**Beautification Committee**

**August 7, 2023**

**Council Conference Room**

**3:30 PM**

**Minutes**

**Call to Order:** Dee called the meeting to order at 3:30

**Attendees:** Mike Apke, Kevin Brewer, Sara Copeland, Brenda Harvey, Dee Johnson, Peggy Johnson, Chris Jones, Mary Hall Koontz, Deirdre MacNeil, Joanne Valdes, Cami Gregg.

Guest: Patrick Pizzella

Announcement: Janet had shoulder surgery and could not attend today.

Cami Gregg is replacing Joanne Valdes on the Beautification Committee.

**Approval of Minutes**

Chris moved to approve the minutes and Sara seconded the motion. The minutes were approved.

**Budget 2023—2024** *–*

Kevin distributed the budget. $24,000 is available in the operating budget. He suggested that we discuss the projects for the year.

**Calendar –**

Kevin distributed the upcoming calendar from September to January.

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| **Date** | **Action** | **People Involved** |
| September 15 | Spring plant order | Garden Club, Matt Whitaker, Kevin Brewer |
| October 5 | Plant containers downtown (Pine Branch) and stacked stone planters. | Garden Club-Pine Branch, Bart Jr., Kevin Brewer, Matt Whitaker-Green Haven |
| October 3rd week | Plant Gateway signs | B&G Staff |
| October 24 | Planting Day downtown | Joanne Valdes, Matt Whitaker-Green Haven, Kevin Brewer, B&G staff to unload plants.  Garden Club Members |
| October 23rd -week | Plant annuals in Tuft’s Park | Kevin Brewer, B&G staff |
| October 2nd- week | Remove hanging baskets downtown for the winter | Matt Whitaker |
| November 14th -week | Put up the large Christmas tree | B&G staff, Events staff, Kevin Brewer |
| November 15-16 | Decorate the large Christmas tree | B&G staff, Events staff, Kevin Brewer |
| November 15-17 | Put out Christmas tree clusters and additional swags on McIntyre, McCaskill, & Magnolia | B&G staff, Events staff, Kevin Brewer |
| November 14 | Hang wreaths downtown and big swags | Linden Garden Club, Public Services, Beautification Committee |
| November ? | Hang swags on the signposts | Pinehurst Garden Club members |
| December 1 | Christmas tree lighting | Events staff, B&G staff |
| December 12 | Christmas Decorating Contest judging | Amy McKenzie, Guest Judges |
| January 2-5 | Take down Christmas tree and tree clusters | B&G staff, Events staff |
| January ? | Take down wreaths | Linden Garden Club, Public Services, Beautification members |
| January ? | Take down swags. | Pinehurst Garden Club |

**Beautification Grant-**

No new applications

**Old Business -**

* Proposed Wayfinding Signs – Jeff messaged that the signs are installed.
* Market Square Enhancements – Kevin had no new update.
* Downtown Amenity Plan Improvements: Jeff reported that planters and bollards have been ordered; benches have been received and some have been placed. A third trash can sample has arrived for review.
* Update on Triangle planting at the cabin – This is a yearlong project. Dogwood has taken charge of it. Brenda and Sara have been overseeing the planting. There are some concerns with irrigation, so they have made some adjustments to the plants. Needs coming up are pruning and trimming. The project will continue into the fall so they will partner with the Village. There is still money to continue the project. Butterflies love what has been planted.

Kevin will be putting in the order for spring plants so if Dogwood has a request they should submit it to him.

* Report from Business Guild – Kim – No report
* Warren H Manning Award

Congratulations to the recipients of the 2023 Warren H. Manning award -

The Fishers at 15 Carolina Vista

The Bells at 55 Laurel Road

The Lawsons at 60 Magnolia Road

Each recipient receives a $50 gift certificate to a local garden center and is recognized with  
 signage along their property.

* Village Planting Guide

Dee and Chris reported that there are plants in the guide that are either not available or considered weeds or invasive. Weds and invasives were removed from the Guide. Chris suggested leaving the asterisked plants. Dee asked how we do the new brochure and at the same time commemorate the historical aspects of the original Guide. Chris suggested a page in the back that enumerates the plants that are from the historical version. Deirdre suggested to put on the website as archival and current. It was also suggested to refer people to the historical list in the Tufts Archives. It was also proposed that there should be an announcement about the Manning Award in the Guide.

* Sponsored Workshops or Lectures in partnership with Sandhills Horticultural Society

Dee shared the Upcoming Pollinator Census sponsored by the Sandhills Horticultural Society

* Rain Garden Partnership with NCSU

Kevin asked if there would be any interest in putting in a rain garden? If an area has continual

runoff, residents could put in a rain garden which would be more attractive than a retention  
 area. Mitch Woodward from NCSU reached out and they may be able to have a workshop with  
 homeowners. Kevin is looking at areas that could possibly act as a model to hold a   
 workshop or class. Kevin likes the idea and will continue the research.

* “A Pinehurst Christmas” Contest 2023

Amy is working with Kristen on publicity.

* Christmas Wreaths and Bow refresh.

We have extra bows if needed. Dee and Mary will check on the status of the bows.

**New Business**

* Invasive Plants at Arboretum – Molly – No report
* New contractor to water downtown -Kevin reported that Matt at Green Haven has the new contract for watering downtown.

**Comments from attendees.** None

**Motion to Adjourn.** Joanne moved to adjourn, and Mary seconded the motion. The meeting was adjourned at 4:45.

*Meetings of BC are held the first Monday of the months indicated at 3:30 PM.*

* + Meeting Dates 2023 – September 11, November 6, December 4. No meetings in January, June or July

History, Charm, and Southern Hospitality