

**RESOLUTION #22-18:**

**A RESOLUTION AMENDING THE POLICY ON ADMINISTRATION OF THE POSITION CLASSIFICATION AND PAY PLAN FOR THE VILLAGE OF PINEHURST.**

**WHEREAS**, the Village Council of Pinehurst, North Carolina, adopted the Policy on Administration of the Position Classification and Pay Plan on November 17, 2009; and

**WHEREAS**, the Village Council of Pinehurst, North Carolina, amended the Policy on Administration of the Position Classification and Pay Plan on April 27, 2021; and

**WHEREAS**, changes in the organization infrastructure and guiding policies and procedures must be made as personnel needs of the Village change;

**NOW, THEREFORE, BE IT RESOLVED** by the Village Council of the Village of Pinehurst, North Carolina in a regular meeting assembled this 28<sup>th</sup> day of June, 2022 as follows:

**SECTION 1.** That the Policy on the Administration of the Position Classification and Pay Plan is hereby amended effective July 1, 2022; said policy attached hereto as Attachment A and made a part hereof; the same as if included verbatim.

**SECTION 2.** That the pay ranges in the Position Classification and Pay Plan for the Village of Pinehurst are hereby amended by 4.7 percent; said Pay Plan attached hereto as part of Attachment B and made a part hereof; the same as if included verbatim.

**THIS RESOLUTION** passed and adopted this 28<sup>th</sup> day of June, 2022.



VILLAGE OF PINEHURST  
VILLAGE COUNCIL

By   
John Strickland, Mayor

Attest:

  
Kelly Chance, Village Clerk

Approved as to Form:

  
Michael J. Newman, Village Attorney

Village of Pinehurst  
Position Classification and Pay Plan  
FY 2022-2023

ATTACHMENT B

FLSA	GRADE	POSITION	MINIMUM	MIDPOINT	MAXIMUM
	11	Streets & Grounds Maintenance Worker I	29,205	36,507	43,808
	12	Streets & Grounds Maintenance Worker II	30,665	38,332	45,998
	13	Parks Maintenance Specialist I Track Specialist Welcome Center Coordinator	32,199	40,248	48,298
	14	Customer Service Representative Parks Maintenance Specialist II Solid Waste Equipment Operator Telecommunications Specialist I Track Crew Leader	33,809	42,261	50,713
	15	Administrative Assistant Grounds Maintenance Crew Leader Library and Archives Associate Street Maintenance Crew Leader Telecommunications Specialist II	35,499	44,374	53,249
	16	Administrative Specialist Assistant Solid Waste Superintendent Events Assistant Firefighter (Non-EMT, Reserve) Fleet Service Technician I Facilities Maintenance Technician	37,274	46,593	55,911
	17	Financial Services Technician Firefighter EMT (2nd Class, 1st Class) Fleet Service Technician II Grounds Maintenance Supervisor Human Resources Technician Parks Maintenance Supervisor	39,138	48,922	58,707
E	18	Administrative and Data Coordinator Code Compliance Technician IT Technician Library Services and Archives Supervisor Street Maintenance Supervisor	41,095	51,368	61,642
E	19	Administrative and Telecommunications Coordinator Fair Barn Coordinator Fire and Life Safety Educator Planning and Zoning Specialist Police Officer Senior Firefighter (Fire Engineer) Track Superintendent	43,149	53,937	64,724
	20	Athletic Coordinator Code Compliance Specialist Fire Lieutenant Recreation Programs Coordinator Senior Police Officer Special Events Coordinator	45,307	56,633	67,960
	21	Engineering Technician Master Police Officer Police Investigator	47,572	59,465	71,358

E=Exempt from the Wage and Hour provisions of the Fair Labor Standards Act (FLSA)  
4.7%=Grade adjustment from previous year

5%=Spread between grades  
50%=Spread within the grade

Village of Pinehurst  
Position Classification and Pay Plan  
FY 2022-2023

ATTACHMENT B

FLSA	GRADE	POSITION	MINIMUM	MIDPOINT	MAXIMUM
E E	22	Building Inspector-Level I Financial Services Supervisor Planner Police Sergeant	49,951	62,438	74,926
E E E E	23	Building Inspector- Level II Communications Specialist Fire Captain (Senior Fire Captain) Fleet Maintenance Supervisor Human Resources Generalist Information Technology Systems Specialist Solid Waste Superintendent	52,448	65,561	78,673
E E E E	24	Building Inspector-Level III Detective Lieutenant Buildings and Grounds Superintendent Police Lieutenant Recreation Superintendent Senior Planner Transportation Planner Village Clerk	55,071	68,838	82,606
E E E E E	25	Assistant Financial Services Director Assistant Public Services Director Battalion Chief GIS Analyst IT Business Analyst Principal Planner	57,824	72,281	86,737
E E E	26	Building Code Official IT Infrastructure Administrator Planning Supervisor Police Captain	60,716	75,894	91,073
E	27	Deputy Fire Chief	63,751	79,689	95,627
E	28	Library Services and Archives Director	66,939	83,673	100,408
E	29	Deputy Police Chief	70,286	87,857	105,429
E	30	Organizational Performance Director	73,800	92,250	110,700
E E	31	Human Resources Director Parks and Recreation Director	77,490	96,863	116,235
E E E E E	32	Chief Information Officer Fire Chief Public Services and Engineering Director Financial Services Director Planning and Inspections Director	81,365	101,706	122,047
E	33	Police Chief	85,433	106,791	128,149
	34		89,705	112,131	134,557
E E	35	Assistant Village Manager for Administration Assistant Village Manager for Operations	94,190	117,737	141,285

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5%=Spread between grades  
50%=Spread within the grade