Member Molamphy, the Governing Board selected and approved the second of the two proposed logo options with one dissenting vote cast by Board Member Harris.

**h. Other Business.**

Ms. Lisa Mathis from the NCDOT Board updated the group on projects and priorities of the NC Department of Transportation Board.

**IV. General Business.**

None

**V. Next Meeting Date**

Regular Meeting, Wednesday, March 20<sup>th</sup>, 2024, at 10:00 a.m.

**VI. Comments from Attendees.**

None.

**VII. Motion to Adjourn**

Upon a motion by Board Member Pizzella, seconded by Board Member Gaddy, the SMPO unanimously approved to adjourn the Regular Meeting at 11:01 a.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Doug Willardson". The signature is fluid and cursive, with the first name "Doug" being more prominent and the last name "Willardson" following in a similar style.

Doug Willardson  
Assistant Village Manager  
Village of Pinehurst

The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement.