

RESOLUTION #24-07:

A RESOLUTION AMENDING THE VILLAGE OF PINEHURST FEES AND CHARGES SCHEDULE

THAT WHEREAS, the Village Council of the Village of Pinehurst adopted a Pinehurst Fees and Charges Schedule on the 9th day of March, 2004; and

WHEREAS, it is the policy of the Village of Pinehurst to review and amend the Fees and Charges Schedule on an annual basis, or as deemed necessary; and

WHEREAS, the Village Council, after considering all the facts and circumstances surrounding the proposed amendments to the Pinehurst Fees and Charges Schedule, have determined that it is in the best interest of the Village of Pinehurst to make the amendments as requested.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Pinehurst, North Carolina in the regular meeting assembled on the 13th day of February, 2024, as follows:

SECTION 1. That the attached “Village of Pinehurst Fees and Charges Schedule,” is hereby adopted effective July 1, 2024, said schedule attached hereto as (Exhibit A) is made a part hereof, the same as if included verbatim.

SECTION 2. That all resolutions or sections thereof in conflict herewith are hereby repealed and declared null and void from and after the date of adoption of this resolution.

SECTION 3. That this Resolution shall be and remain in full force and effect from the date of its adoption.

THIS RESOLUTION passed and adopted this 13th day of February, 2024.



Attest:

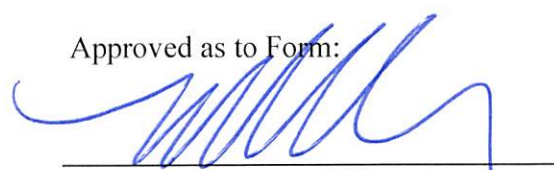

Shannon Konstantinou, Village Clerk

VILLAGE OF PINEHURST
VILLAGE COUNCIL

By: 

Patrick Pizzella, Mayor

Approved as to Form:


Michael J. Newman, Village Attorney

**VILLAGE OF PINEHURST
FEES AND CHARGES SCHEDULE
EFFECTIVE JULY 1, 2024**

ADMINISTRATION:

| Council Adopted Date | Description | Fee/Charge | Unit |
|---|---|----------------------|---|
| Other Charges | | | |
| 02/2022 | Paper Copies | \$0.25 | per sheet |
| 01/2016 | Overtime Costs if overtime is needed to fulfill a public records request promptly | Actual overtime cost | per request |
| 01/2016 | Special Service Charge for public records request involving extensive use of IT resources (> 2 hours of staff time) | Actual labor cost | per request |
| 01/2016 | Golf Cart Stickers | \$20.00 | per cart |
| 03/2004 | Municipal Code Copies: Entire Code | \$0.10 | per sheet |
| 03/2004 | Supplements | \$1.00 | per sheet |
| 03/2004 | Non-Sufficient Funds (NSF) | \$35.00 | per return |
| 12/2007 | Late Payment of Code Enforcement Invoices | 1.5% | per month on balance unpaid after 30 days |
| <u>Rental Fees for Use of Village Rooms</u> | | | |
| Rental fees and deposit requirements apply to non-profit organizations whose principal operating office is not within the Village of Pinehurst and to private groups or individuals. | | | |
| The deposit is due in advance to secure reservation of the date, to ensure adequate clean up following the event and to recover any and all damage costs to the facility or equipment. Cancellation of an event results in forfeiture of all or a part of the deposit (30 days or less 100% retained, 31 days or more 50% retained). Deposits are refundable if facilities are properly cleaned by the user following the event and no damage to the facilities or the audio visual equipment has occurred. | | | |
| A pre-meeting training session with a representative from the IT Department is required prior to utilizing the audio visual equipment for the first time. If IT assistance with the audio visual equipment is needed during the rental period, the Audio visual assistance fee will be charged. The Village Manager has the right to waive the deposit and fee requirement if deemed appropriate. | | | |
| 12/2007 | Deposit – Assembly Hall & Station 91 Conference Room: Audio visual equipment is <u>not</u> utilized | \$100.00 | per event |
| 12/2007 | Audio visual equipment is utilized | \$200.00 | per event |
| 12/2007 | Rental Fee – Conference Room: Up to 3 hours: Resident | \$25.00 | per event |
| 12/2007 | Non-Resident | \$50.00 | per event |
| 12/2007 | More than 3 hours | \$25.00 | per hour |

**VILLAGE OF PINEHURST
FEES AND CHARGES SCHEDULE
EFFECTIVE JULY 1, 2024**

ADMINISTRATION (continued):

| Council Adopted Date | Description | Fee/Charge | Unit |
|---|---|---|-----------|
| | Rental Fee – Assembly Hall & Station 91 Conference Room: | | |
| 12/2007 | Up to 3 hours: Resident | \$50.00 | per event |
| 12/2007 | Non-Resident | \$100.00 | per event |
| 12/2007 | More than 3 hours | \$25.00 | per hour |
| 01/2013 | Audio visual assistance | \$50.00 | per hour |
| Reimbursement Fees for Services | | | |
| 04/1998 | Time | Cost of staff used (Salaries & Benefits), plus 10% administrative fee | per hour |
| 04/1998 | Equipment | Rates determined by Federal Emergency Management Agency (FEMA) | various |
| Refer to the FEMA schedule of equipment rates for the rates used to calculate the fee for the use of Village equipment. This schedule can be found at https://www.fema.gov/assistance/public/tools-resources/schedule-equipment-rates . | | | |

**VILLAGE OF PINEHURST
FEES AND CHARGES SCHEDULE
EFFECTIVE JULY 1, 2024**

FIRE:

| Council Adopted Date | Description | Fee/Charge | Unit |
|---|--|-----------------------------------|---|
| Fire Inspection (Non-Residential) | | | |
| 10/2001 | Initial Inspection | No Charge | |
| 02/2023 | Re-Inspection with violations remaining | | |
| | 1 st Re-Inspection | \$100.00 | per inspection |
| | 2 nd Re-Inspection | \$200.00 | per inspection |
| | 3 rd and Subsequent Re-Inspection | \$500.00 | per inspection |
| Permits Required by NC Fire Code – review, permit and inspection fees | | | |
| The fees set forth in this section are fixed for the review of plans for fire protection systems and the issuance of permits required by the Fire Prevention Code. | | | |
| 02/2023 | Fire Sprinkler Systems | \$100.00 due at submittal | per permit plus \$0.01 per square foot for permit and inspection, \$50.00 minimum |
| 02/2023 | Fire Alarm / Detection Systems | \$100.00 due at submittal | per permit plus \$0.01 per square foot for permit and inspection, \$50.00 minimum |
| 02/2023 | Standpipe System | \$100.00 due at submittal | per permit plus \$0.01 per square foot for permit and inspection, \$50.00 minimum |
| 02/2021 | Hood Suppression System | \$75.00 | per permit |
| 02/2021 | Any other required permit | \$75.00 | per permit |
| 02/2023 | Express Plan Review (less than 48 hour notice) | \$250.00 plus applicable fee | per express plan review |
| 02/2023 | Express Inspection (less than 48 hour notice) | \$250.00 plus applicable fee | per express inspection |
| 02/2023 | Re-review fees for 3 rd and subsequent submission | \$150.00 | per submission |
| 02/2021 | Lift a Stop Work Order | \$100.00 | per Stop Work Order |
| 02/2023 | Work performed without a permit | Greater of \$500.00 or double fee | per permit |
| Fire Service: Hours for staff and equipment for non-village sponsored events will be billed at the established rate documented in the Administration section of the Fees and Charges Schedule for a minimum of 2 hours. | | | |

**VILLAGE OF PINEHURST
FEES AND CHARGES SCHEDULE
EFFECTIVE JULY 1, 2024**

INFORMATION TECHNOLOGY (IT):

| Council Adopted Date | Description | Fee/Charge | Unit |
|------------------------------|---|----------------------------|----------------------------|
| Media Charges | | | |
| 12/2009 | CD/DVD | \$1.00 | per disk |
| Source Charges | | | |
| 12/2009 | Customized GIS Color Maps | \$50.00 plus cost of map | per hour, one hour minimum |
| 12/2009 | Data Analysis and Conversion | \$50.00 plus cost of media | per hour, one hour minimum |
| Color Orthos GIS Maps | | | |
| 12/2009 | Copy of already created map up to 8.5 x 11 | \$2.00 | per map |
| 12/2009 | Copy of already created map up to 11 x 17 | \$6.00 | per map |
| 12/2009 | Copy of already created map up to 17 x 22 | \$10.00 | per map |
| 12/2009 | Copy of already created map up to 22 x 34 | \$12.00 | per map |
| 12/2009 | Copy of already created map up to 34 x 44 | \$20.00 | per map |
| 12/2009 | Copy of already created ORTHO map up to 36 x 48 | \$50.00 | per map |

**VILLAGE OF PINEHURST
FEES AND CHARGES SCHEDULE
EFFECTIVE JULY 1, 2024**

LIBRARY AND ARCHIVES:

| Council Adopted Date | Description | Fee/Charge | Unit |
|--------------------------------|--|--|--|
| Library Fees | | | |
| 02/2022 | Library Card Fee – Resident/Non-Resident | No Charge | per patron |
| 02/2022 | Lost Item Fee | Actual Replacement Cost or Replacement of Identical Item with Staff Approval | per item |
| 02/2022 | Rental Fee – Conference Room | Reference Page 1 Administration: Rental Fee-Conference Room | per event |
| 02/2022 | Paper Copies | Reference Page 1 Administration: Paper Copies | per sheet |
| Archive Fees | | | |
| Images – Digital Images | | | |
| 09/2022 | Commercial Entity Fee | \$150.00 \$75.00 \$25.00 | per images 1 – 4 per images 5 – 10 per images 11 + |
| 09/2022 | Non-Commercial Entity Fee | \$50.00 | per image |
| 09/2022 | Non-Profit Entity Fee | \$15.00 | per image |
| 02/2022 | Dropbox Fee | \$25.00 | per request |
| 02/2022 | Additional Use of Each Image | \$10.00 each additional use | per image |

**VILLAGE OF PINEHURST
FEES AND CHARGES SCHEDULE
EFFECTIVE JULY 1, 2024**

LIBRARY AND ARCHIVES (continued):

| Council Adopted Date | Description | Fee/Charge | Unit |
|---|---|--|--|
| Archive Fees (continued) | | | |
| Images – Photographic Prints (Prepared in House) | | | |
| 02/2022 | 5 X 7 | \$37.00 | per print |
| 02/2022 | 8 X 10 | \$47.00 | per print |
| 02/2022 | 11 X 14 | \$72.00 | per print |
| 02/2022 | 11.7 X 16.5 | \$77.00 | per print |
| <u>Images – Research Fees</u> | | | |
| 02/2022 | Basic Research Fee – Locating Information/Image | No Charge | up to 30 minutes |
| 02/2022 | Basic Research Fee – Locating Information/Image | \$30.00 | greater than 30 minutes |
| <u>Graphics – Ross Golf Course Photocopies</u> | | | |
| 02/2022 | Notes & Field Sketches 8.5 X 11 | \$1.00 \$2.00 \$2.50 | per black & white copy per color copy per photo paper copy |
| 02/2022 | Blueprints 11 X 17 | \$2.00 \$5.00 \$10.00 | per black & white copy per color copy per photo paper copy |
| 02/2022 | Golf Course Layouts | See General Fees: Outsourced Printing (page 7) | |
| <u>Graphics – Ross Golf Course Layout Prints on Graphic Presentation Paper (Prepared in House)</u> | | | |
| 02/2022 | 8.5 X 11 | \$47.00 | per print |
| 02/2022 | 11 X 14 | \$72.00 | per print |
| 02/2022 | 11.7 X 16.5 | \$77.00 | per print |

**VILLAGE OF PINEHURST
FEES AND CHARGES SCHEDULE
EFFECTIVE JULY 1, 2024**

LIBRARY AND ARCHIVES (continued):

| Council Adopted Date | Description | Fee/Charge | Unit |
|--|---|--|----------------|
| Archive Fees (continued) | | | |
| Graphics – Ross Golf Course Graphics – Digital Graphics | | | |
| 02/2022 | Digital Golf Course Layout | \$250.00 | per layout |
| 02/2022 | Digital Field Sketches, 9 Holes | \$75.00 | per 9 holes |
| 02/2022 | Digital Field Sketches, 18 Holes | \$150.00 | per 18 holes |
| 02/2022 | Digital Field Sketches, 36 Holes | \$200.00 | per 36 holes |
| 02/2022 | Scanning or Re-Scanning of Ross Graphics | \$15.00 | per 15 minutes |
| <u>General Fees</u> | | | |
| 02/2022 | Outsourced Printing | Actual cost plus 35% | per image |
| 02/2022 | Shipping & Handling | Greater of \$10.00 or Actual Shipping Cost | per parcel |
| Library and Archives Fees Definition | | | |
| | Categories of Entities: | | |
| 09/2022 | <u>Commercial Entity:</u> Any individual, sole proprietorship, corporation, business, or other entity that does not qualify under any other category. | | |
| 09/2022 | <u>Non-Commercial Entity:</u> Non-commercial, private individual. | | |
| 09/2022 | <u>Non-Profit Entity:</u> Any organization assigned an IRS tax status of 501(c)3, (c)4, (c)5, (c)6, (c)7 or federal, state, or local governments. | | |
| The Village of Pinehurst reserves the right to define the entity category based on the usage of the image. | | | |

**VILLAGE OF PINEHURST
FEES AND CHARGES SCHEDULE
EFFECTIVE JULY 1, 2024**

PLANNING AND INSPECTIONS:

| Council Adopted Date | Description | Planning Fee | | Inspection Fee | |
|----------------------|---|--------------|-----------------|----------------|----------------------|
| | | Fee/Charge | Unit | Fee/Charge | Unit |
| | Amendments | | | | |
| 02/2019 | Zoning Text Amendment (PDO) | \$500 | per application | | |
| 02/2019 | Zoning Map (Rezoning) | \$1,300 | per application | | |
| 02/2019 | Zoning Map (Conditional Rezoning) | \$5,000 | per application | | |
| 02/2019 | Comprehensive Plan Amendment | \$750 | per application | | |
| | Board of Adjustment Fees | | | | |
| 02/2019 | Appeal (50% is refunded if appeal is successful) | \$1,000 | per application | | |
| 02/2019 | Variance | \$500 | per application | | |
| | Certificates of Appropriateness (Historic District) | | | | |
| 02/2019 | Certificate of Appropriateness (COA) - Major | \$500 | per application | | |
| 02/2019 | Certificate of Appropriateness (COA) - Minor | \$100 | per application | | |
| | Final Plats | | | | |
| 02/2019 | Final Plat - Major | \$325 | per application | | |
| 02/2019 | Final Plat - Minor | \$50 | per application | | |
| | Site Plans (Commercial and Multi-Family) | | | | |
| 02/2020 | General Concept Plan | \$2,900 | per permit | | |
| 02/2019 | Site Plan - Major (>= 2 acres) | \$4,000 | per permit | | |
| 02/2020 | Site Plan - Minor (< 2 acres) | \$2,100 | per permit | | |
| | Special Use Permit | | | | |
| 02/2019 | Special Use | \$700 | per application | | |
| | Subdivisions of Land | | | | |
| 02/2019 | Subdivision - Major | \$4,500 | per permit | | |
| 02/2019 | Subdivision - Minor | \$1,400 | per permit | | |
| 02/2019 | Subdivision - Exempt | \$50 | per permit | | |
| | Commercial Building Permits | | | | |
| 02/2019 | Commercial Addition | \$1,200 | per permit | \$0.59 | per square foot (sf) |
| 02/2019 | Commercial Alteration | \$100 | per permit | \$0.59 | per square foot (sf) |
| 02/2019 | Commercial New | \$4,100 | per permit | \$0.59 | per square foot (sf) |
| | Demolition/Relocation Permits | | | | |
| 02/2019 | Commercial Demolition | \$205 | per permit | \$170 | per permit |
| 02/2019 | Multi-Family Demolition | \$200 | per permit | \$175 | per permit |
| 02/2019 | Residential Demolition | \$50 | per permit | \$150 | per permit |
| | Grading/Clearing Permit | | | | |
| 02/2019 | Grading/Clearing Permit (Required for any new construction) | \$40 | per permit | \$110 | per permit |
| | Multi-Family Building Permits | | | | |
| 02/2019 | Multi-Family Addition | \$1,200 | per permit | \$0.59 | per square foot (sf) |
| 02/2019 | Multi-Family Alteration | \$100 | per permit | \$0.59 | per square foot (sf) |
| 02/2019 | Multi-Family New | \$4,100 | per permit | \$0.59 | per square foot (sf) |

**VILLAGE OF PINEHURST
FEES AND CHARGES SCHEDULE
EFFECTIVE JULY 1, 2024**

PLANNING AND INSPECTIONS (continued):

| Council Adopted Date | Description | Planning Fee | | Inspection Fee | |
|----------------------|---|--------------|------------|----------------|----------------------|
| | | Fee/Charge | Unit | Fee/Charge | Unit |
| | Pools and Spas | | | | |
| 02/2019 | Pool/Spa - Commercial | \$380 | per permit | \$170 | per permit |
| 02/2019 | Pool/Spa - Residential | \$65 | per permit | \$110 | per permit |
| | Residential Building Permits | | | | |
| 02/2024 | Residential Addition | \$175 | per permit | \$0.30 | per square foot (sf) |
| 02/2024 | Residential Alteration | \$175 | per permit | \$0.30 | per square foot (sf) |
| 02/2024 | Residential New | \$330 | per permit | \$0.30 | per square foot (sf) |
| 03/2004 | Residential New - Homeowners Recovery Fee | \$10 | per permit | | |
| | Single Trade Permits - Commercial/Multi-Family | | | | |
| 02/2019 | Commercial/Multi-Family Electrical | \$40 | per permit | \$60 | per permit |
| 02/2019 | Commercial/Multi-Family Mechanical | \$40 | per permit | \$60 | per permit |
| 02/2019 | Commercial/Multi-Family Plumbing | \$40 | per permit | \$60 | per permit |
| 02/2022 | Commercial/Multi-Family Building | \$40 | per permit | \$110 | per permit |
| | Single Trade Permits - Residential | | | | |
| 02/2022 | Residential Electrical | \$40 | per permit | \$60 | per permit |
| 02/2022 | Residential Mechanical | \$40 | per permit | \$60 | per permit |
| 02/2022 | Residential Plumbing | \$40 | per permit | \$60 | per permit |
| 02/2022 | Residential Building | \$40 | per permit | \$60 | per permit |
| | Manufactured/Modular Units | | | | |
| 02/2019 | Manufactured/Modular Units - Commercial | \$100 | per permit | \$150 | per unit |
| 02/2019 | Manufactured/Modular Units - Residential | \$100 | per permit | \$100 | per unit |
| | Accessory Structures | | | | |
| 02/2019 | Accessory Structures - Commercial | \$200 | per permit | \$0.59/sf | per square foot (sf) |
| 02/2024 | Accessory Structures - Residential | \$175 | per permit | \$0.30/sf | per square foot (sf) |
| 03/2004 | Accessory Structures - No Dimension > 12 ft. | \$50 | per permit | | |
| | Other Permits | | | | |
| 02/2019 | ABC Permit | \$50 | per permit | \$100 | per permit |
| 02/2019 | Beekeeping | \$25 | per permit | | |
| 02/2019 | Decks and Patios | \$100 | per permit | \$50 | per permit |
| 02/2019 | Docks & Bulkheads | \$100 | per permit | \$50 | per permit |
| 02/2019 | Driveway | \$25 | per permit | \$75 | per permit |
| 02/2019 | Fence, Wall, or Column | \$125 | per permit | \$50 | per permit |
| 02/2019 | Floodplain Development | \$200 | per permit | | |
| 02/2019 | Home Health & Day Care | \$50 | per permit | \$100 | per permit |
| 03/2004 | Home Occupation | \$50 | per permit | | |
| 02/2019 | Mobile Food Vendor | \$25 | per permit | | |

**VILLAGE OF PINEHURST
FEES AND CHARGES SCHEDULE
EFFECTIVE JULY 1, 2024**

PLANNING AND INSPECTIONS (continued):

| Council Adopted Date | Description | Planning Fee | | Inspection Fee | |
|---|---|--------------|-----------------|----------------|---------------------|
| | | Fee/ Charge | Unit | Fee/ Charge | Unit |
| | Other Permits (continued) | | | | |
| 02/2019 | Propane Tank | \$50 | per permit | \$50 | per permit |
| 02/2020 | Right of Way Use - Residential | No Charge | per permit | | |
| 02/2020 | Right of Way Use - Commercial | \$50 | per permit | | |
| 02/2019 | Seasonal Pool | \$25 | per permit | | |
| 02/2019 | Sign - Permanent | \$225 | per permit | \$50 | per permit |
| 02/2019 | Solar Permit | \$45 | per permit | \$55 | per permit |
| 02/2019 | Temporary Use | \$250 | per permit | | |
| 02/2019 | Tent (Inspection fee waived for horse show tents) | \$65 | per permit | \$110 | per permit |
| 02/2019 | Zoning Use | \$50 | per permit | | |
| | Other Fees | | | | |
| 02/2022 | Administrative Modification | \$100 | per application | | |
| 02/2019 | Annexation | No Charge | per petition | | |
| 02/2019 | Compliance or Re-Inspection Fee | | | \$100 | per inspection |
| 02/2019 | Encroachment Agreement | \$200 | per agreement | | |
| 11/2023 | Plan Review/Inspections for Encroachment Agreements with "New Underground Utilities Addendum" | \$250 | per mile | | |
| 02/2019 | Modification to Prior Approval | \$200 | per application | | |
| 02/2023 | Nonconforming Use Certificate (short term rentals) | \$50 | per certificate | | |
| 02/2019 | Plan Re-Review Fee (3rd and subsequent reviews) | \$500 | per review | | |
| 02/2019 | Pre-Application Meeting | No Charge | per meeting | | |
| 02/2019 | Time Extension | \$50 | per application | | |
| 02/2019 | Zoning Certification Letter | \$50 | per letter | | |
| | Penalties/Violations | | | | |
| 03/2004 | Lift a STOP WORK ORDER | | | \$100 | per STOP WORK ORDER |
| 03/2004 | Work performed without a permit | Double fee | per permit | | |
| All permitting and inspection fees for residential repairs made under the Habitat for Humanity Repair Program are waived. | | | | | |

**VILLAGE OF PINEHURST
FEES AND CHARGES SCHEDULE
EFFECTIVE JULY 1, 2024**

POLICE:

| Council Adopted Date | Description | Fee/Charge | Unit |
|---------------------------|--|------------|----------------------------------|
| Miscellaneous Fees | | | |
| 12/2004 | Parking Ticket: Overtime Violation | \$5.00 | per ticket |
| 12/2004 | Other Parking Violations | \$10.00 | per ticket |
| 12/2009 | Precious Metals Dealer Permit | \$180.00 | per application |
| 12/2009 | Precious Metals Registered Employee | \$10.00 | initial application per employee |
| | | \$3.00 | annual renewal per employee |
| 12/2009 | Precious Metals Special Occasion Permit | \$180.00 | per application |

PUBLIC SERVICES – SOLID WASTE:

| Council Adopted Date | Description | Fee/Charge | Unit |
|--|------------------|------------|---------------------|
| Miscellaneous Fees | | | |
| Each single-family residence will be issued one refuse cart and may request one recycling cart and one yard debris cart free of charge. Each single-family residence may also purchase a maximum of one additional refuse, recycling, and/or yard debris cart for residential use which will be collected at no additional charge. | | | |
| 02/2023 | Refuse Cart | \$70.00 | per additional cart |
| 02/2023 | Recycle Cart | \$70.00 | per additional cart |
| 02/2023 | Yard Debris Cart | \$70.00 | per additional cart |

**VILLAGE OF PINEHURST
FEES AND CHARGES SCHEDULE
EFFECTIVE JULY 1, 2024**

RECREATION – FAIR BARN:

| Council Adopted Date | Description | Fee/Charge | Unit |
|---|--|--|---|
| Facility Rental | | | |
| Fair Barn can be rented under the following applicable base fee schedule. The applicable base fee, including the base fee for non-profits, includes all Fair Barn amenities. | | | |
| Fees will be waived for Village departments, non-profits under contract to provide direct services on behalf of the Village, non-profits who spend a majority (greater than 50%) of their financial expenditures for enhancement to Village-owned facilities, and other governmental agencies that have reciprocal facility use agreements with the Village. Non-profits and other governmental agencies that fit these categories are restricted to no more than three days of free use per calendar year. Additional uses are at the established non-profit rate. | | | |
| 02/2024 | Base Fee Full Day (14 hours or less) *: Resident Non-Resident Non-Profit** Commercial | \$3,750.00 \$4,750.00 \$1,500.00 \$5,000.00 | per day |
| 02/2024 | Base Fee Weekday (8 hours or less) *: Resident Non-Resident Non-Profit** Commercial (14 hours or less) *: Commercial | \$3,000.00 \$3,750.00 \$1,000.00 \$4,000.00 \$2,310.00 | per day |
| 02/2021 | Additional Hour Above 8 Hour/14 Hour Maximum | \$150.00 | per hour |
| 02/2024 | Corporate Meeting | \$1,000.00 \$600.00 | greater than 4 hours less than 4 hours |
| *Weekend rental is for Friday – Sunday for a 14 hour rental period. Weekday rental is for Monday-Thursday only within the specified time frame. Additional hours will be billed at \$150/hour. **See Non-Profit definition on Page 13. | | | |
| Special Use | | | |
| 12/2003 | Base Fee | Determined with the approval of the Parks and Recreation Director | |

**VILLAGE OF PINEHURST
FEES AND CHARGES SCHEDULE
EFFECTIVE JULY 1, 2024**

RECREATION – FAIR BARN (continued):

| Council Adopted Date | Description | Fee/Charge | Unit |
|--|--|--------------------------------------|------------------|
| Other Fees | | | |
| 02/2019 | Cancellation (90 days or less) | 80% of deposit retained | per deposit |
| 02/2019 | Cancellation (91 days or more) | 60% of deposit retained | per deposit |
| 02/2023 | Postponement Fee (one postponement at no charge) | \$250.00 | per postponement |
| 02/2020 | Chairs (includes set-up) | \$6.00 | per chair |
| 02/2019 | Deposit (Security/Damage): Non-Profit* (full day or weekday) Full Day (excluding non-profits) Weekday (excluding non-profits) | \$750.00 \$1,250.00 \$1,000.00 | per event |
| 09/2013 | Corporate Meeting Deposit | \$250.00 | per event |
| 02/2024 | Holiday Premium ** | \$500.00 | per day |
| 02/2019 | Prohibited Items (deducted from deposit) | \$500.00 | per event |
| 12/2007 | Tables (includes set-up) | \$9.00 | per table |
| <p>* See Non-Profit definition below. ** Holiday Premium applies to the following holidays: New Year's Eve, New Year's Day, Martin Luther King Day, Good Friday, Easter Sunday, Memorial Day, July 4, Labor Day, Thanksgiving Day, Christmas Eve and Christmas Day.</p> | | | |
| Fair Barn Fees and Charges Definition | | | |
| 12/2003 | Categories of Renters: | | |
| 12/2003 | <u>Resident:</u> Non-commercial, private individual that resides or owns property within the corporate limits of the Village of Pinehurst. | | |
| 12/2003 | <u>Non-Resident:</u> Non-commercial, private individual that does not own property within the corporate limits of the Village of Pinehurst. | | |
| 12/2003 | <u>Non-Profit:</u> Any organization assigned an IRS tax status of 501(c)3, (c)4, (c)5, (c)6 or (c)7 with a physical location or offices located within Moore County, NC. | | |
| 12/2003 | <u>Commercial:</u> Any individual, sole proprietorship, corporation, business, or other entity that does not qualify under any other renter category. | | |
| 07/2017 | <u>Corporate Meeting:</u> Any Commercial or Non-Profit renter using the facility Monday through Thursday between the hours of 8:00 AM and 5:00 PM. Rates are inclusive of all amenities such as tables and chairs charged under Other Fees in this Schedule. | | |
| The Village of Pinehurst reserves the right to define the renter category based on the usage. | | | |

**VILLAGE OF PINEHURST
FEES AND CHARGES SCHEDULE
EFFECTIVE JULY 1, 2024**

RECREATION – FAIR BARN (continued):

| Council Adopted Date | Description | Fee/Charge | Unit |
|--------------------------|--|------------|------|
| Other Definitions | | | |
| 12/2003 | <u>Deposit:</u> Amount due in advance to secure reservation of date, adequate clean up following the event and to recover any and all damage costs to the facility. Cancellation of an event results in forfeiture of the deposit per the Fee Schedule. | | |
| 07/2017 | <u>Base Fee:</u> Minimum charge paid by all renters of the Fair Barn. Base fee must be paid in full at least ten business days prior to rental. The Weekday rate applies to any single event that occupies the facility for one day but does not apply to any event held on consecutive days or on Holidays. The Weekday rate applies to any one (1) day rental held on Monday through Thursday, which lasts no more than 8 hours, and rental must be completed and properly cleaned by 8:00 p.m. This time period must include all preparations for caterers, florists, exhibit setup, decorating, etc. and clean up after the event. Weekday rentals that go beyond the specified closing time of 8:00 p.m. will be billed an additional amount equal to the applicable Full Day rate. | | |
| 07/2017 | <u>Other Fees:</u> Charges for additional services or equipment provided by the Fair Barn. All other fees associated with a rental must be paid in full at least ten business days prior to rental. | | |
| 12/2003 | <u>Sponsored/Co-Sponsored:</u> Events presented by, or coordinated with, the Village of Pinehurst per the "Village Sponsorship of Events" policy. | | |
| 12/2003 | <u>Special Use:</u> An event or activity, not sponsored or co-sponsored by the Village of Pinehurst, that, due to its size, scope, timing or other unusual characteristic or requirement, that qualifies as being beyond what is considered a normal and customary use of the facility. Criteria to determine if an event qualifies as a special use may include factors such as number of participants/spectators, economic factors such as estimated revenues and expenses, nature and type of event and extent of work required by the Village Staff that is above and beyond what is normal and customary. Examples of events that may qualify as special use are functions associated with other major events, athletic events, special events held on Track grounds generating a minimum of \$7,500 in revenue, special attractions and/or demonstrations. | | |

**VILLAGE OF PINEHURST
FEES AND CHARGES SCHEDULE
EFFECTIVE JULY 1, 2024**

RECREATION – HARNESS TRACK:

| Council Adopted Date | Description | Fee/Charge | Unit |
|---|-----------------------------------|------------|-------------------|
| Ground Use | | | |
| 02/2020 | One Infield - without Show Rings | \$155.00 | per day |
| 02/2020 | One Infield – with Show Rings | \$260.00 | per day |
| 02/2020 | Two Infields – without Show Rings | \$310.00 | per day |
| 02/2020 | Two Infields – with Show Rings | \$360.00 | per day |
| 07/2017 | Special Event Use – One Infield | \$600.00 | per day |
| | Special Event Use – Two Infields | \$1,200.00 | per day |
| Deposits | | | |
| 01/2004 | Grounds Use Clean Up | \$150.00 | per rental |
| 01/2004 | Show Office Use Clean Up | \$50.00 | per rental |
| 01/2007 | Stall Reservation | \$100.00 | per stall |
| Standardbred Training (Stall Rental) | | | |
| 02/2022 | Full Season | \$1,075.00 | per stall |
| 02/2022 | Monthly | \$250.00 | per stall |
| 02/2022 | Partial Month – Prorated | \$9.00 | per stall/per day |
| Standardbred Training (Other Fees) | | | |
| 02/2020 | Grooms Quarters - Improved | \$212.00 | per month |
| 02/2020 | Grooms Quarters - Unimproved | \$74.00 | per month |
| 07/2015 | Grooms Quarters - Prorated | \$7.00 | per day |
| 01/2013 | Grooms Quarters Cleaning Fee | \$50.00 | per room |
| 02/2020 | Additional Occupant | \$62.00 | per month |
| 02/2009 | Manure Pile Removal | \$25.00 | per pile |
| Recreational Vehicle Space License | | | |
| 10/2023 | Full Season | \$2,500.00 | per space |
| 10/2023 | Monthly | \$400.00 | per space |

**VILLAGE OF PINEHURST
FEES AND CHARGES SCHEDULE
EFFECTIVE JULY 1, 2024**

RECREATION – HARNESS TRACK (continued):

| Council Adopted Date | Description | Fee/Charge | Unit |
|---|---|--|---|
| Horse Shows | | | |
| 01/2001 | Manure Pile Removal | \$25.00 | per pile |
| 12/2009 01/2011 | Impact Fee: Temporary Stalls Horse not using a stall | \$10.00 \$10.00 | per stall, per show per day, per horse |
| 02/2020 | Paddock Fee | \$26.00 | per paddock per show |
| 01/2015 | Stall Clean Out | \$10.00 | per stall |
| 02/2020 | Vendor/Exhibitor Fee | \$26.00 | per vendor/exhibitor |
| Stall Rental | | | |
| Rates are per stall, per weekend, max of 3 nights | | | |
| 02/2020 | Stall Rental (less than 100) | \$41.00 | |
| 02/2020 | Stall Rental (more than 100) | \$36.00 | |
| 02/2020 | Tack Stall Rental | \$36.00 | |
| 01/2013 | Additional Stall Nights over 3 Nights | \$15.00 | per stall, per night |
| Other Fees | | | |
| 01/1997 | Admission/Parking Charge (does not apply to non-profit rentals) | 10% of gate, if admission/parking is charged | |
| 07/2015 | Oversize Vehicle Parking (RV) | \$35.00 | per night (maximum stay of 7 days) |

**VILLAGE OF PINEHURST
FEES AND CHARGES SCHEDULE
EFFECTIVE JULY 1, 2024**

RECREATION – HARNESS TRACK (continued):

| Council Adopted Date | |
|---|--|
| Harness Track Fees and Charges Definitions | |
| 01/2012 | <u>Ground Use Fee:</u> To be charged to all individuals or groups who wish to reserve and use the Harness Track grounds. The Village of Pinehurst does not charge Ground Use Fees for general use by the public such as walking, golfing, etc.; Standardbred training; and Resort stable usage. Sponsored/co-sponsored activities by the Village with outside entities will negotiate a usage fee per the discretion of the Parks and Recreation Director. Set up and cleanup is part of the rental time period and is the sole responsibility of the renting individual or group. Priority for rentals will be given to individuals or groups requesting use of the Show Rings. |
| 01/1997 | <u>Clean Up Deposit:</u> The Village requires all renters of the Harness Track grounds or any office to be used as the Show Office to supply a deposit. The Village of Pinehurst based on whether the facility is left clean by the user may retain all, a portion of, or none of the deposit. |
| 01/2011 | <u>Standardbred Fee:</u> Standardbred fees are charged according to the Fee Schedule. Improved Grooms Quarters refer to rooms with direct access to a combination of water/sewer and heat system. Un-Improved Grooms Quarters refer to rooms without access to water/sewer and heating. The Standardbred season is defined as the period from October 15 – May 1. Priority for stall reservations will be given to Full Season stall rentals. Monthly Stall rentals will be available on a first come, first served basis after all Full Season stalls have been assigned. Payments received in full, in advance or upon arrival for all Full Season stalls, will receive a 5% discount. |
| 10/2023 | <u>Recreational Vehicle Space License:</u> Fee to be charged to those requesting to license a recreational vehicle space at the Pinehurst Harness Track facility. The full season for recreational vehicle space license is designated for seven months from October 1 – April 30. |
| 01/2014 | <u>Horse Shows:</u> Horse Shows are charged the Ground Use Fee plus all other applicable charges listed in the Fee Schedule. Overtime hours for staff will be billed at the established rate as per the Village’s Service Fee Policy. Fees related to inspections of tents will be waived for all horse shows held on the grounds. |
| 01/1997 | <u>Other:</u> Tack Shop, Track Restaurant, and Barn 19 each have their own lease agreements, which are renewed annually with an adjustment according to the Consumer Price Index (CPI). |
| 07/2017 | <u>Special Event Use:</u> To be charged to all individuals or groups who wish to reserve and use the Harness Track grounds for any event or activity not sponsored/co-sponsored by the Village. Examples could include concerts, car shows, large gatherings that will have a significant impact on the facility. Set up and cleanup is part of the rental time period and is the sole responsibility of the renting individual or group. |

