



**SANDHILLS METROPOLITAN PLANNING ORGANIZATION (SMPO)**  
**REGULAR MEETING**  
**THURSDAY, JANUARY 18<sup>TH</sup>, 2024**  
**ASSEMBLY HALL**  
**395 MAGNOLIA ROAD**  
**PINEHURST, NORTH CAROLINA**  
**10:00 AM**

<p><b>Village of Pinehurst:</b> Voting Member: Patrick Pizzella</p> <p><b>Town of Southern Pines:</b> Voting Member: Taylor Clement, Chair</p> <p><b>Town of Aberdeen:</b> Voting Member: Robert Farrell</p> <p><b>Village of Foxfire:</b> Voting Member: Janice Gregorich</p> <p><b>Village of Whispering Pines:</b> Voting Member: Pamela Harris</p>	<p><b>Town of Taylortown:</b> Voting Member: Sidney Gaddy</p> <p><b>Town of Pinebluff:</b> Voting Member: Ronald McDonald, Vice Chair</p> <p><b>Moore County</b> Voting Member: Frank Quis</p> <p><b>NCDOT</b> Board Member At-Large: Pat Molamphy</p>
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Approximately 8 audience members in attendance.

**I. Call to Order.**

Board Member Pizzella called the meeting to order at 10:01 a.m.

**II. New Business.**

**a. Roll Call**

Voting Members were present for all member municipalities.

**b. Selection of a Chair and Vice Chair**

Upon a motion by Board Member Pizzella, seconded by Board Member Quis, the SMPO unanimously appointed Ms. Taylor Clement, Voting Member for the Town of Southern Pines, as Chair of the SMPO by a vote of 9-0.

Upon a motion by Board Member Harris, seconded by Board Member Gregorich, the SMPO unanimously appointed Mr. Ronald McDonald, Voting Member for the Town of Pinebluff, as Vice Chair of the SMPO by a vote of 9-0.

**c. Adjustments / Approval of the Agenda**

Upon a motion by Board Member Pizzella, seconded by Board Member Harris, the Board unanimously approved the January 18, 2024, SMPO Regular Meeting agenda as published by a vote of 9-0.

**III. Approval of Minutes.**

**a. Approval of SMPO Meeting Minutes**

- i. August 17, 2023 Formation Meeting
- ii. September 14, 2023 Formation Meeting
- iii. September 29, 2023 Formation Meeting
- iv. October 19, 2023 Formation Meeting Minutes

- v. November 13, 2023 Formation Meeting Minutes
- vi. November 30, 2023 Formation Meeting Minutes

Chair Clement asked to continue approval of past meeting minutes to the next Regular Meeting in order to give the Board time to review the minutes.

**IV. General Business.**

**a. Process for Secretary's Signature for MOU**

Mr. Scott Walston, NCDOT, reviewed an example of a standard signature page for submission to the Secretary of Transportation.

Mr. Doug Willardson, Assistant Manager for the Village of Pinehurst, will coordinate getting signatures on a standardized signature page for submission to the Secretary of Transportation.

**b. Review and Approve Governing Board By-laws**

Upon a motion by Board Member Pizzella, seconded by Board Member Gaddy, the SMPO unanimously approved the Governing Board By-Laws by a vote of 9-0.

**c. Review and Approve Lead Planning Agency Agreement**

Upon a motion by Board Member Quis, seconded by Board Member Pizzella, the SMPO unanimously approved the Lead Planning Agency Agreement by a vote of 9-0.

**d. Discussion of Central Pines RPO Points Distribution**

Ms. Karyl Fuller, Central Pines RPO Director, reviewed the prioritization process for projects submitted to the NCDOT and the willingness of the Central Pines RPO to donate 400 Local Input Points to the SMPO for projects and to allow the SMPO to allocate the Local Input Points for projects instead of the Central Pines RPO allocating points.

The Board and Ms. Fuller discussed the methodology for assigning points to the SMPO and the timeline for assigning points to member projects.

**e. Discussion on FTA Funding Opportunities**

Ms. Jennifer Hibbert, NCDOT, provided a brief background of the Federal Transit Authority (FTA) and on the types of funding provided by the FTA, reviewed the availability of FTA funds for the SMPO projects based on qualifying programs (5303 Metropolitan Planning, 5339 Bus and Bus Facilities, and 5307 Urbanized Area), and detailed how the Integrated Mobility Division of NCDOT is able to assist the SMPO with the process of receiving FTA funding.

The Board and Ms. Hibbert discussed the difference between 5311 and 5307 programs, how Moore County has been utilizing 5311 program funds, the amount of funding received by Moore County as part of the 5311 program, the continued availability of 5311 program funds for Moore County in addition to the SMPO 5307 program funds, potential changes to the 5311 program funds for Moore County, the application process / timeline for FTA program funds, and what FTA funding programs are still available to the RPO (municipalities or areas of Moore County that are not part of the SMPO).

Mr. Frank Quis, Voting Member for Moore County, was excused from the Regular Meeting at 10:47 a.m.

**f. Presentation of Public Participation Plans**

Mr. Scott Walston, NCDOT, and Mr. George Hoops, FHWA, discussed the need for the SMPO to develop a public participation plan.

Chair Clement asked that the discussion of a public participation plan be deferred to the next Regular Meeting.

**g. Report from NCDOT District 8**

Mr. Bryan Kluchar, NCDOT, reviewed the Division 8 SMPO project list document.

The Board asked that Mr. Kluchar have a presentation prepared for a future meeting that outlines in detail the project list and the process for developing the list.

**V. Next Meeting Date**

Regular Meeting, Thursday, February 15, 2024, at 10:00 a.m.

**VI. Other Business**

The Board discussed the next steps to be taken for the hiring of a Planner for the SMPO.

Mr. Walston, NCDOT, reminded the Board to look for upcoming training opportunities on the purpose and function of a Metropolitan Planning Organization.

**VII. Public Comments**

None.

**VIII. Motion to Adjourn**

Upon a motion by Board Member Pizzella, seconded by Board Member Gaddy, the SMPO unanimously approved to adjourn the Regular Meeting by a vote of 9-0 at 11:01 a.m.

Respectfully Submitted,



Shannon Konstantinou  
Village Clerk  
Village of Pinehurst

The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement.