

**Beautification Committee**  
**October 3, 2022**  
**Council Chambers**  
**3:30 PM**



## Minutes

- **Call to Order:** Janet called the meeting to order at 3:30  
**Attendees:** Mike Apke, Jeff Batton, Kevin Brewer, Sara Copeland, Janet Farrell, Brenda Harvey, Dee Johnson, Peggy Johnson, Chris Jones, Mary Hall Koontz, Tony Persico, Molly Rowell, Joanne Valdes
  
- **Approval of Minutes:**  
Dee moved to accept the minutes and Tony seconded the motion. The minutes were approved.
  
- **Budget-**  
Budget for 2022-2023 FY Kevin announced that there were no new expenditures.
  
- **Calendar-** Kevin shared the calendar  
Containers were planted by the Village staff on September 29

Date	Action	People Involved
October 3rd week	Plant Gateway signs	B&G Staff
October 18	Planting Day downtown	Joanne Valdes, Matt Whitaker-Green Haven, Kevin Brewer, B&G staff to unload plants.  Garden Club Members
October 17th week	Plant annuals in Tuft's Park	Kevin Brewer, B&G staff
October 17th week	Remove hanging baskets downtown for the winter	Matt Whitaker
November 14	Put up the large Christmas tree	B&G staff, Events staff, Kevin Brewer
November 14-16	Decorate the large Christmas tree	B&G staff, Events staff, Kevin Brewer
November 16-18	Put out Christmas tree clusters	B&G staff, Events staff, Kevin Brewer
November 15, (Rain date 16 <sup>th</sup> )	Hang wreaths downtown and big swags	Linden Garden Club, Public Services, Beautification Committee
November 17	Hang swags on the signposts	Pinehurst Garden Club members

December 2	Christmas tree lighting	Events staff, B&G staff
Dec. 12 <sup>th</sup> and 13 <sup>th</sup>	Christmas Decorating Contest judging	Amy McKenzie, Guest Judges
January 3-4	Take down Christmas tree and tree clusters	B&G staff, Events staff
TBD	Take down wreaths	Linden Garden Club, Public Services, Beautification members
TBD	Take down swags	Pinehurst Garden Club

- **Beautification Grant-**  
No new grant requests
  
- **Old Business -**
- Project Updates -
  - a) Landscape Improvements HWY 5 / 211 near McDonald – Kevin reported that irrigation is in process and should be completed this week. DOT can start their portion as of today. It is expected to be completed by the end of December.
  - b) Pinehurst South (Monticello) Landscape Improvements – Kevin reported that there is no current information. He will provide an update at the next meeting. Dee noted that the side by the railroad should be minimal if anything. Brenda suggested grasses.
  - c) Right of Way at 100 Ritter Rd, site of marker for 1900 Solar Eclipse – Mike noted that the expense will come out of our budget. Jeff will get a price on the historic marker and will hopefully report back next month. Renovation Pruning will take place in the Spring.
- RR Trestle and hill clean-up – Jeff met with staff.  
Cutting back the overgrown area work will be done in November. Jeff got a price for the painting and is contacting the Railroad to possibly share the cost. This project will require some traffic control. Jeff contacted the DOT. It could be a three-day project. There will be a detour and the power washing and painting will be done overnight. There are a lot of parts to consider.
- Report from Business Guild – Kim – no report
- Landscape Plan - part of McAdams Downtown Amenity Action Plan – Jeff said the planting of all beds downtown is in the works.
- Swags and bows update – Mary Hall reported that the entire project is almost complete. The Village will pick them up from Holyfield.
- Christmas Contest Updates – No update [emailchristmasprize2022@gmail.com](mailto:emailchristmasprize2022@gmail.com) contest. The Village contact for publicity is Kristen Bunton. Peggy has a box to place in the Village Hall for those not entering through email.
- Christmas Wreath volunteers - There was discussion about timing for checking the lights on the wreaths. The decision is to check lights before they leave the building. Jeff needs to know if he needs to order extra lights. There should also be a check for extra wreaths. Our role is to fluff before they are hung. Janet will help check the lights if someone gets electric to the building. She will also send out an email asking for volunteers to help with the project
- Warren H Manning Award

The information was given to the staff to put it in the right format. There was discussion about a monetary award and a suggestion that the sign remain up longer than 30 days. There will be three signs so there will be three awards. Budget items may come to \$400-500 to cover costs. July 10<sup>th</sup> is the scheduled award day. There will be a page on the website for nominations.

- Volunteer Hours – Beautification Committee member should remember to post their volunteer hours in Timecounts.org
- Other Items:  
State of the Village meetings – October 25 and 27
- **New Business –**
- Celebrate Pinehurst – Jeff reported that some of the items of concern are on private property which is not the responsibility of the Village. Other items, under the authority of the Village, were in large part in process or ongoing. He noted that it would be the Village’s responsibility to respond if needed but this issue does not fall under the Beautification Committee.
- **Comments from attendees.** None
- **Motion to Adjourn.** Kevin moved to adjourn the meeting and Dee seconded the motion. The meeting was adjourned.
- *Meetings of BC are held the first Monday of the months indicated at 3:30 PM.*
  - a) Meeting Date 2022 – November 7, December 5

History, Charm, and Southern Hospitality