

SANDHILLS AREA METROPOLITAN PLANNING ORGANIZATION

GOVERNING BOARD/TAC/MPO Board

Date, 2023 at Time p.m.

Pinehurst Village Assembly Hall

1) Opening Remarks, John Strickland, Mayor of Pinehurst

The Honorable John Strickland will preside over the Governing Board until a chair and vice-chair are elected.

2) Roll Call

3) Nomination and Election of Chair and Vice-Chair

A SAMPO chair and Vice-Chair will need to be chosen until a MOU and bylaws are approved.

Governing Board Action: Receive nominations and approve Chair and Vice-chair to serve as the Governing Board Chair/Vice-Chair until a MOU and bylaws are approved. If no changes are required, Chair and Vice-Chair will remain for the period specified in MOU.

4) Adjustments / Approval of the Agenda

Chair to present the agenda and ask for any revisions to the agenda, and will read aloud Ethic Awareness and Conflict of Interest reminder:

ETHICS AWARENESS & CONFLICT OF INTEREST REMINDER--Does any Board member have any known conflict of interest with respect to any matters coming before the Board today? If so, please identify the conflict and refrain from any participation in the particular matter involved.

Governing Board Action: Approve agenda.

5) Public Comments

6) Governing Board Membership

In North Carolina, MPOs are typically represented by two principal committees: the Technical Coordinating Committee (TCC) and the Transportation Advisory Committee (TAC) (now called the Governing Board or MPO Board). The Governing Board provides policy direction based on input and technical information from TCC, for the planning process, public involvement, and guides the development of a comprehensive multi-modal transportation planning (MTP and CTP) and program for the MPO (TIP).

Based on 49 US Code 5303, a MPO should consist of local elected officials and appropriate state officials. Each jurisdiction will appoint a primary and alternate representative that meets the qualifications of membership. Until a MOU and bylaws are approved, a temporary Governing Board needs to be chosen.

Governing Board Action: Approve Governing Board membership of one representative from each jurisdiction and the NCDOT Board of Transportation member.

Attachments: Attachment XXXXX

7) Metropolitan Planning Area Boundary (MPA)

Based on 23 US Code 134, a MPA shall encompass at least the existing urbanized area based on the 2020 census and the contiguous area expected to become urbanized within a 20-year forecast period. The map with the boundary dated 5/22/23 was approved by all jurisdictions except the county. The approvals by the jurisdictions met the 75% threshold.

Governing Board Action: Approve SAMPO Metropolitan Planning Area.

Attachments: Attachment XXXXX

8) Lead Planning Agency

A lead planning agency is designated for each MPO and provides staff support for MPO functions. Pinehurst has volunteered to be the Lead Planning agency for the MPO.

Governing Board Action: Approve Pinehurst as SAMPO Lead Planning Agency.

9) Transportation Coordinating Committee Membership

In North Carolina, MPOs are typically represented by two principal committees: the Technical Coordinating Committee (TCC) and the Transportation Advisory Committee (TAC) (now called the Governing Board/MPO Board). The TCC has the responsibility of making technical recommendations to the Governing/MPO Board.

Based on 49 US Code 5303, a MPO should consist of local elected officials and appropriate state officials. Each jurisdiction will appoint a primary and alternate representative that meets the qualifications of membership. Until a MOU and bylaws are approved, the temporary Transportation Coordinating Committee membership needs to be selected which would become the MPO TCC if no changes are required.

Governing Board Action: Approve MPO's Technical Coordinating Committee membership.

Attachments: Attachment XXXXX

10) Memorandum of Understanding (MOU)

An MOU is an agreement between all the jurisdictions of SAMPO outlined in a formal document. It should clearly define how the parties will work together and lays out the expectations and responsibilities.

A signed MOU by all member jurisdictions and Secretary of Department of Transportation (on behalf of the Governor) is needed to establish the MPO.

Governing Board Action: Discuss draft SAMPO MOU.

Attachments: Attachment XXXXX

11) Next Meeting Date

Since there is no recurring schedule, the Governing Board should establish a meeting date for the next SAMPO Governing Board meeting.

Governing Board Action: Approve next meeting date, time, and location.

12) Reports

a) Report from LPA Staff

b) Report from NCDOT Division 8
Attachments: Attachment XXXXX

c) Report from NCDOT Transportation Planning Division

Governing Board Action: Receive reports.

13) Other Business

14) Adjourn