**VILLAGE OF PINEHURST
FEES AND CHARGES SCHEDULE
EFFECTIVE JULY 1, 2024**

RECREATION – PARKS and RECREATION:

| Council Adopted Date | Description | Fee/Charge | Unit |
|--|---|---|------------------------------|
| Memberships/Classes/Programs | | | |
| The fee for all Parks and Recreation programs, events, leagues and athletic events is the same regardless of the age of the participant unless specified otherwise in the Fee Schedule. No Pinehurst resident youth will be denied participation based on their ability to pay. The registration fee may be prorated by the Parks and Recreation Director for participants who wish to attend after a class has started. Memberships will not be prorated. | | | |
| 02/2020 | Non-Resident Family Membership | Membership cost is \$60. The membership is valid for one year from purchase date. It entitles every member of the family (Parents/Children) to register at the Resident rate for all Athletic Events, Athletic Leagues, Classes and Programs. | |
| 09/2019 | Open Gym Membership – Individual Resident Non-Resident | \$15.00 \$30.00 | per 6 months per 6 months |
| 09/2019 | Open Gym Membership – Family (2 or more members) Resident Non-Resident | \$30.00 \$60.00 | per 6 months per 6 months |
| 07/2017 | Resident – Classes/Programs (Fee through August 31, 2024) | \$10.00 plus direct costs | per participant |
| 02/2024 | Resident – Classes/Programs (Fee beginning September 1, 2024) | \$15.00 plus direct costs | per participant |
| 12/2008 | Non-Resident – Classes/Programs | Two times resident fee | per participant |
| 01/2016 | Outside Group Programs | Outside groups using Village facilities to conduct programs or classes approved by the Village Parks & Recreation Department will remit 10% of all fees collected. There will be no charge for the use of the facilities. | |
| 09/2019 | Late Pickup Fee Resident/Non-Resident | \$1.00 | per minute |

**VILLAGE OF PINEHURST
FEES AND CHARGES SCHEDULE
EFFECTIVE JULY 1, 2024**

RECREATION – PARKS and RECREATION (continued):

| Council Adopted Date | Description | Fee/Charge | Unit |
|--|--|---|----------------------|
| Athletic Leagues | | | |
| 02/2022 | Player Fee: Resident | \$30.00 | per player |
| 02/2022 | Non-Resident | \$60.00 | per player |
| Youth Day Camps | | | |
| The weekly rates for Youth Day Camps will be calculated and published online. The deposit will be applied to the weekly rate and the balance of each week reserved is due one week prior to the start of each session. | | | |
| The registration fee may be prorated by the Parks and Recreation Director for participants who wish to attend after a class has started. | | | |
| 06/2013 | Resident (Fee through August 31, 2024) | \$10.00 plus direct costs | per participant |
| 02/2024 | Resident (Fee beginning September 1, 2024) | \$15.00 plus direct costs | per participant |
| 12/2008 | Non-Resident | One and a half times the resident fee | per participant |
| 12/2007 | Deposit | \$25.00 | per week reserved |
| General Fees | | | |
| The following fees may apply to all Parks and Recreation Facility Rental unless stated otherwise in the Fees and Charges Schedule. | | | |
| 06/2013 | Admission Charged (does not apply to non-profit rentals) | 10% | gross sales |
| 06/2013 | Chairs-(only available on site) | \$1.50 set up by renter \$3.00 set up by Village staff | per chair |
| 06/2013 | Tables-on site | \$4.50 set up by renter \$9.00 set up by Village staff | per table |
| 01/2016 | Tables-off site (limited quantities) | \$4.50 Resident \$9.00 Non-Resident | per table |
| 06/2013 | Vendor/Exhibitor | \$25.00 | per vendor/exhibitor |
| 07/2018 | Food Vendor | \$75.00 | per vendor |
| 07/2018 | Alcohol Vendor | \$400.00 | per vendor |

**VILLAGE OF PINEHURST
FEES AND CHARGES SCHEDULE
EFFECTIVE JULY 1, 2024**

RECREATION – PARKS and RECREATION (continued):

| Council Adopted Date | Description | Fee/Charge | Unit |
|---|---|--|---|
| General Fees (continued) | | | |
| 06/2013 | Sound System | \$50.00 | per event |
| 12/2008 | Overnight Parking (Resident and Non-Resident) Fee applies to special events approved by the Village Manager | \$2.00 | per vehicle per night |
| 02/2021 | Drop In Fee | \$7.00 | per day per activity |
| 02/2021 | Event Admission | \$2.00 \$5.00 | per person ages 12 & under per person ages 13 & over |
| Rental Fees for Use of Village Parks | | | |
| 02/2022 | Facility Rental Supervisor | \$45.00 \$15.00 | first two hours each additional hour |
| 02/2022 | Athletic Facilities: Resident/Non-Profit | \$20.00 \$40.00 | per hour without lights per hour with lights |
| 02/2022 | Non-Resident | \$40.00 \$80.00 | per hour without lights per hour with lights |
| 12/2008 | Bleachers (Resident and Non-Resident) | \$25.00 | per bleacher per day |
| 07/2017 | Park Picnic Shelters: Resident/Non-Profit | \$30.00 \$15.00 | first three hours each additional hour |
| 07/2017 | Non-Resident | \$60.00 \$15.00 | first three hours each additional hour |
| Special Event Permits | | | |
| 01/2015 | Application Fee | \$50.00 | per event |
| 01/2015 | Late Application Fee | \$25.00 | per event |
| 01/2015 | Bleachers | \$50.00 | per unit |
| 01/2015 | Greenway Trail Use | \$50.00 | per event |
| 01/2015 | Post Event Clean Up | \$100.00 | per event |
| 01/2015 | Street Closure | \$50.00 | per barricade point |
| 01/2015 | On-site Staffing (three hour minimum) | Duration and number of staff needed will be determined by Parks and Recreation Director based on size and scope of event. Hourly rates will vary for staff scheduled to work an event. | |

