

**Beautification Committee
November 9, 2020
Village Hall- Chambers
3:30 PM**

Minutes

- **Call to Order:**
- The meeting was called to order at 3:30 by Janet Farrell
Attendees: Mike Apke, Jeff Batton, Lydia Boesch, Kevin Brewer, Janice Cantelou, Janet Farrell, Peggy Johnson, Mary Hall Koontz, Amy McKenzie, Caleb McNeill, Lorelei Milan, Tony Persico, Molly Rowell
- **Approval of Minutes:**
Kevin moved to accept the minutes and Mary Hall seconded the motion. The minutes were approved.
- **Budget-**
Kevin presented the Budget
- **Calendar-**
Kevin presented the Calendar with one note of interest. Christmas tree lighting will take place on the evening of Nov. 27 with no ceremony or celebration.

Date	Action	People Involved
November 17-18	Put up the large Christmas tree	B&G staff, Events staff, Kevin Brewer
November 18-19	Decorate the large Christmas tree	B&G staff, Events staff, Kevin Brewer
November 19-20	Put out Christmas tree clusters	B&G staff, Events staff, Kevin Brewer
November 19	Hang wreaths downtown and big swags	Linden Garden Club, Public Services, Beautification Committee
November 19	Hang swags on the signposts	Pinehurst Garden Club members
November 27	Christmas tree lighting No celebration or ceremony	Events staff, B&G staff
December 15	Christmas Decorating Contest judging	Amy McKenzie, Guest Judges

January 4-5	Take down Christmas tree and tree clusters	B&G staff, Events staff
January 5	Take down wreaths	Linden Garden Club, Public Services, Beautification members
January 5	Take down swags	Pinehurst Garden Club

- **Beautification Grant-**
The work at the Village Printers, who received an earlier grant, is going well.
- **Old Business -**
 - a) **Projects Update**
 - Railroad trestle – Jeff reported that they are looking at a cap as a possible solution and completion of a prototype cap will come after the first part of the new year. There is no cost information yet. The railroad contacted some contractors to come up with a solution.
 - Hwy 5 at McKenzie/Midland corners – Waiting for ornamental grasses. Kevin got an estimate to bore under McKenzie road to get water to the other side for irrigation.
 - Hwy 5 and Monticello – Public Utilities will be putting in sewer lines in this area, so we need to postpone any plantings until it is finished.
 - b) **Litter Pick-up** – Amy contacted Dave Lambert in hopes of combining efforts. Waiting to hear back.
 - c) **Fall Plantings** - Molly reported that the Fall plantings went well. Pinehurst Garden Clubs had a great turnout to help.
 - d) **Christmas decoration contest** - Prejudging will take place by Dec. 13th with final judging on the 15th. Submit prejudged locations to Amy by Dec. 7th.
 - e) **Areas that committee members will review** – Amy presented a sectioned off map of the Village and each Beautification Committee member chose an area to oversee for potential enhancements.
 - f) **Lights and Bows for Wreaths** – Thanks to all volunteers who helped put the bows and lights on the wreaths. Molly thanked Janet for her monumental hours of work coordinating volunteers and working on the lights and bows herself.
Next is Nov. 19th for fluffing and putting up the wreaths. Volunteers will meet in the Village and disperse to fluff each wreath. Janet shared the map of wreath locations.
 - g) **Report from Business Guild** – No report
 - h) **Other Items:** Molly noted that ideally all businesses in the Village will display white lights and she suggested that we purchase white lights to offer to businesses that need them.
- **New Business**
 - a) **Tree Study & Recommendations** – Kevin shared the latest Village Tree Inventory and Analysis that looks at the health and number of trees to establish future plantings. It used GPS for location and identification, finding that there are 238 trees in the Historic District of

the Village on public property. The Tree Study highlighted any problems which allows for appropriate care. Fortunately, there weren't many concerns.

- b) Plantings on 211 with DOT – Jeff reported that we are getting bids and the work is planned for completion by March 15
- c) Findings from Committee about Lighting from Village to Hotel – There was discussion about the need for lightning in dark areas of the Village. Recommendations may go to Council before December and would go in the 2021 budget.
- d) Findings about planting at Circle by DOT for Spring – Jeff said bids are out and due in this month.
- e) Other items:
Kevin asked to consider an item for the budget. He noted that new liners are needed for the hanging baskets in the Village. Since the company we used previously for the liners went out of business he offered options of purchasing new baskets with liners or buying liner material and making our own. There are approximately 106 baskets. Kevin is working with Matt at Green Haven to get bids on baskets and options.

- Meetings of BC are held the first Monday of the months indicated at 3:30 PM.
Next meeting: December 7.
- **Motion to Adjourn.**
Amy moved to adjourn the meeting and Tony seconded the motion. The meeting was adjourned.

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