

**RESOLUTION #23-01:**

**A RESOLUTION AMENDING THE VILLAGE OF PINEHURST FEES AND CHARGES SCHEDULE**

**THAT WHEREAS,** the Village Council of the Village of Pinehurst adopted a Pinehurst Fees and Charges Schedule on the 9<sup>th</sup> day of March, 2004; and

**WHEREAS,** it is the policy of the Village of Pinehurst to review and amend the Fees and Charges Schedule on an annual basis, or as deemed necessary; and

**WHEREAS,** the Village Council, after considering all of the facts and circumstances surrounding the proposed amendments to the Pinehurst Fees and Charges Schedule, have determined that it is in the best interest of the Village of Pinehurst to make the amendments as requested.

**NOW, THEREFORE, BE IT RESOLVED** by the Village Council of the Village of Pinehurst, North Carolina in the regular meeting assembled on the 14<sup>th</sup> day of February, 2023, as follows:

**SECTION 1.** That the attached "Village of Pinehurst Fees and Charges Schedule," is hereby adopted effective July 1, 2023, said schedule attached hereto as (Exhibit A) is made a part hereof, the same as if included verbatim.

**SECTION 2.** That all resolutions or sections thereof in conflict herewith are hereby repealed and declared null and void from and after the date of adoption of this resolution.

**SECTION 3.** That this Resolution shall be and remain in full force and effect from the date of its adoption.

**THIS RESOLUTION** passed and adopted this 14<sup>th</sup> day of February, 2023.

(Municipal



Attest:

Kelly Chance  
Kelly Chance, Village Clerk

VILLAGE OF PINEHURST  
VILLAGE COUNCIL

By: John C. Strickland  
John C. Strickland, Mayor

Approved as to Form:  
Michael J. Newman  
Michael J. Newman, Village Attorney

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2023**

**ADMINISTRATION:**

Council Adopted Date	Description	Fee/Charge	Unit
<b>Other Charges</b>			
02/2022	Paper Copies	\$0.25	per sheet
01/2016	Overtime Costs if overtime is needed to fulfill a public records request promptly	Actual overtime cost	per request
01/2016	Special Service Charge for public records request involving extensive use of IT resources (> 2 hours of staff time)	Actual labor cost	per request
01/2016	Golf Cart Stickers	\$20.00	per cart
03/2004	<b>Municipal Code Copies:</b> Entire Code	\$0.10	per sheet
03/2004	Supplements	\$1.00	per sheet
03/2004	Non-Sufficient Funds (NSF)	\$35.00	per return
12/2007	Late Payment of Code Enforcement Invoices	1.5%	per month on balance unpaid after 30 days
<b><u>Rental Fees for Use of Village Rooms</u></b>			
Rental fees and deposit requirements apply to non-profit organizations whose principal operating office is not within the Village of Pinehurst and to private groups or individuals.			
The deposit is due in advance to secure reservation of the date, to ensure adequate clean up following the event and to recover any and all damage costs to the facility or equipment. Cancellation of an event results in forfeiture of all or a part of the deposit (30 days or less 100% retained, 31 days or more 50% retained). Deposits are refundable if facilities are properly cleaned by the user following the event and no damage to the facilities or the audio visual equipment has occurred.			
A pre-meeting training session with a representative from the IT Department is required prior to utilizing the audio visual equipment for the first time. If IT assistance with the audio visual equipment is needed during the rental period, the Audio visual assistance fee will be charged. The Village Manager has the right to waive the deposit and fee requirement if deemed appropriate.			
12/2007	<b>Deposit – Assembly Hall &amp; Station 91 Conference Room:</b> Audio visual equipment is <u>not</u> utilized	\$100.00	per event
12/2007	Audio visual equipment is utilized	\$200.00	per event
12/2007	<b>Rental Fee – Conference Room:</b> Up to 3 hours: Resident	\$25.00	per event
12/2007	Non-Resident	\$50.00	per event
12/2007	More than 3 hours	\$25.00	per hour

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2023**

**ADMINISTRATION (continued):**

Council Adopted Date	Description	Fee/Charge	Unit
	<b>Rental Fee – Assembly Hall &amp; Station 91 Conference Room:</b>		
12/2007	Up to 3 hours: Resident	\$50.00	per event
12/2007	Non-Resident	\$100.00	per event
12/2007	More than 3 hours	\$25.00	per hour
01/2013	Audio visual assistance	\$50.00	per hour
<b>Reimbursement Fees for Services</b>			
04/1998	Time	Cost of staff used (Salaries & Benefits), plus 10% administrative fee	per hour
04/1998	Equipment	Rates determined by Federal Emergency Management Agency (FEMA)	various
Refer to the FEMA schedule of equipment rates for the rates used to calculate the fee for the use of Village equipment. This schedule can be found at <a href="https://www.fema.gov/schedule-equipment-rates">https://www.fema.gov/schedule-equipment-rates</a> .			

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2023**

**FIRE:**

Council Adopted Date	Description	Fee/Charge	Unit
<b>Fire Inspection (Non-Residential)</b>			
10/2001	Initial Inspection	No Charge	
02/2023	Re-Inspection with violations remaining		
	1 <sup>st</sup> Re-Inspection	\$100.00	per inspection
	2 <sup>nd</sup> Re-Inspection	\$200.00	per inspection
	3 <sup>rd</sup> and Subsequent Re-Inspection	\$500.00	per inspection
<b>Permits Required by NC Fire Code – review, permit and inspection fees</b>			
The fees set forth in this section are fixed for the review of plans for fire protection systems and the issuance of permits required by the Fire Prevention Code.			
02/2023	Fire Sprinkler Systems	\$100.00 due at submittal	per permit plus \$0.01 per square foot for permit and inspection, \$50.00 minimum
02/2023	Fire Alarm / Detection Systems	\$100.00 due at submittal	per permit plus \$0.01 per square foot for permit and inspection, \$50.00 minimum
02/2023	Standpipe System	\$100.00 due at submittal	per permit plus \$0.01 per square foot for permit and inspection, \$50.00 minimum
02/2021	Hood Suppression System	\$75.00	per permit
02/2021	Any other required permit	\$75.00	per permit
02/2023	Express Plan Review (less than 48 hour notice)	\$250.00 plus applicable fee	per express plan review
02/2023	Express Inspection (less than 48 hour notice)	\$250.00 plus applicable fee	per express inspection
02/2023	Re-review fees for 3 <sup>rd</sup> and subsequent submission	\$150.00	per submission
02/2021	Lift a Stop Work Order	\$100.00	per Stop Work Order
02/2023	Work performed without a permit	Greater of \$500.00 or double fee	per permit
Fire Service: Hours for staff and equipment for non-village sponsored events will be billed at the established rate documented in the Administration section of the Fees and Charges Schedule.			

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2023**

**INFORMATION TECHNOLOGY (IT):**

Council Adopted Date	Description	Fee/Charge	Unit
<b>Media Charges</b>			
12/2009	CD/DVD	\$1.00	per disk
<b>Source Charges</b>			
12/2009	Customized GIS Color Maps	\$50.00 plus cost of map	per hour, one hour minimum
12/2009	Data Analysis and Conversion	\$50.00 plus cost of media	per hour, one hour minimum
<b>Color Orthos GIS Maps</b>			
12/2009	Copy of already created map up to 8.5 x 11	\$2.00	per map
12/2009	Copy of already created map up to 11 x 17	\$6.00	per map
12/2009	Copy of already created map up to 17 x 22	\$10.00	per map
12/2009	Copy of already created map up to 22 x 34	\$12.00	per map
12/2009	Copy of already created map up to 34 x 44	\$20.00	per map
12/2009	Copy of already created ORTHO map up to 36 x 48	\$50.00	per map

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2023**

**LIBRARY AND ARCHIVES:**

Council Adopted Date	Description	Fee/Charge	Unit
<b>Library Fees</b>			
02/2022	Library Card Fee – Resident/Non-Resident	No Charge	per patron
02/2022	Lost Item Fee	Actual Replacement Cost or Replacement of Identical Item with Staff Approval	per item
02/2022	Rental Fee – Conference Room	Reference Page 1 Administration: Rental Fee-Conference Room	per event
02/2022	Paper Copies	Reference Page 1 Administration: Paper Copies	per sheet
<b>Archive Fees</b>			
<b>Images – Digital Images</b>			
09/2022	Commercial Entity Fee	\$150.00 \$75.00 \$25.00	per images 1 – 4 per images 5 – 10 per images 11 +
09/2022	Non-Commercial Entity Fee	\$50.00	per image
09/2022	Non-Profit Entity Fee	\$15.00	per image
02/2022	Dropbox Fee	\$25.00	per request
02/2022	Additional Use of Each Image	\$10.00 each additional use	per image

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2023**

**LIBRARY AND ARCHIVES (continued):**

Council Adopted Date	Description	Fee/Charge	Unit
<b>Archive Fees (continued)</b>			
<b>Images – Photographic Prints (Prepared in House)</b>			
02/2022	5 X 7	\$37.00	per print
02/2022	8 X 10	\$47.00	per print
02/2022	11 X 14	\$72.00	per print
02/2022	11.7 X 16.5	\$77.00	per print
<b><u>Images – Research Fees</u></b>			
02/2022	Basic Research Fee – Locating Information/Image	No Charge	up to 30 minutes
02/2022	Basic Research Fee – Locating Information/Image	\$30.00	greater than 30 minutes
<b><u>Graphics – Ross Golf Course Photocopies</u></b>			
02/2022	Notes & Field Sketches 8.5 X 11	\$1.00 \$2.00 \$2.50	per black & white copy per color copy per photo paper copy
02/2022	Blueprints 11 X 17	\$2.00 \$5.00 \$10.00	per black & white copy per color copy per photo paper copy
02/2022	Golf Course Layouts	See General Fees: Outsourced Printing (page 7)	
<b><u>Graphics – Ross Golf Course Layout Prints on Graphic Presentation Paper (Prepared in House)</u></b>			
02/2022	8.5 X 11	\$47.00	per print
02/2022	11 X 14	\$72.00	per print
02/2022	11.7 X 16.5	\$77.00	per print

**VILLAGE OF PINEHURST  
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**LIBRARY AND ARCHIVES (continued):**

Council Adopted Date	Description	Fee/Charge	Unit
<b>Archive Fees (continued)</b>			
<b>Graphics – Ross Golf Course Graphics – Digital Graphics</b>			
02/2022	Digital Golf Course Layout	\$250.00	per layout
02/2022	Digital Field Sketches, 9 Holes	\$75.00	per 9 holes
02/2022	Digital Field Sketches, 18 Holes	\$150.00	per 18 holes
02/2022	Digital Field Sketches, 36 Holes	\$200.00	per 36 holes
02/2022	Scanning or Re-Scanning of Ross Graphics	\$15.00	per 15 minutes
<b><u>General Fees</u></b>			
02/2022	Outsourced Printing	Actual cost plus 35%	per image
02/2022	Shipping & Handling	Greater of \$10.00 or Actual Shipping Cost	per parcel
<b>Library and Archives Fees Definition</b>			
	<b>Categories of Entities:</b>		
09/2022	<u>Commercial Entity:</u> Any individual, sole proprietorship, corporation, business, or other entity that does not qualify under any other category.		
09/2022	<u>Non-Commercial Entity:</u> Non-commercial, private individual.		
09/2022	<u>Non-Profit Entity:</u> Any organization assigned an IRS tax status of 501(c)3, (c)4, (c)5, (c)6, (c)7 or federal, state, or local governments.		
The Village of Pinehurst reserves the right to define the entity category based on the usage of the image.			



**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2023**

**PLANNING AND INSPECTIONS:**

Council Adopted Date	Description	Planning Fee		Inspection Fee	
		Fee/Charge	Unit	Fee/Charge	Unit
	<b>Amendments</b>				
02/2019	Zoning Text Amendment (PDO)	\$500	per application		
02/2019	Zoning Map (Rezoning)	\$1,300	per application		
02/2019	Zoning Map (Conditional Rezoning)	\$5,000	per application		
02/2019	Comprehensive Plan Amendment	\$750	per application		
	<b>Board of Adjustment Fees</b>				
02/2019	Appeal (50% is refunded if appeal is successful)	\$1,000	per application		
02/2019	Variance	\$500	per application		
	<b>Certificates of Appropriateness (Historic District)</b>				
02/2019	Certificate of Appropriateness (COA) - Major	\$500	per application		
02/2019	Certificate of Appropriateness (COA) - Minor	\$100	per application		
	<b>Final Plats</b>				
02/2019	Final Plat - Major	\$325	per application		
02/2019	Final Plat - Minor	\$50	per application		
	<b>Site Plans (Commercial and Multi-Family)</b>				
02/2020	General Concept Plan	\$2,900	per permit		
02/2019	Site Plan - Major (>= 2 acres)	\$4,000	per permit		
02/2020	Site Plan - Minor (< 2 acres)	\$2,100	per permit		
	<b>Special Use Permit</b>				
02/2019	Special Use	\$700	per application		
	<b>Subdivisions of Land</b>				
02/2019	Subdivision - Major	\$4,500	per permit		
02/2019	Subdivision - Minor	\$1,400	per permit		
02/2019	Subdivision - Exempt	\$50	per permit		
	<b>Commercial Building Permits</b>				
02/2019	Commercial Addition	\$1,200	per permit	\$0.59	per square foot (sf)
02/2019	Commercial Alteration	\$100	per permit	\$0.59	per square foot (sf)
02/2019	Commercial New	\$4,100	per permit	\$0.59	per square foot (sf)
	<b>Demolition/Relocation Permits</b>				
02/2019	Commercial Demolition	\$205	per permit	\$170	per permit
02/2019	Multi-Family Demolition	\$200	per permit	\$175	per permit
02/2019	Residential Demolition	\$50	per permit	\$150	per permit
	<b>Grading/Clearing Permit</b>				
02/2019	Grading/Clearing Permit (Required for any new construction)	\$40	per permit	\$110	per permit
	<b>Multi-Family Building Permits</b>				
02/2019	Multi-Family Addition	\$1,200	per permit	\$0.59	per square foot (sf)
02/2019	Multi-Family Alteration	\$100	per permit	\$0.59	per square foot (sf)
02/2019	Multi-Family New	\$4,100	per permit	\$0.59	per square foot (sf)

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
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***PLANNING AND INSPECTIONS (continued):***

Council Adopted Date	Description	Planning Fee		Inspection Fee	
		Fee/ Charge	Unit	Fee/ Charge	Unit
	<b>Pools and Spas</b>				
02/2019	Pool/Spa - Commercial	\$380	per permit	\$170	per permit
02/2019	Pool/Spa - Residential	\$65	per permit	\$110	per permit
	<b>Residential Building Permits</b>				
02/2019	Residential Addition	\$175	per permit	\$0.17	per square foot (sf)
02/2019	Residential Alteration	\$175	per permit	\$0.17	per square foot (sf)
02/2019	Residential New	\$330	per permit	\$0.17	per square foot (sf)
03/2004	Residential New - Homeowners Recovery Fee	\$10	per permit		
	<b>Single Trade Permits - Commercial/Multi-Family</b>				
02/2019	Commercial/Multi-Family Electrical	\$40	per permit	\$60	per permit
02/2019	Commercial/Multi-Family Mechanical	\$40	per permit	\$60	per permit
02/2019	Commercial/Multi-Family Plumbing	\$40	per permit	\$60	per permit
02/2022	Commercial/Multi-Family Building	\$40	per permit	\$110	per permit
	<b>Single Trade Permits - Residential</b>				
02/2022	Residential Electrical	\$40	per permit	\$60	per permit
02/2022	Residential Mechanical	\$40	per permit	\$60	per permit
02/2022	Residential Plumbing	\$40	per permit	\$60	per permit
02/2022	Residential Building	\$40	per permit	\$60	per permit
	<b>Manufactured/Modular Units</b>				
02/2019	Manufactured/Modular Units - Commercial	\$100	per permit	\$150	per unit
02/2019	Manufactured/Modular Units - Residential	\$100	per permit	\$100	per unit
	<b>Accessory Structures</b>				
02/2019	Accessory Structures - Commercial	\$200	per permit	\$0.59/sf	per square foot (sf)
02/2019	Accessory Structures - Residential	\$175	per permit	\$0.17/sf	per square foot (sf)
03/2004	Accessory Structures - No Dimension > 12 ft.	\$50	per permit		
	<b>Other Permits</b>				
02/2019	ABC Permit	\$50	per permit	\$100	per permit
02/2019	Beekeeping	\$25	per permit		
02/2019	Decks and Patios	\$100	per permit	\$50	per permit
02/2019	Docks & Bulkheads	\$100	per permit	\$50	per permit
02/2019	Driveway	\$25	per permit	\$75	per permit
02/2019	Fence, Wall, or Column	\$125	per permit	\$50	per permit
02/2019	Floodplain Development	\$200	per permit		
02/2019	Home Health & Day Care	\$50	per permit	\$100	per permit
03/2004	Home Occupation	\$50	per permit		
02/2019	Mobile Food Vendor	\$25	per permit		

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2023**

**PLANNING AND INSPECTIONS (continued):**

Council Adopted Date	Description	Planning Fee		Inspection Fee	
		Fee/ Charge	Unit	Fee/ Charge	Unit
	<b>Other Permits (continued)</b>				
02/2019	Propane Tank	\$50	per permit	\$50	per permit
02/2020	Right of Way Use - Residential	No Charge	per permit		
02/2020	Right of Way Use - Commercial	\$50	per permit		
02/2019	Seasonal Pool	\$25	per permit		
02/2019	Sign - Permanent	\$225	per permit	\$50	per permit
02/2019	Solar Permit	\$45	per permit	\$55	per permit
02/2019	Temporary Use	\$250	per permit		
02/2019	Tent (Inspection fee waived for horse show tents)	\$65	per permit	\$110	per permit
02/2019	Zoning Use	\$50	per permit		
	<b>Other Fees</b>				
02/2022	Administrative Modification	\$100	per application		
02/2019	Annexation	No Charge	per petition		
02/2019	Compliance or Re-Inspection Fee			\$100	per inspection
02/2019	Encroachment Agreement	\$200	per agreement		
02/2019	Modification to Prior Approval	\$200	per application		
02/2023	Nonconforming Use Certificate (short term rentals)	\$50	per certificate		
02/2019	Plan Re-Review Fee (3rd and subsequent reviews)	\$500	per review		
02/2019	Pre-Application Meeting	No Charge	per meeting		
02/2019	Time Extension	\$50	per application		
02/2019	Zoning Certification Letter	\$50	per letter		
	<b>Penalties/Violations</b>				
03/2004	Lift a STOP WORK ORDER			\$100	per STOP WORK ORDER
03/2004	Work performed without a permit	Double fee	per permit		

All permitting and inspection fees for residential repairs made under the Habitat for Humanity Repair Program are waived.

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2023**

**POLICE:**

Council Adopted Date	Description	Fee/Charge	Unit
<b>Miscellaneous Fees</b>			
12/2004	<b>Parking Ticket:</b> Overtime Violation	\$5.00	per ticket
12/2004	Other Parking Violations	\$10.00	per ticket
12/2009	Precious Metals Dealer Permit	\$180.00	per application
12/2009	Precious Metals Registered Employee	\$10.00	initial application per employee
		\$3.00	annual renewal per employee
12/2009	Precious Metals Special Occasion Permit	\$180.00	per application

**PUBLIC SERVICES – SOLID WASTE:**

Council Adopted Date	Description	Fee/Charge	Unit
<b>Miscellaneous Fees</b>			
Each single-family residence will be issued one refuse cart and may request one recycling cart and one yard debris cart free of charge. Each single-family residence may also purchase a maximum of one additional refuse, recycling, and/or yard debris cart for residential use which will be collected at no additional charge.			
<u>02/2023</u>	<u>Refuse Cart</u>	<u>\$70.00</u>	<u>per additional cart</u>
<u>02/2023</u>	<u>Recycle Cart</u>	<u>\$70.00</u>	<u>per additional cart</u>
<u>02/2023</u>	<u>Yard Debris Cart</u>	<u>\$70.00</u>	<u>per additional cart</u>

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2023**

**RECREATION – FAIR BARN:**

Council Adopted Date	Description	Fee/Charge	Unit
<b>Facility Rental</b>			
<p>Fair Barn can be rented under the following two options: the applicable base fee plus a package rate for all amenities or, for renters who use only tables and chairs, the applicable base fee plus a per table/chair fee. If any amenity is requested, other than tables and chairs, the package rate applies. Non-profits will only be charged the applicable base fee and may use all Fair Barn amenities.</p> <p>Fees will be waived for Village departments, non-profits under contract to provide direct services on behalf of the Village, non-profits who spend a majority (greater than 50%) of their financial expenditures for enhancement to Village-owned facilities, and other governmental agencies that have reciprocal facility use agreements with the Village. Non-profits and other governmental agencies that fit these categories are restricted to no more than three days of free use per calendar year. Additional uses are at the established non-profit rate.</p>			
02/2023	<b>Base Fee Full Day (14 hours or less) *:</b> Resident Non-Resident Non-Profit** Commercial	\$2,130.00 \$2,580.00 \$1,500.00 \$2,880.00	per day
02/2023	<b>Base Fee Weekday (8 hours or less) *:</b> Resident Non-Resident Non-Profit** Commercial <b>(14 hours or less) *:</b> Commercial	\$1,380.00 \$1,680.00 \$1,000.00 \$1,860.00 \$2,310.00	per day
02/2021	<b>Additional Hour Above 8 Hour/14 Hour Maximum</b>	\$150.00	per hour
02/2023	Corporate Meeting	\$942.00 \$582.00	greater than 4 hours less than 4 hours
<p><b>*Weekend rental is for Friday – Sunday for a 14 hour rental period. Weekday rental is for Monday-Thursday only within the specified time frame. Additional hours will be billed at \$150/hour.</b></p> <p><b>**See Non-Profit definition on Page 10.</b></p>			
<b>Special Use</b>			
12/2003	Base Fee	Determined with the approval of the Parks and Recreation Director	
<b>Other Fees</b>			
02/2020	<b>Package Rate (Includes all amenities):</b> Resident Non-Resident/Commercial	\$1,500.00 \$2,000.00	per event plus applicable base fee

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2023**

**RECREATION – FAIR BARN (continued):**

Council Adopted Date	Description	Fee/Charge	Unit
02/2019	Cancellation (90 days or less)	80% of deposit retained	per deposit
02/2019	Cancellation (91 days or more)	60% of deposit retained	per deposit
02/2023	Postponement Fee (one postponement at no charge)	\$250.00	per postponement
02/2020	Chairs (includes set-up)	\$6.00	per chair
02/2019	Deposit (Security/Damage): Non-Profit* (full day or weekday) Full Day (excluding non-profits) Weekday (excluding non-profits)	\$750.00 \$1,250.00 \$1,000.00	per event
09/2013	Corporate Meeting Deposit	\$250.00	per event
02/2023	Holiday Premium **	\$450.00	per day
02/2019	Prohibited Items (deducted from deposit)	\$500.00	per event
12/2007	Tables (includes set-up)	\$9.00	per table

\* See Non-Profit definition below.

\*\* Holiday Premium applies to the following holidays: New Year's Eve, New Year's Day, Martin Luther King Day, Good Friday, Easter Sunday, Memorial Day, July 4, Labor Day, Thanksgiving Day, Christmas Eve and Christmas Day.

**Fair Barn Fees and Charges Definition**

12/2003	<b>Categories of Renters:</b> <u>Resident:</u> Non-commercial, private individual that resides or owns property within the corporate limits of the Village of Pinehurst. <u>Non-Resident:</u> Non-commercial, private individual that does not own property within the corporate limits of the Village of Pinehurst. <u>Non-Profit:</u> Any organization assigned an IRS tax status of 501(c)3, (c)4, (c)5, (c)6 or (c)7 with a physical location or offices located within Moore County, NC. <u>Commercial:</u> Any individual, sole proprietorship, corporation, business, or other entity that does not qualify under any other renter category. <u>Corporate Meeting:</u> Any Commercial or Non-Profit renter using the facility Monday through Thursday between the hours of 8:00 AM and 5:00 PM. Rates are inclusive of all amenities such as tables and chairs charged under Other Fees in this Schedule.
12/2003	
12/2003	
12/2003	
07/2017	

The Village of Pinehurst reserves the right to define the renter category based on the usage.

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2023**

**RECREATION – FAIR BARN (continued):**

Council Adopted Date	Description	Fee/Charge	Unit
<b>Other Definitions</b>			
12/2003	<u>Deposit:</u> Amount due in advance to secure reservation of date, adequate clean up following the event and to recover any and all damage costs to the facility. Cancellation of an event results in forfeiture of the deposit per the Fee Schedule.		
07/2017	<u>Base Fee:</u> Minimum charge paid by all renters of the Fair Barn. Base fee must be paid in full at least ten business days prior to rental. The Weekday rate applies to any single event that occupies the facility for one day but does not apply to any event held on consecutive days or on Holidays. The Weekday rate applies to any one (1) day rental held on Monday through Thursday, which lasts no more than 8 hours, and rental must be completed and properly cleaned by 8:00 p.m. This time period must include all preparations for caterers, florists, exhibit setup, decorating, etc. and clean up after the event. Weekday rentals that go beyond the specified closing time of 8:00 p.m. will be billed an additional amount equal to the applicable Full Day rate.		
07/2017	<u>Other Fees:</u> Charges for additional services or equipment provided by the Fair Barn. All other fees associated with a rental must be paid in full at least ten business days prior to rental.		
12/2003	<u>Sponsored/Co-Sponsored:</u> Events presented by, or coordinated with, the Village of Pinehurst per the "Village Sponsorship of Events" policy.		
12/2003	<u>Special Use:</u> An event or activity, not sponsored or co-sponsored by the Village of Pinehurst, that, due to its size, scope, timing or other unusual characteristic or requirement, that qualifies as being beyond what is considered a normal and customary use of the facility. Criteria to determine if an event qualifies as a special use may include factors such as number of participants/spectators, economic factors such as estimated revenues and expenses, nature and type of event and extent of work required by the Village Staff that is above and beyond what is normal and customary. Examples of events that may qualify as special use are functions associated with other major events, athletic events, special events held on Track grounds generating a minimum of \$7,500 in revenue, special attractions and/or demonstrations.		

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2023**

**RECREATION – HARNESS TRACK:**

Council Adopted Date	Description	Fee/Charge	Unit
<b>Ground Use</b>			
02/2020	One Infield - without Show Rings	\$155.00	per day
02/2020	One Infield – with Show Rings	\$260.00	per day
02/2020	Two Infields – without Show Rings	\$310.00	per day
02/2020	Two Infields – with Show Rings	\$360.00	per day
07/2017	Special Event Use – One Infield	\$600.00	per day
	Special Event Use – Two Infields	\$1,200.00	per day
<b>Deposits</b>			
01/2004	Grounds Use Clean Up	\$150.00	per rental
01/2004	Show Office Use Clean Up	\$50.00	per rental
01/2007	Stall Reservation	\$100.00	per stall
<b>Standardbred Training (Stall Rental)</b>			
02/2022	Full Season	\$1,075.00	per stall
02/2022	Monthly	\$250.00	per stall
02/2022	Partial Month – Prorated	\$9.00	per stall/per day
<b>Standardbred Training (Other Fees)</b>			
02/2020	Grooms Quarters - Improved	\$212.00	per month
02/2020	Grooms Quarters - Unimproved	\$74.00	per month
07/2015	Grooms Quarters - Prorated	\$7.00	per day
01/2013	Grooms Quarters Cleaning Fee	\$50.00	per room
02/2020	Additional Occupant	\$62.00	per month
02/2009	Manure Pile Removal	\$25.00	per pile
<b>Horse Shows</b>			
01/2001	Manure Pile Removal	\$25.00	per pile
12/2009	<b>Impact Fee:</b> Temporary Stalls	\$10.00	per stall, per show per
01/2011	Horse not using a stall	\$10.00	day, per horse
02/2020	Paddock Fee	\$26.00	per paddock per show



**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2023**

**RECREATION – HARNESS TRACK (continued):**

Council Adopted Date	Description	Fee/Charge	Unit
<b>Horse Shows (continued)</b>			
01/2015	Stall Clean Out	\$10.00	per stall
02/2020	Vendor/Exhibitor Fee	\$26.00	per vendor/exhibitor
<b>Stall Rental</b>			
Rates are per stall, per weekend, max of 3 nights			
02/2020	Stall Rental (less than 100)	\$41.00	
02/2020	Stall Rental (more than 100)	\$36.00	
02/2020	Tack Stall Rental	\$36.00	
01/2013	Additional Stall Nights over 3 Nights	\$15.00	per stall, per night
<b>Other Fees</b>			
01/1997	Admission/Parking Charge (does not apply to non-profit rentals)	10% of gate, if admission/parking is charged	
07/2015	Oversize Vehicle Parking (RV)	\$35.00	per night (maximum stay of 7 days)

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2023**

**RECREATION – HARNESS TRACK (continued):**

Council Adopted Date	
<b>Harness Track Fees and Charges Definitions</b>	
01/2012	<u>Ground Use Fee:</u> To be charged to all individuals or groups who wish to reserve and use the Harness Track grounds. The Village of Pinehurst does not charge Ground Use Fees for general use by the public such as walking, golfing, etc.; Standardbred training; and Resort stable usage. Sponsored/co-sponsored activities by the Village with outside entities will negotiate a usage fee per the discretion of the Parks and Recreation Director. Set up and cleanup is part of the rental time period and is the sole responsibility of the renting individual or group. Priority for rentals will be given to individuals or groups requesting use of the Show Rings.
01/1997	<u>Clean Up Deposit:</u> The Village requires all renters of the Harness Track grounds or any office to be used as the Show Office to supply a deposit. The Village of Pinehurst based on whether the facility is left clean by the user may retain all, a portion of, or none of the deposit.
01/2011	<u>Standardbred Fee:</u> Standardbred fees are charged according to the Fee Schedule. Improved Grooms Quarters refer to rooms with direct access to a combination of water/sewer and heat system. Un-Improved Grooms Quarters refer to rooms without access to water/sewer and heating. The Standardbred season is defined as the period from October 15 – May 1. Priority for stall reservations will be given to Full Season stall rentals. Monthly Stall rentals will be available on a first come, first served basis after all Full Season stalls have been assigned. Payments received in full, in advance or upon arrival for all Full Season stalls, will receive a 5% discount.
01/2014	<u>Horse Shows:</u> Horse Shows are charged the Ground Use Fee plus all other applicable charges listed in the Fee Schedule. Overtime hours for staff will be billed at the established rate as per the Village’s Service Fee Policy. Fees related to inspections of tents will be waived for all horse shows held on the grounds.
01/1997	<u>Other:</u> Tack Shop, Track Restaurant, and Barn 19 each have their own lease agreements, which are renewed annually with an adjustment according to the Consumer Price Index (CPI).
07/2017	<u>Special Event Use:</u> To be charged to all individuals or groups who wish to reserve and use the Harness Track grounds for any event or activity not sponsored/co-sponsored by the Village. Examples could include concerts, car shows, large gatherings that will have a significant impact on the facility. Set up and cleanup is part of the rental time period and is the sole responsibility of the renting individual or group.

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2023**

**RECREATION – PARKS and RECREATION:**

Council Adopted Date	Description	Fee/Charge	Unit
<b>Memberships/Classes/Programs</b>			
<p>The fee for all Parks and Recreation programs, events, leagues and athletic events is the same regardless of the age of the participant unless specified otherwise in the Fee Schedule. No Pinehurst resident youth will be denied participation based on their ability to pay. The registration fee may be prorated by the Parks and Recreation Director for participants who wish to attend after a class has started. Memberships will not be prorated.</p>			
02/2020	Non-Resident Family Membership	Membership cost is \$60. The membership is valid for one year from purchase date. It entitles every member of the family (Parents/Children) to register at the Resident rate for all Athletic Events, Athletic Leagues, Classes and Programs.	
09/2019	Open Gym Membership – Individual Resident Non-Resident	\$15.00 \$30.00	per 6 months per 6 months
09/2019	Open Gym Membership – Family (2 or more members) Resident Non-Resident	\$30.00 \$60.00	per 6 months per 6 months
07/2017	Resident – Classes/Programs	\$10.00 plus direct costs	per participant
12/2008	Non-Resident – Classes/Programs	Two times resident fee	per participant
01/2016	Outside Group Programs	Outside groups using Village facilities to conduct programs or classes approved by the Village Parks & Recreation Department will remit 10% of all fees collected. There will be no charge for the use of the facilities.	
09/2019	Late Pickup Fee Resident/Non-Resident	\$1.00	per minute

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2023**

**RECREATION – PARKS and RECREATION (continued):**

Council Adopted Date	Description	Fee/Charge	Unit
<b>Athletic Leagues</b>			
02/2022	<b>Player Fee:</b> Resident	\$30.00	per player
02/2022	Non-Resident	\$60.00	per player
<b>Youth Day Camps</b>			
The weekly rates for Youth Day Camps will be calculated and published online. The deposit will be applied to the weekly rate and the balance of each week reserved is due one week prior to the start of each session.			
The registration fee may be prorated by the Parks and Recreation Director for participants who wish to attend after a class has started.			
06/2013	Resident	\$10.00 plus direct costs	per participant
12/2008	Non-Resident	One and a half times the resident fee	per participant
12/2007	Deposit	\$25.00	per week reserved
<b>General Fees</b>			
The following fees may apply to all Parks and Recreation Facility Rental unless stated otherwise in the Fees and Charges Schedule.			
06/2013	Admission Charged (does not apply to non-profit rentals)	10%	gross sales
06/2013	Chairs-(only available on site)	\$1.50 set up by renter \$3.00 set up by Village staff	per chair
06/2013	Tables-on site	\$4.50 set up by renter \$9.00 set up by Village staff	per table
01/2016	Tables-off site (limited quantities)	\$4.50 Resident \$9.00 Non-Resident	per table
06/2013	Vendor/Exhibitor	\$25.00	per vendor/exhibitor
07/2018	Food Vendor	\$75.00	per vendor
07/2018	Alcohol Vendor	\$400.00	per vendor

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2023**

**RECREATION – PARKS and RECREATION (continued):**

Council Adopted Date	Description	Fee/Charge	Unit
<b>General Fees (continued)</b>			
06/2013	Sound System	\$50.00	per event
12/2008	Overnight Parking(Resident and Non-Resident)	\$2.00	per car per night
02/2021	Drop In Fee	\$7.00	per day per activity
02/2021	Event Admission	\$2.00 \$5.00	per person ages 12 & under per person ages 13 & over
<b>Rental Fees for Use of Village Parks</b>			
02/2022	Facility Rental Supervisor	\$45.00 \$15.00	first two hours each additional hour
02/2022	<b>Athletic Facilities:</b> Resident/Non-Profit	\$20.00 \$40.00	per hour without lights per hour with lights
02/2022	Non-Resident	\$40.00 \$80.00	per hour without lights per hour with lights
12/2008	Bleachers (Resident and Non-Resident)	\$25.00	per bleacher per day
07/2017	<b>Park Picnic Shelters:</b> Resident/Non-Profit	\$30.00 \$15.00	first three hours each additional hour
07/2017	Non-Resident	\$60.00 \$15.00	first three hours each additional hour
<b>Special Event Permits</b>			
01/2015	Application Fee	\$50.00	per event
01/2015	Late Application Fee	\$25.00	per event
01/2015	Bleachers	\$50.00	per unit
01/2015	Greenway Trail Use	\$50.00	per event
01/2015	Post Event Clean Up	\$100.00	per event
01/2015	Street Closure	\$50.00	per barricade point
01/2015	On-site Staffing (three hour minimum)	Duration and number of staff needed will be determined by Parks and Recreation Director based on size and scope of event. Hourly rates will vary for staff scheduled to work an event.	

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2023**

**RECREATION – PARKS and RECREATION (continued):**

Council Adopted Date	Description	Fee/Charge	Unit
<b>Rental Fees for Use of Arboretum and Tufts Park</b>			
Rental fees and deposit requirements apply to individual, groups and non-profit organizations based on the location of principal operating office/residence.			
The deposit is due in advance to secure reservation of the date, to ensure adequate clean up following the event and to recover any and all damage costs to the grounds. Cancellation of an event results in forfeiture of all or a part of the deposit (90 days or less 100% of the deposit will be retained, 91 days or more 50% of the deposit will be retained). Deposits are refundable if grounds are properly cleaned by the user following the event and no damage to the grounds has occurred.			
Fees will be waived for Village departments, non-profits under contract to provide direct services on behalf of the Village, non-profits who spend a majority (greater than 50%) of their financial expenditures for enhancement to Village-owned facilities, and other governmental agencies that have reciprocal facility use agreements with the Village. Non-profits and other governmental agencies that fit these categories are restricted to no more than three days of free use per calendar year. Additional uses are at the established non-profit rate.			
<b>Arboretum Lawn</b>			
The Arboretum lawn is divided into three separate areas available for rent. The Pergola Garden is adjacent to the Assembly Hall, Joyce's Meadow is the large field below the Pergola Garden and the Magnolia Lawn is between the Entrance Structure and Overlook near the intersection of McCaskill and Magnolia Roads.			
<b>If more than one amenity is requested to be used, the package rate will apply per day.</b>			
<b>Timmel Pavilion Only (includes tables and chairs)</b>			
01/2015	<b>Pavilion rental (5 hour maximum):</b> Resident/Non-Profit Non-Resident Resident and Non-Resident	\$180.00 \$240.00 \$40.00	first three hours first three hours each additional hour
07/2018	<b>Pavilion rental (5 hour maximum) Discounted rate if booked within 72 hours of use:</b> Resident/Non-Profit Non-Resident Resident and Non-Resident	\$60.00 \$120.00 \$30.00	first three hours first three hours each additional hour
07/2017	<b>Pavilion rental (full day):</b> Resident/Non-Profit Non-Resident	\$750.00 \$1,000.00	per day per day
<b>Grounds Only (includes tables and chairs)</b>			
07/2017	<b>Pergola Garden:</b> Resident/Non-Profit Non-Resident	\$500.00 \$650.00	per day

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2023**

**RECREATION – PARKS and RECREATION (continued):**

Council Adopted Date	Description	Fee/Charge	Unit
<b>Rental Fees for Use of Arboretum and Tufts Park (continued)</b>			
<b>Grounds Only (includes tables and chairs) (continued)</b>			
07/2017	<b>Magnolia Lawn:</b> Resident/Non-Profit Non-Resident	\$500.00 \$650.00	per day
01/2015	<b>Joyce's Meadow:</b> Resident/Non-Profit Non-Resident	\$600.00 \$775.00	per day
01/2015	<b>All Grounds:</b> Resident/Non-Profit Non-Resident	\$775.00 \$1,000.00	per day
<b>Grounds &amp; Pavilion Rental (includes tables and chairs)</b>			
07/2017	<b>Pergola Garden &amp; Timmel Pavilion:</b> Resident/Non-Profit Non-Resident	\$1,100.00 \$1,400.00	per day
07/2017	<b>Magnolia Lawn &amp; Timmel Pavilion:</b> Resident/Non-Profit Non-Resident	\$1,100.00 \$1,400.00	per day
07/2017	<b>Joyce's Meadow &amp; Timmel Pavilion:</b> Resident/Non-Profit Non-Resident	\$1,100.00 \$1,400.00	per day
07/2017	<b>All Grounds &amp; Timmel Pavilion:</b> Resident/Non-Profit Non-Resident	\$1,500.00 \$1,800.00	per day
<b>Staff</b>			
02/2022	Set up/Breakdown crew for tables and chairs	\$400.00	per event
<b>Deposit</b>			
01/2015	Timmel Pavilion Only Deposit	\$100.00	per event
07/2018	Multiple Amenities/Venues Deposit	\$200.00	per event

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2023**

**RECREATION – PARKS and RECREATION (continued):**

Council Adopted Date	Description	Fee/Charge	Unit
<b>Tufts Memorial Park</b>			
06/2013	Deposit	\$100.00	per event
06/2013	Resident/Non-Profit	\$250.00	per day
01/2015	Non-Resident	\$325.00	per day
<b>Special Events</b>			
At the discretion of the Parks and Recreation Director, a fee may be established for special events based on direct costs.			
01/1997	Resident and Non-Resident	No charge	per participant
<b>Workshops</b>			
01/1997	Resident	\$5.00	per participant
12/2008	Non-Resident	Two times the resident fee	per participant
<b>Trips</b>			
01/1997	<b>Using Non-Village Owned Vehicle:</b> Resident	\$5.00 plus direct costs	per participant
01/1997	Non Resident	\$10.00 plus direct costs	per participant
01/1997	<b>Using Village Owned Vehicle:</b> Resident	\$5.00 plus direct costs and IRS mileage rate	per participant
01/1997	Non-Resident	\$10.00 plus direct costs and IRS mileage rate	per participant



**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2023**

**RECREATION – PARKS AND RECREATION (continued):**

Council Adopted Date	Description	Fee/Charge	Unit
<b>Rental Fees for Use of Community Center</b>			
Rental fees and deposit requirements apply to individuals, groups and non-profit organizations based on the location of principal operating office/residence.			
The deposit is due in advance to secure reservation of the date, to ensure adequate clean up following the event and to recover any and all damage costs to the facility. Cancellation of an event results in forfeiture of all or a part of the deposit (14 days or less 100% of the deposit will be retained, 15 days or more 100% of the deposit will be refunded). Deposits are refundable if facility is properly cleaned by the user following the event and no damage to the facility has occurred.			
<b>If more than one amenity is requested to be used, the package rate will apply per day.</b>			
<b>All kitchen rentals require additional kitchen cleaning fee as noted below.</b>			
<b>Weekend rental is for Friday – Sunday. Weekday rental is for Monday – Thursday.</b>			
<b>Community Center Facility Rentals:</b>			
09/2019	<b>Multi-Purpose Room:</b> Resident/Non-Profit - Weekday Resident/Non-Profit - Weekend Non-Resident - Weekday Non- Resident - Weekend Additional Hourly Rate	\$80.00 \$100.00 \$160.00 \$200.00 \$40.00	first two hours first two hours first two hours first two hours each additional hour
09/2019	<b>Multi-Purpose Room/Kitchen:</b> Resident/Non-Profit - Weekday Resident/Non-Profit - Weekend Non-Resident - Weekday Non- Resident - Weekend Additional Hourly Rate	\$110.00 \$140.00 \$220.00 \$280.00 \$55.00	first two hours first two hours first two hours first two hours each additional hour
09/2019	<b>Gymnasium:</b> Resident/Non-Profit - Weekday Resident/Non-Profit - Weekend Non-Resident - Weekday Non-Resident - Weekend Additional Hourly Rate	\$170.00 \$215.00 \$340.00 \$430.00 \$85.00	first two hours first two hours first two hours first two hours each additional hour
09/2019	<b>Gymnasium/Multi-Purpose Room:</b> Resident/Non-Profit - Weekday Resident/Non-Profit - Weekend Non-Resident - Weekday Non-Resident - Weekend Additional Hourly Rate	\$225.00 \$280.00 \$450.00 \$560.00 \$115.00	first two hours first two hours first two hours first two hours each additional hour

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2023**

**RECREATION – PARKS and RECREATION (continued):**

Council Adopted Date	Description	Fee/Charge	Unit
<b>Community Center Facility Rentals (continued)</b>			
09/2019	<b>Gymnasium/Multi-Purpose Room/ Kitchen:</b> Resident/Non-Profit - Weekday Resident/Non-Profit - Weekend Non-Resident - Weekday Non-Resident - Weekend Additional Hourly Rate	\$260.00 \$325.00 \$520.00 \$650.00 \$130.00	first two hours first two hours first two hours first two hours each additional hour
<b>Tournaments:</b>			
09/2019	<b>Gymnasium:</b> Resident/Non-Profit - Weekday Resident/Non-Profit - Weekend Non-Resident - Weekday Non-Resident - Weekend	\$680.00 \$850.00 \$1,360.00 \$1,700.00	per day per day per day per day
09/2019	<b>Gymnasium/Multi-Purpose Room:</b> Resident/Non-Profit - Weekday Resident/Non-Profit - Weekend Non-Resident - Weekday Non-Resident - Weekend	\$900.00 \$1,125.00 \$1,800.00 \$2,250.00	per day per day per day per day
09/2019	<b>Gymnasium/Multi-Purpose Room/Kitchen:</b> Resident/Non-Profit - Weekday Resident/Non-Profit - Weekend Non-Resident - Weekday Non-Resident - Weekend	\$1,040.00 \$1,300.00 \$2,080.00 \$2,600.00	per day per day per day per day
09/2019	Kitchen Cleaning Fee	\$50.00	per kitchen rental
<b>Deposits</b>			
09/2019	Multi-Purpose Room	\$75.00	per event
09/2019	Gymnasium	\$75.00	per event
09/2019	Tournaments	\$225.00	per event

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2023**

**RECREATION – PARKS and RECREATION (continued):**

Council Adopted Date	
<b>Parks and Recreation Fees and Charges Definitions</b>	
<p>In circumstances where demand is expected to exceed supply for classes and programs, Pinehurst residents will receive priority in registration by the establishment of advance registration dates open to Pinehurst residents only.</p> <p>Participants must live, own property, work, or go to school in Moore County. The parent(s) of youth participants must live, own property, work, or go to school in Moore County.</p>	
01/1997	<u>Athletic Events:</u> Sport related programs that are held infrequently and last less than five consecutive days and/or are not limited to a minimum or a maximum number of participants (provided there are no facility or logistical limitations).
01/1997	<u>Athletic Leagues:</u> Organized sport related programs that encompass a certain number of teams.
01/1997	<u>Classes:</u> Programs that require more than one meeting time to complete.
12/2007	<u>Day Camp Deposit:</u> Amount due at registration to secure slot for each participant, per session. Deposit is non-refundable.
01/1997	<u>Facility Rental:</u> Fee charged for the use of Village owned property.
01/2012	<u>Facility Supervisor:</u> A person employed by the Parks and Recreation department who is responsible for opening a facility for rental, providing necessary equipment, and locking facility at the conclusion of rental.
01/1997	<u>Indigent Youth:</u> Child under the age of 18 and still enrolled in school who, or whose parents or guardian, are receiving governmental financial assistance.
07/2016	<u>Non-Profit:</u> Any organization assigned an IRS tax status of 501(c)3, (c)4, (c)5, (c)6 or (c)7 with a physical location or offices located within Moore County, NC.
01/1997	<u>Non-Resident:</u> A person who does not reside inside the Village limits of Pinehurst nor who, or whose parents or guardian, pays Village of Pinehurst property taxes.
01/1997	<u>Resident:</u> A person who resides inside the Village limits of Pinehurst or whose parents or guardian, pays Village of Pinehurst Property taxes.
01/1997	<u>Special Events:</u> Programs that are held infrequently, last less than five consecutive days and/or are not limited to a minimum or a maximum number of participants (provided there is not facility or logistical limitations).
01/1997	<u>Trips:</u> Organized travel for a specific purpose.
01/1997	<u>Workshops:</u> One-day programs that are limited to a set minimum and maximum.

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2023**

**RECREATION – PARKS and RECREATION (continued):**

Council Adopted Date	
02/2022	<b>Refund Policy</b>
<p><b>Purpose</b></p> <p>To adopt a fair and equitable refund policy for all fee based classes, programs, and leagues that allows for sufficient cancellation time for programs with participant deficits.</p> <p><b>Coverage</b></p> <p>This policy, upon adoption by the Village Council, shall be applicable to all individuals registered in fee based programs conducted by the Parks and Recreation Department until such time as it is altered, modified, or rescinded by the Village Council.</p> <p><b>Policy</b></p> <p>If the department cancels a program, class, activity, or facility reservation, a FULL refund will be issued in the form of a check within two (2) weeks.</p> <p>Once a person or team has registered for a program, class, activity, or league, or has reserved a facility or equipment, NO REFUNDS will be issued to that person or team UNLESS the department receives a request in writing five (5) working days prior to the first scheduled day of the program, class, activity, league action, or reservation.</p> <p>When an individual registrant has cancelled under certain circumstances that qualify the individual for a refund, the refund will be equal to the amount paid by the registrant, less a \$10.00 administrative fee and any non-refundable deposits that may be applicable.</p> <p>A refund may be applied in the form of a credit to the registrant's account in lieu of a refund check.</p> <p>If a registrant cancels participation in a trip, a full refund, less a \$10.00 administrative fee and any non-refundable deposits, will be issued if the trip is fully subscribed and the registrant's slot is filled. Otherwise, there will be no refund.</p> <p><b>Inclement Weather Policy – Shelters and Athletic Fields</b></p> <p>Rentals may be transferred to another available day or a refund may be given if the following occurs:</p> <ul style="list-style-type: none"> <li>• If lights are used, notice shall be given before lights are scheduled to come on.</li> <li>• If inclement weather occurs during the rental, notice shall be given as soon as a decision to cancel has been made and a partial refund/credit may be given.</li> <li>• When lights are not reserved, notice shall be given within twenty four (24) hours of rental.</li> </ul> <p>The Parks and Recreation Director will determine refunds in any special circumstance not addressed by this policy.</p>	

**VILLAGE OF PINEHURST  
FEES AND CHARGES SCHEDULE  
EFFECTIVE JULY 1, 2023**

**VILLAGE- WIDE:**

Council Adopted Date	
07/2013	
<p>Upon approval, the fees and charges outlined in this schedule will be applied to all activities and events scheduled to occur after the effective date of the schedule. For example, a Fair Barn event booked after the approval date that will occur after the effective date will be billed at the newly established rates.</p> <p>The Village Manager or designee may charge a fee not included in the fee schedule but are deemed appropriate for unique situations.</p> <p>Fees for Co-Sponsored events will be determined by the Village Manager or designee.</p> <p>The Village Manager or designee may waive any fee that is deemed in the best interest of the community.</p>	

**Village of Pinehurst  
Changes to Fees & Charges  
Effective July 1, 2023**

**Fire Department Fees**

Fire (page 3)	Current Fee	Increase (Decrease) In Fee	New Fee	% Change	Explanation
<b>Changes:</b>					
Re-Inspection with violations remaining - 1st Re-Inspection	\$ 50.00	\$ 50.00	\$ 100.00	100%	Increase fee to cover costs of re-inspections.
Re-Inspection with violations remaining - 2nd Re-Inspection	100.00	100.00	200.00	100%	Increase fee to cover costs of re-inspections.
Re-Inspection with violations remaining - 3rd and Subsequent Re-Inspection	250.00	250.00	500.00	100%	Increase fee to cover costs of re-inspections.
Fire Sprinkler Systems	\$100 due at submittal per permit plus \$0.01 per square foot for permit and inspection		\$100 due at submittal per permit plus \$0.01 per square foot for permit and inspection, \$50.00 minimum		Add a minimum fee of \$50 to more accurately reflect staff time and direct labor cost involved.
Fire Alarm/Detection Systems	\$100 due at submittal per permit plus \$0.01 per square foot for permit and inspection		\$100 due at submittal per permit plus \$0.01 per square foot for permit and inspection, \$50.00 minimum		Add a minimum fee of \$50 to more accurately reflect staff time and direct labor cost involved.
Standpipe System	\$100 due at submittal per permit plus \$0.01 per square foot for permit and inspection		\$100 due at submittal per permit plus \$0.01 per square foot for permit and inspection, \$50.00 minimum		Add a minimum fee of \$50 to more accurately reflect staff time and direct labor cost involved.
Re-review fees for 3rd and subsequent submission	100.00	50.00	150.00	50%	Increase fee to more accurately cover costs of re-reviews.
Work performed without a permit	Double fee		Greater of \$500.00 or double fee		Increase penalty to discourage work without a permit.
<b>Additions:</b>					
Express Plan Review (less than 48 hours notice)	\$ -	\$ 250.00	\$ 250.00	100%	Add administrative fee for performing plan review in less than 48 hours.
Express Inspection (less than 48 hours notice)	-	250.00	250.00	100%	Add administrative fee for performing inspection in less than 48 hours.

**Planning and Inspections Fees**

Planning and Inspections (page 10)	Current Fee	Increase (Decrease) In Fee	New Fee	% Change	Explanation
<b>Additions:</b>					
Nonconforming Use Certificate (Short Term Rentals)	\$ -	\$ 50.00	\$ 50.00	100%	Add fee per Ordinance #22-15 amending the Village of Pinehurst Development Ordinance to address short term rentals, homestays and permit revocation.

**Police Fees**

Police (page 11)	Current Fee	Increase (Decrease) In Fee	New Fee	% Change	Explanation
<b>Changes:</b>					
Door-To-Door Peddling, Soliciting, Canvassing Permit	\$ 10.00	\$ (10.00)	\$ -	-100%	Fee elimination.
Door-To-Door Peddling, Soliciting, Canvassing Permit	No charge	-	-	0%	Fee elimination.

**Village of Pinehurst  
Changes to Fees & Charges  
Effective July 1, 2023**

**Public Services Fees**

Solid Waste (page 11 - 12)	Current Fee	Increase (Decrease) In Fee	New Fee	% Change	Explanation
<b>Changes:</b>					
Miscellaneous Fees - 48 Gallon Cart - Refuse/Recycle/Yard Debris	\$ 48.00	\$ 22.00	\$ 70.00	46%	Universal fee of \$70.00 for each additional refuse, recycle or yard debris cart. Simplifies pricing for residents, covers costs to Village and pricing below local retail cost.
Miscellaneous Fees - 64 Gallon Cart - Refuse/Recycle	48.00	22.00	70.00	46%	Universal fee of \$70.00 for each additional refuse, recycle or yard debris cart. Simplifies pricing for residents, covers costs to Village and pricing below local retail cost.

**Recreation**

Recreation - Fair Barn (page 12 - 14)	Current Fee	Increase (Decrease) In Fee	New Fee	% Change	Explanation
<b>Changes:</b>					
Facility Rental: Base Fee Full Day (14 hours or less): Resident	\$ 1,775.00	\$ 355.00	\$ 2,130.00	20%	Increase base fee, corporate meeting and holiday premium by 20% for each category to bring fees in line with the market and other facilities in the surrounding area.
Facility Rental: Base Fee Full Day (14 hours or less): Non-Resident	2,150.00	430.00	2,580.00	20%	
Facility Rental: Base Fee Full Day (14 hours or less): Commercial	2,400.00	480.00	2,880.00	20%	
Facility Rental: Base Fee Weekday (8 hours or less): Resident	1,150.00	230.00	1,380.00	20%	
Facility Rental: Base Fee Weekday (8 hours or less): Non-Resident	1,400.00	280.00	1,680.00	20%	
Facility Rental: Base Fee Weekday (8 hours or less): Commercial	1,550.00	310.00	1,860.00	20%	
Facility Rental: Base Fee Weekday (14 hours or less): Commercial	1,925.00	385.00	2,310.00	20%	
Corporate Meeting (greater than 4 hours)	785.00	157.00	942.00	20%	
Corporate Meeting (less than 4 hours)	485.00	97.00	582.00	20%	
Holiday Premium	375.00	75.00	450.00	20%	
<b>Additions:</b>					
Postponement Fee	\$ -	\$ 250.00	\$ 250.00	100%	Add fee to discourage multiple event postponements. Allow one postponement at no charge.