**VILLAGE OF PINEHURST
FEES AND CHARGES SCHEDULE
EFFECTIVE JULY 1, 2024**

RECREATION – PARKS and RECREATION (continued):

| Council Adopted Date | Description | Fee/Charge | Unit |
|---|---|---------------------------------|--|
| Rental Fees for Use of Arboretum and Tufts Park | | | |
| Rental fees and deposit requirements apply to individual, groups and non-profit organizations based on the location of principal operating office/residence. | | | |
| The deposit is due in advance to secure reservation of the date, to ensure adequate clean up following the event and to recover any and all damage costs to the grounds. Cancellation of an event results in forfeiture of all or a part of the deposit (90 days or less 100% of the deposit will be retained, 91 days or more 50% of the deposit will be retained). Deposits are refundable if grounds are properly cleaned by the user following the event and no damage to the grounds has occurred. | | | |
| Fees will be waived for Village departments, non-profits under contract to provide direct services on behalf of the Village, non-profits who spend a majority (greater than 50%) of their financial expenditures for enhancement to Village-owned facilities, and other governmental agencies that have reciprocal facility use agreements with the Village. Non-profits and other governmental agencies that fit these categories are restricted to no more than three days of free use per calendar year. Additional uses are at the established non-profit rate. | | | |
| Arboretum Lawn | | | |
| The Arboretum lawn is divided into three separate areas available for rent. The Pergola Garden is adjacent to the Assembly Hall, Joyce's Meadow is the large field below the Pergola Garden and the Magnolia Lawn is between the Entrance Structure and Overlook near the intersection of McCaskill and Magnolia Roads. | | | |
| If more than one amenity is requested to be used, the package rate will apply per day. | | | |
| Timmel Pavilion Only (includes tables and chairs) | | | |
| 01/2015 | Pavilion rental (5 hour maximum): Resident/Non-Profit Non-Resident Resident and Non-Resident | \$180.00 \$240.00 \$40.00 | first three hours first three hours each additional hour |
| 07/2018 | Pavilion rental (5 hour maximum) Discounted rate if booked within 72 hours of use: Resident/Non-Profit Non-Resident Resident and Non-Resident | \$60.00 \$120.00 \$30.00 | first three hours first three hours each additional hour |
| 07/2017 | Pavilion rental (full day): Resident/Non-Profit Non-Resident | \$750.00 \$1,000.00 | per day per day |
| Grounds Only (includes tables and chairs) | | | |
| 07/2017 | Pergola Garden: Resident/Non-Profit Non-Resident | \$500.00 \$650.00 | per day |

**VILLAGE OF PINEHURST
FEES AND CHARGES SCHEDULE
EFFECTIVE JULY 1, 2024**

RECREATION – PARKS and RECREATION (continued):

| Council Adopted Date | Description | Fee/Charge | Unit |
|--|---|--------------------------|-----------|
| Rental Fees for Use of Arboretum and Tufts Park (continued) | | | |
| Grounds Only (includes tables and chairs) (continued) | | | |
| 07/2017 | Magnolia Lawn: Resident/Non-Profit Non-Resident | \$500.00 \$650.00 | per day |
| 01/2015 | Joyce's Meadow: Resident/Non-Profit Non-Resident | \$600.00 \$775.00 | per day |
| 01/2015 | All Grounds: Resident/Non-Profit Non-Resident | \$775.00 \$1,000.00 | per day |
| Grounds & Pavilion Rental (includes tables and chairs) | | | |
| 07/2017 | Pergola Garden & Timmel Pavilion: Resident/Non-Profit Non-Resident | \$1,100.00 \$1,400.00 | per day |
| 07/2017 | Magnolia Lawn & Timmel Pavilion: Resident/Non-Profit Non-Resident | \$1,100.00 \$1,400.00 | per day |
| 07/2017 | Joyce's Meadow & Timmel Pavilion: Resident/Non-Profit Non-Resident | \$1,100.00 \$1,400.00 | per day |
| 07/2017 | All Grounds & Timmel Pavilion: Resident/Non-Profit Non-Resident | \$1,500.00 \$1,800.00 | per day |
| Staff | | | |
| 02/2022 | Set up/Breakdown crew for tables and chairs | \$400.00 | per event |
| Deposit | | | |
| 01/2015 | Timmel Pavilion Only Deposit | \$100.00 | per event |
| 07/2018 | Multiple Amenities/Venues Deposit | \$200.00 | per event |

**VILLAGE OF PINEHURST
FEES AND CHARGES SCHEDULE
EFFECTIVE JULY 1, 2024**

RECREATION – PARKS and RECREATION (continued):

| Council Adopted Date | Description | Fee/Charge | Unit |
|--|---|---|-----------------|
| Tufts Memorial Park | | | |
| 06/2013 | Deposit | \$100.00 | per event |
| 06/2013 | Resident/Non-Profit | \$250.00 | per day |
| 01/2015 | Non-Resident | \$325.00 | per day |
| Special Events | | | |
| At the discretion of the Parks and Recreation Director, a fee may be established for special events based on direct costs. | | | |
| 01/1997 | Resident and Non-Resident | No charge | per participant |
| Workshops | | | |
| 01/1997 | Resident | \$5.00 | per participant |
| 12/2008 | Non-Resident | Two times the resident fee | per participant |
| Trips | | | |
| 01/1997 | Using Non-Village Owned Vehicle: Resident | \$5.00 plus direct costs | per participant |
| 01/1997 | Non Resident | \$10.00 plus direct costs | per participant |
| 01/1997 | Using Village Owned Vehicle: Resident | \$5.00 plus direct costs and IRS mileage rate | per participant |
| 01/1997 | Non-Resident | \$10.00 plus direct costs and IRS mileage rate | per participant |

**VILLAGE OF PINEHURST
FEES AND CHARGES SCHEDULE
EFFECTIVE JULY 1, 2024**

RECREATION – PARKS AND RECREATION (continued):

| Council Adopted Date | Description | Fee/Charge | Unit |
|--|--|--|--|
| Rental Fees for Use of Community Center | | | |
| Rental fees and deposit requirements apply to individuals, groups and non-profit organizations based on the location of principal operating office/residence. | | | |
| The deposit is due in advance to secure reservation of the date, to ensure adequate clean up following the event and to recover any and all damage costs to the facility. Cancellation of an event results in forfeiture of all or a part of the deposit (14 days or less 100% of the deposit will be retained, 15 days or more 100% of the deposit will be refunded). Deposits are refundable if facility is properly cleaned by the user following the event and no damage to the facility has occurred. | | | |
| If more than one amenity is requested to be used, the package rate will apply per day. | | | |
| All kitchen rentals require additional kitchen cleaning fee as noted below. | | | |
| Weekend rental is for Friday – Sunday. Weekday rental is for Monday – Thursday. | | | |
| Community Center Facility Rentals: | | | |
| 09/2019 | Multi-Purpose Room: Resident/Non-Profit - Weekday Resident/Non-Profit - Weekend Non-Resident - Weekday Non- Resident - Weekend Additional Hourly Rate | \$80.00 \$100.00 \$160.00 \$200.00 \$40.00 | first two hours first two hours first two hours first two hours each additional hour |
| 09/2019 | Multi-Purpose Room/Kitchen: Resident/Non-Profit - Weekday Resident/Non-Profit - Weekend Non-Resident - Weekday Non- Resident - Weekend Additional Hourly Rate | \$110.00 \$140.00 \$220.00 \$280.00 \$55.00 | first two hours first two hours first two hours first two hours each additional hour |
| 09/2019 | Gymnasium: Resident/Non-Profit - Weekday Resident/Non-Profit - Weekend Non-Resident - Weekday Non-Resident - Weekend Additional Hourly Rate | \$170.00 \$215.00 \$340.00 \$430.00 \$85.00 | first two hours first two hours first two hours first two hours each additional hour |
| 09/2019 | Gymnasium/Multi-Purpose Room: Resident/Non-Profit - Weekday Resident/Non-Profit - Weekend Non-Resident - Weekday Non-Resident - Weekend Additional Hourly Rate | \$225.00 \$280.00 \$450.00 \$560.00 \$115.00 | first two hours first two hours first two hours first two hours each additional hour |

**VILLAGE OF PINEHURST
FEES AND CHARGES SCHEDULE
EFFECTIVE JULY 1, 2024**

RECREATION – PARKS and RECREATION (continued):

| Council Adopted Date | Description | Fee/Charge | Unit |
|--|---|--|--|
| Community Center Facility Rentals (continued) | | | |
| 09/2019 | Gymnasium/Multi-Purpose Room/ Kitchen: Resident/Non-Profit - Weekday Resident/Non-Profit - Weekend Non-Resident - Weekday Non-Resident - Weekend Additional Hourly Rate | \$260.00 \$325.00 \$520.00 \$650.00 \$130.00 | first two hours first two hours first two hours first two hours each additional hour |
| Tournaments: | | | |
| 09/2019 | Gymnasium: Resident/Non-Profit - Weekday Resident/Non-Profit - Weekend Non-Resident - Weekday Non-Resident - Weekend | \$680.00 \$850.00 \$1,360.00 \$1,700.00 | per day per day per day per day |
| 09/2019 | Gymnasium/Multi-Purpose Room: Resident/Non-Profit - Weekday Resident/Non-Profit - Weekend Non-Resident - Weekday Non-Resident - Weekend | \$900.00 \$1,125.00 \$1,800.00 \$2,250.00 | per day per day per day per day |
| 09/2019 | Gymnasium/Multi-Purpose Room/Kitchen: Resident/Non-Profit - Weekday Resident/Non-Profit - Weekend Non-Resident - Weekday Non-Resident - Weekend | \$1,040.00 \$1,300.00 \$2,080.00 \$2,600.00 | per day per day per day per day |
| 09/2019 | Kitchen Cleaning Fee | \$50.00 | per kitchen rental |
| Deposits | | | |
| 09/2019 | Multi-Purpose Room | \$75.00 | per event |
| 09/2019 | Gymnasium | \$75.00 | per event |
| 09/2019 | Tournaments | \$225.00 | per event |

**VILLAGE OF PINEHURST
FEES AND CHARGES SCHEDULE
EFFECTIVE JULY 1, 2024**

RECREATION – PARKS and RECREATION (continued):

| Council Adopted Date | |
|--|--|
| Parks and Recreation Fees and Charges Definitions | |
| <p>In circumstances where demand is expected to exceed supply for classes and programs, Pinehurst residents will receive priority in registration by the establishment of advance registration dates open to Pinehurst residents only.</p> <p>Participants must live, own property, work, or go to school in Moore County. The parent(s) of youth participants must live, own property, work, or go to school in Moore County.</p> | |
| 01/1997 | <u>Athletic Events:</u> Sport related programs that are held infrequently and last less than five consecutive days and/or are not limited to a minimum or a maximum number of participants (provided there are no facility or logistical limitations). |
| 01/1997 | <u>Athletic Leagues:</u> Organized sport related programs that encompass a certain number of teams. |
| 01/1997 | <u>Classes:</u> Programs that require more than one meeting time to complete. |
| 12/2007 | <u>Day Camp Deposit:</u> Amount due at registration to secure slot for each participant, per session. Deposit is non-refundable. |
| 01/1997 | <u>Facility Rental:</u> Fee charged for the use of Village owned property. |
| 01/2012 | <u>Facility Supervisor:</u> A person employed by the Parks and Recreation department who is responsible for opening a facility for rental, providing necessary equipment, and locking facility at the conclusion of rental. |
| 01/1997 | <u>Indigent Youth:</u> Child under the age of 18 and still enrolled in school who, or whose parents or guardian, are receiving governmental financial assistance. |
| 07/2016 | <u>Non-Profit:</u> Any organization assigned an IRS tax status of 501(c)3, (c)4, (c)5, (c)6 or (c)7 with a physical location or offices located within Moore County, NC. |
| 01/1997 | <u>Non-Resident:</u> A person who does not reside inside the Village limits of Pinehurst nor who, or whose parents or guardian, pays Village of Pinehurst property taxes. |
| 01/1997 | <u>Resident:</u> A person who resides inside the Village limits of Pinehurst or whose parents or guardian, pays Village of Pinehurst Property taxes. |
| 01/1997 | <u>Special Events:</u> Programs that are held infrequently, last less than five consecutive days and/or are not limited to a minimum or a maximum number of participants (provided there is not facility or logistical limitations). |
| 01/1997 | <u>Trips:</u> Organized travel for a specific purpose. |
| 01/1997 | <u>Workshops:</u> One-day programs that are limited to a set minimum and maximum. |

**VILLAGE OF PINEHURST
FEES AND CHARGES SCHEDULE
EFFECTIVE JULY 1, 2024**

RECREATION – PARKS and RECREATION (continued):

| | |
|---|----------------------|
| Council Adopted Date | |
| 02/2022 | Refund Policy |
| <p>Purpose</p> <p>To adopt a fair and equitable refund policy for all fee based classes, programs, and leagues that allows for sufficient cancellation time for programs with participant deficits.</p> <p>Coverage</p> <p>This policy, upon adoption by the Village Council, shall be applicable to all individuals registered in fee based programs conducted by the Parks and Recreation Department until such time as it is altered, modified, or rescinded by the Village Council.</p> <p>Policy</p> <p>If the department cancels a program, class, activity, or facility reservation, a FULL refund will be issued in the form of a check within two (2) weeks.</p> <p>Once a person or team has registered for a program, class, activity, or league, or has reserved a facility or equipment, NO REFUNDS will be issued to that person or team UNLESS the department receives a request in writing five (5) working days prior to the first scheduled day of the program, class, activity, league action, or reservation.</p> <p>When an individual registrant has cancelled under certain circumstances that qualify the individual for a refund, the refund will be equal to the amount paid by the registrant, less a \$10.00 administrative fee and any non-refundable deposits that may be applicable.</p> <p>A refund may be applied in the form of a credit to the registrant’s account in lieu of a refund check.</p> <p>If a registrant cancels participation in a trip, a full refund, less a \$10.00 administrative fee and any non-refundable deposits, will be issued if the trip is fully subscribed and the registrant’s slot is filled. Otherwise, there will be no refund.</p> <p>Inclement Weather Policy – Shelters and Athletic Fields</p> <p>Rentals may be transferred to another available day or a refund may be given if the following occurs:</p> <ul style="list-style-type: none"> • If lights are used, notice shall be given before lights are scheduled to come on. • If inclement weather occurs during the rental, notice shall be given as soon as a decision to cancel has been made and a partial refund/credit may be given. • When lights are not reserved, notice shall be given within twenty four (24) hours of rental. <p>The Parks and Recreation Director will determine refunds in any special circumstance not addressed by this policy.</p> | |

**VILLAGE OF PINEHURST
FEES AND CHARGES SCHEDULE
EFFECTIVE JULY 1, 2024**

VILLAGE- WIDE:

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|---|--|
| Council Adopted Date | |
| 07/2013 | |
| <p>Upon approval, the fees and charges outlined in this schedule will be applied to all activities and events scheduled to occur after the effective date of the schedule. For example, a Fair Barn event booked after the approval date that will occur after the effective date will be billed at the newly established rates.</p> <p>The Village Manager or designee may charge a fee not included in the fee schedule but are deemed appropriate for unique situations.</p> <p>Fees for Co-Sponsored events will be determined by the Village Manager or designee.</p> <p>The Village Manager or designee may waive any fee that is deemed in the best interest of the community.</p> | |