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 **February 6**

 **Council Conference Room**

 **3:30 PM**

**Minutes**

* **Call to Order:** Janet called the meeting to order at 3:30

**Attendees:** Jeff Batton, Kevin Brewer, Janice Cantelou, Sara Copeland, Janet Farrell, Brenda Harvey, Jane Hogeman, Dee Johnson, Peggy Johnson, Mary Hall Koontz, Molly Rowell.

* **Approval of Minutes**

Brenda moved to accept the minutes from the November 7th, 2022 meeting and Sara seconded the motion. The minutes were approved.

* **Administrative:**

Janet announced the change in meeting space to the Council Conference Room.

She reminded everyone of the upcoming volunteer luncheon and for all to sign up in the volunteer link.

* **Budget 2022-2023 FY-**

Kevin noted that we are in the period to plan for the next fiscal year. We don’t have to earmark specific projects at this time. Dee recommended providing extra money for bows for next Christmas. At this time, Monticello is the only outstanding project from this year.

The only expenditure since last meeting was for the path to the Solar Eclipse Monument. Jeff got a quote for the sign for the eclipse . There is money in the budget for it but has not yet been spent. Dee moved to budget $1700 for the sign and Brenda seconded the motion.

* **Calendar –** Kevin presented the calendar.

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| --- | --- | --- |
| **Date** | **Action** | **People Involved** |
| April 24th Week | Hanging baskets go back up  | Matt Whitaker-Green Haven |
| April 27th  | Plant containers downtownPlant stacked stone planters | Pine Branch of Garden Club, Matt Whitaker-Green Haven, Kevin |
| April 24th week | Plant Gateway signsPrep flower beds for planting | B&G staff |
| May 1st week  | Plant flowers in Tuft’s Park  | B&G staff  |
| May 2nd  | Planting Day downtown  | Pinehurst Garden Club/B&G staff |

Kevin reported that planters will be replaced in the fall. He also noted that all watering is contracted out and watering is done “as needed”.

* **Beautification Grant-**

 New Applications: No new requests

 There are two specific areas of interest in Market Square Commercial that may have future
 applications. They are the alley and the back of BB&T.

* **Old Business -**

 Project Updates

* Downtown Amenity Plan:

 Regarding the Landscape Plan from McAdams, Kevin shared that the landscape plan is out to bid. If everything goes well, it will be ready to plant by the end of April in time for Planting Day on May 2. . It is recommended to have one full growing season before the Open. Kevin first showed photos and described the demolition of current plantings and continued to highlight specific future plantings. The committee offered suggestions as to plant size and color and offered some ideas for alternative plants. Molly questioned how many are to be native plants. Kevin noted that some are native and 12 out of the 14 are in the Village planting guide. Looking to complete plant renovation downtown in partnership with Beautification Committee and McAdams.

 After Jane recommended that we consider Market Square’s landscaping, Kevin showed pictures of Market Square. The committee made suggestions for landscaping and planter possibilities.

It was noted that the Business Partners Recommended

1. Improve the appearance of the commercial buildings with backs facing Market Square. This could be a possible Beautification Grant
2. To improve the appearance or screening of unsightly Market Square alleys.
* Jeff shared his Top 10 that were reviewed at 1-24-23 Council Work Session:
1. Stormwater – trying to work out how to take stormwater out of the area near Magnolia.
2. Sidewalk widening Drum & Quill to Eclectic
3. Convert parallel parking to golf cart in that area
4. All-way stops at Magnolia and Chinquapin – Will be put in and just need designing a place for the sign.
5. Add directional signs in the Village – in process.
6. Night sky lighting – in the planning stage.
7. Painting lamp posts - completed.
8. Add lights in a phased approach including bollards on the west side of theatre building.
9. Road resurfacing, stripes before 2024 open
10. Benches, trash bins, and bike racks
* Revamp the landscaping at 100 block with historical marker.
* Landscape Improvements HWY 5 / 211 near McDonald – - Kevin – no report
* Pinehurst South (Monticello) Landscape Improvements – in process – Kevin – no report
* 100 Ritter Road Improvements & Solar Eclipse Sign – Mike - no report
* RR Trestle and hill clean-up – Jeff reported that the DOT will give approval on the traffic plan. There still needs to be a meeting with the Railroad
* Proposed Wayfinding Signs – Jeff – Parking downtown – no report.
* Report from Business Guild – Kim – no report
* 40th Anniversary Gift from PGC – Janet for Joanne

Jeff has gotten approval to add a bench near the Memorial Garden so the Pinehurst Garden Club is putting in the brick pad and walkway now.  The bench is on order.  Blooming shrubs will be added that match the shrubs being used by the consultants for other areas in the Village.

* A Pinehurst Christmas Contest Planning 2023 – Janet thanked Dee and Peggy for help with the contest.
* Warren H Manning Award Next Steps – Janet – no report
* Other Items:
* **New Business –**
* **Comments from attendees.**
* **Motion to Adjourn.** Dee moved to adjourn the meeting. Kevin seconded the motion. The meeting was adjourned at 5:30 p.m.
* Meetings of BC are held the first Monday of the month indicated at 3:30 PM.
	+ Meeting Dates 2023 – February 6, March 6, April 3, May 1, August 7, September 11, November 6, December 4. No meetings in January, June or July

History, Charm, and Southern Hospitality