



**SANDHILLS METROPOLITAN PLANNING ORGANIZATION (SMPO)
FORMATION MEETING
MONDAY, NOVEMBER 13TH, 2023
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA
10:00 AM**

<p>Village of Pinehurst: Voting Member: John Strickland, Temporary Vice Chair Voting Alternate: Patrick Pizzella Manager: Jeff Sanborn</p> <p>Town of Southern Pines: Voting Member: Taylor Clement * Voting Alternate: Ann Petersen Manager: Reagan Parsons</p> <p>Town of Aberdeen: Voting Member: Robert Farrell Voting Alternate: Wilma Laney Manager: Paul Sabiston *</p> <p>Village of Foxfire: Voting Member: Don Boito, Temporary Chair Voting Alternate: Don Nelson Clerk: Lisa Kivett</p> <p>Village of Whispering Pines: Voting Member: Glenn Bernhard Voting Alternate: Pamela Harris * Manager: Rich Lambdin</p>	<p>Town of Taylortown: Voting Member: James Thompson Voting Alternate: Gary Brown Clerk: Rita Maness *</p> <p>Town of Pinebluff: Voting Member: Ronald McDonald Voting Alternate: Robbie Conley * Administrator: Melissa Adams</p> <p>Moore County Voting Member: Frank Quis Voting Alternate: Jim Von Canon * Manager: Wayne Vest *</p> <p>FHWA George Hoops * Bill Marley</p> <p>NCDOT Division 8 Board Member: Lisa Mathis * Board Member At-Large: Pat Molamphy Scott Walston Alena Cook *</p>
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* = Absent

Approximately 8 audience members in attendance.

- I. Opening Remarks, Mr. Don Boito, Village of Foxfire Voting Member and SMPO Temporary Chair.**
Mr. Don Boito, Village of Foxfire Voting Member and SMPO Temporary Chair, called the meeting to order at 10:00 AM.
- II. Roll Call**
Voting Members or Voting Alternates were present for all member municipalities.
- III. Adjustments / Approval of the Agenda**
The Organization agreed to follow the agenda as written with the exception of moving item IV Status Update from NCDOT on the Submission to the Secretary of Transportation to item V to allow Mr. Scott Walston, NCDOT, time to arrive to the meeting.
- IV. Governing Board By-Laws**

The Organization discussed live-streaming and recording the meetings, the length of the Public Comment Period, adding language to Article 3 – E requiring submission of a Statement of Conflict of Interest to be a sitting member of the Organization, adjusting Article 4 – A to read “The Governing Board will meet at least quarterly” instead of 11 times per year, and what constitutes a Quorum of the Organization.

Mr. Doug Willardson, Village of Pinehurst Assistant Manager, stated the suggested revisions to the Governing Board By-Laws would be made and presented at the next meeting for approval.

- V. Status Update from NCDOT on the Submission to the Secretary of Transportation.**
Mr. Scott Walston, NCDOT, stated the department was waiting to receive all decisions on the MOU before submitting the MPO documentation to the Secretary of Transportation so a complete package could be considered by the Secretary. Mr. Walston further stated the only member left to provide a decision is Moore County.

Mr. Frank Quis, Moore County Voting Member, stated he was not able to provide a definitive answer on whether the County will approve the MOU and the biggest area of dissent or concern on the County’s part is the fact that the entirety of Moore County is not being included in the MPO.

The Organization discussed the ramifications should the deadline to establish the MPO not be met and options to move forward without decisions by all members of the Organization.

The Organization agreed to move forward with submission of the MPO to the Secretary of Transportation whether Moore County has reached a decision or not and whether Moore County agrees or disagrees with the MOU by Monday, November 27th, 2023.

- VI. Lead Planning Agency**
The Organization discussed funding distribution and allocation for the SMPO, when dues are required to be paid by member municipalities, the estimated cost of dues for each municipality (to be presented at the first official Governing Board meeting), and what constitutes direct or indirect costs to the SMPO.

Mr. Willardson stated the intention behind presenting the Lead Planning Agency Agreement to the Organization for review is to ensure the responsibilities of the Village of Pinehurst as Lead Planning Agency are clearly outlined and covered in the agreement.

- VII. Discuss Draft Job Description for SMPO Personnel**

- VIII. Future Documents / Plans to Prepare**
Mr. Walston will provide draft documents for the Organization to review prior to the next meeting.

- IX. Other Business**
The Organization discussed the documents as presented at the meeting today being up for approval at the first meeting of the Organization’s official Governing Board, and the need for each member municipality to establish the appointment of their Voting Member and Voting Alternate at the first meeting of their municipality’s governing board held in December after newly elected officials are sworn in.

X. Next Meeting

Thursday, November 30th, 2023 at 10:00 AM.

XI. Public Comments

None.

XII. Adjourn

Mr. Boito adjourned the Formation Meeting at 11.40 AM.

Respectfully Submitted,



Shannon Konstantinou

Village Clerk

Village of Pinehurst

The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement.